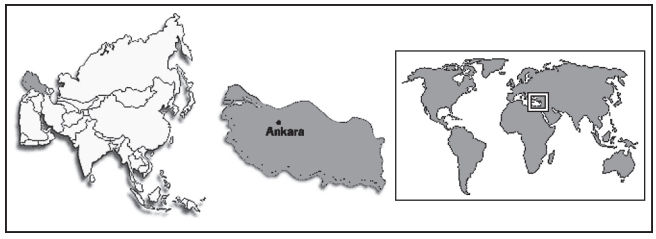
Turkey (TR)
Amounts shown are expressed in United States Dollar (USD)



0. General Information

- IATA Area : 2
- Capital : Ankara (ANK)
- Capital : GMT + 2
- Daylight Saving Time : GMT + 3: Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : + 90
- Local Currency : Turkish Lira (TRY)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date	Special Information
01 Jan 2015	
23 Apr 2015	
01 May 2015	
19 May 2015	
16 Jul 2015	(after 12:00 am)
17 Jul 2015	
18 Jul 2015	
19 Jul 2015	
30 Aug 2015	
22 Sep 2015	(after 12:00 am)
23 Sep 2015	
24 Sep 2015	
25 Sep 2015	
26 Sep 2015	
28 Oct 2015	(after 12:00 am)
29 Oct 2015	

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: In Progress (Not Live)
  - System/Program name: Entry Summary Declaration
  - Scope: Import, Transit, Export
  - Party responsible for filing: Carrier
  - Deadline - shorthaul: For flights less than four hours in duration, deadline for submission is no later than take off of the aircraft
  - Deadline - longhaul: For flights longer than four hours, deadline is at least four hours before touchdown of aircraft in Turkey
  - How to submit data: data should be submitted via EDI to customs office at location of unloading of cargo
  - Further information: www.gumruk.gov.tr

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  Secure Freight status: pilot in progress.
  For further details and background on Secure Freight see paragraph 2.11. (General Rules).

1. Airport Information

1.1. Customs Airports

- **Adana - ADA (Adana Airport-ADA)**
  Customs:
  Tel.: +90 (0)322 435 91 68
  Fax: +90 (0)322 435 65 04
  Turkish Airlines (Storage)
  Tel.: +90 (0)322 432 77 13
  Fax: +90 (0)322 435 99 35
  Çelebi Ground Handling Inc.
  Tel.: +90 (0)322 431 34 72
  Fax: +90 (0)322 431 38 31
  E-mail: sedef.pakyurek@celebi.com.tr
  ozlem.ozturk@celebi.com.tr
  Havas Ground Handling Company
  Tel.: +90 (0) 322 435 60 05
  Fax: +90 (0) 322 435 82 01
  E-mail: adaops@havas.net

  Note:
  In Adana Sakirpasa Airport:
  There is one warehouse owned by Turkish Airlines in Adana Airport and this warehouse is used by other airlines as well.
  For ground handling of carriers other than Turkish Airlines, please contact with Çelebi Ground Handling Inc. and/or Havas Ground Handling Company.

- **Ankara - ANK (Esenboga Airport ESB)**
  Tel.: +90 (0)312 590 19 19
  +90 (0)312 590 19 29 (Cargo)
  +90 (0)312 398 04 15 (Customs)
  Fax: +90 (0)212 463 21 63
  E-mail: info@tav.aero
  Website: www.esenbogaairport.com

- **Antalya - AYT (Antalya Airport)**
  ICF Airports (Terminal operator):
  Tel.: +90 (0)242 444 74 23
  Fax: +90 (0)242 330 36 48
  E-mail: info@icfairports.com
  Website: www.icfairports.com
  DHMI (govermental airport authority):
  Tel.: +90 (0) 242 330 30 30
  Website: www.antalya.dhmi.gov.tr
  Customs:
  Tel.: +90 (0) 242 330 30 30 / 2376
  Fax: +90)0) 242 330 33 35
  E-mail: anthvlgm@gumruk.gov.tr
  Sistem Lojistik
  Tel.: +90 (0) 242 330 3216/17
  Fax: +90 (0) 242 330 3230
  E-mail: muzaffera@ssistem.com.tr
  THY Cargo:
  Tel.: +90 (0) 242 320 6372
  Fax: +90 (0) 242 330 3220
  E-mail: ekusak@thy.com
  Website: http://www.turkishcargo.com.tr

- **Gaziantep - GZT (Gaziantep Intl. Airport)**
  Nasco Ortadogu Lojistik Merkezi
  Tel.: +90 342 582 11 30 -31
  Fax: +90 342 582 11 32
  E-mail: bircan.dizman@nascogroup.com.tr
  cetin.aykac@nascogroup.com.tr
  gztcargo@thy.com
  Customs:
  Tel.: +90 342 582 10 62
  Fax: +90 342 582 10 63

- **Istanbul - IST**
  Ataturk Airport - IST
  Tel.: +90 (0)212 465 30 00
  +90 (0)212 465 32 62
  +90 (0)212 465 52 40 (Customs)
  +90 (0)212 465 52 44 (Customs)
  +90 (0)212 465 52 45 (Customs)
  Fax: +90 (0)212 465 52 47 (Customs)
  +90 (0)212 465 32 20
  E-mail: basmudurluk@dhmiata.gov.tr
  Website: www.ataturkairport.com
  Telex: 44083 DHMI TR

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Sabiha Gokcen Airport - SAW)
Tel.: +90 (0)216 588 80 00
+90 (0)216 585 50 00
+90 (0)216 585 58 94 (Cargo)
+90 (0)216 585 55 35 (Customs)
+90 (0)216 585 55 40 (Customs)
Fax: +90 (0)216 588 80 10
+90 (0)216 585 52 81
+90 (0)216 585 58 84 (Cargo)
+90 (0)216 585 55 36 (Customs)
E-mail: SGYH_Kargo_Operasyon@sgia.aero
heas@sgairport.com
Website: www.sabihagokcen.aero

- **Izmir - IZM (Adnan Menderes Airport - ADB)**
  Tel.: +90 (0)232 274 26 26 (Domestic)
  +90 (0)232 455 00 00 (International)
  +90 (0)232 274 20 03 (Duty Apt Manager)
  Fax: +90 (0)232 274 20 02 (Domestic)
  +90 (0)232 274 11 00 (International)
  E-mail: info.izmir@tav.aero
  Website: www.adnanmenderesairport.com
  Telex: 44083
  SITA: ADBTVXH
  Turkish Airlines Cargo
  Tel.: +90 232 2742300

- **Samsun - SSX (Samsun Carsamba Airport)**
  Çarsamba Metro Air Cargo
  Tel.: +90 (0) 362 844 84 14
  Fax: +90 (0) 362 844 87 77
  E-mail: bircan.dizman@carsamba.metro.aircargo.com

Notes
1. Although Dalaman-DLM is not a Customs Airport duty free equipments (ID8000) are accepted in DLM.
2. Human Remains are accepted at all airports both Customs or not.

1.2. Airport Facilities
1.2.1. Loading/Unloading equipment
Adana, Dalaman, Izmir
Conveyor Belt Vans, Forklifts max. capacity 3200-6000 kg. Pallet High Lifter-Loader max. capacity 7000 kg. (for Antalya Forklifts max. capacity 2000 kg.)
Ankara, Istanbul
Main Deck Loader, Conveyor Belt Vans, Forklifts max. capacity 3.000-10.000 kg., Pallet High Lifter-Loader max. capacity 10.000 kg.
For SAW (Sabiha Gokcen Airport-Istanbul) only: Forklift max. 7000kg.
Antalya
- Çelebi: Lower Deck Pallet High Loader max. 7000 kg. (1)/ Fork Lift max. 7000 kg. (1)/ conveyors and conveyors van.
- Havas: Lower Deck Pallet High Loader max. 7000 kg. (1)/ Fork Lift max. 5000 kg. (1)/ conveyors and conveyors van.
- TGS: Lower Deck Pallet High loader max. 7000 kg. (1)/ Fork Lift max. 9000 kg. (1)/ conveyors and conveyors van.

Gaziantep
High loader lower deck, Conveyor Belt Vans, Forklift maximum capacity 2500 kg,
1.2.2. Storage
Ankara
There are two warehouses in Ankara.
1. One owned and operated by Customs Directorate.
   Unreleased goods are stored in the Customs warehouse for a period of 20 days. In this period the goods will be liable for seizure and may be sold at public auction. In case of application to the Customs Authorities this period can be extended.
2. One owned and operated by Turkish Airlines.
   Uncleared goods are stored for a period of 20 days. In this period, consignee or his broker must give declaration to the Customs Authority for providing an unlimited time for storage. Otherwise, goods will be liable for seizure and may be sold at public auction. (For detailed information, please see 8.3. Information by Carrier, Turkish Airlines)
3. There are also special warehouses (Expeditors, Hitittrans, Sistem Lojistik).

Antalya
There are two warehouses in Antalya.
1. Warehouse owned and operated by Turkish Airlines:
   - Uncleared goods are stored in Turkish Airlines Customs Temporary for a period of 20 days. In order to extend this period, consignee or his broker may give a declaration for time extension to the custom for a limited time. Otherwise, the goods liable for seizure and may be sold at public auction. (For detailed information, please see 8.3 Information by Carrier, Turkish Airlines)
   - Cold Storage: Available, limited capacity: 147 m³, between 0-10 centigrade degree, door sizes: 250 × H:220 cm.
   - Room for radio-active material: Not available
   - Safes for valuables: Not available
2. Warehouse operated by Sistem Lojistik:
   - Uncleared goods are stored for a period of 20 days. In order to extend this period, consignee or his broker may give a declaration for time extension to the custom for a limited time. Otherwise, the goods liable for seizure and may be sold at public auction
   - Cold Storage: limited capacity: 105 m³, between -18 - 0 centigrade degree,
   - 75 m³, between +2 - +8 centigrade degree
   - Room for radio-active material: Not available
   - Safes for valuables: Not available

Gaziantep International Airport
Safe for Valuables: Available
Cold Storage: Available
Istanbul (Ataturk Airport-IST), Izmir, Adana
Turkish Airlines has its own warehouse and operating under Customs provision. For detailed information, please see 8.3. Information by Carrier, Turkish Airlines.
Istanbul Sabiha Gokcen Airport - SAW
Safe for valuables : Available (16 m²)
Cold Storage: Available between -25 and +5 Degrees Celsius (3 rooms with 50 m³ capacity)
Room for radio-active material: Not available
1.2.3. Clearance
Ankara, Istanbul
At the airport by consignee or his legal customs broker. *)
*) Return of Unclaimed cargo
To return cargo to the station of origin the consignee is to prove that no founds have been transferred for the purchase of the goods in question, against which the Customs office at the airport will grant a Loading Permit.
Due to Customs regulations it is not possible for the carrier to return unclaimed goods without this permit.
TK has special applicatory convenience for Human Remains. Please see 8.3 Information by Carier, Turkish Airlines.
Antalya
Shipments may be cleared by the consignee or his legal customs broker.
1.2.4. Customs hours
Ankara
Monday through Friday 09.00 - 12.00 hrs. and 13.00 - 16.30 hrs.
Saturday and Sunday and national holidays closed. Clearance outside Customs hours for diplomatic purchase, urgent medicines, live animals and other goods of an urgent nature, possible after previous arrangements with Customs.
Antalya
- Monday through Friday 09.00 - 12.00 and 13.00 - 17.00 hrs.
- Saturday, Sunday and national holidays closed.
- Clearence is possible on weekends if you have a written permit from customs authority (to be realized within working hours).
- Clearance outside of Customs hours is only possible after previous arrangements with Customs.

Istanbul
Monday through Friday 09.00 - 12.00 hrs. and 13.00 - 16.30 hrs.
Monday through Friday 09.00 - 12.00 hrs. and 13.00 - 17.30 hrs. in summer time.
Saturday, Sunday and national holidays closed.
Clearance outside Customs hours possible for perishables, live animals, urgent medicines and other goods of an urgent nature, after previous arrangements with Customs. (Newspapers and magazines included).
1.2.5. Delivery
Adana, Ankara, Antalya, Dalaman, Gaziantep, Istanbul (IST & SAW), Izmir, Samsun
Possible at the airport only during Customs hours.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

1.2.6. (Re)-Forwarding

Adana, Ankara, Antalya, Istanbul, Izmir

Goods consigned to destinations other than the point of landing within Turkey: Reforwarding by air permitted only to international airports. Re-forwarding by surface or ship in bond also permitted, but only by pre-arrangement with the Customs authorities.

2. Import

2.1. General

2.1.1. Packing

Disinfection Certificate when used sacks, hay or straw are used.

2.1.2. Marking

All packages in a consignment have to be marked with consignee's name and address, and must show country of origin.

2.1.3. Routing

- Via Ankara no re-forwarding possible. Consignments to destinations other than Istanbul must be routed via Istanbul.
- Cargo arriving by Turkish Airlines and destinated for points other than the point of landing shall be carried to its destination without delay.

2.1.4. Language on documents

English.

2.1.5. Other requirements

AWB: must show full name, telephone number or e-mail address of consignee and notify address of ultimate consignee.
Turkish Customs authorities insist on receiving the original AWB. Therefore on arrival the AWB should consist of at least two original copies plus four supplementary copies, otherwise cargo transfers shall not be accepted for carriage by THY. Goods that have already arrived in Turkey can not be cleared or re-forwarded unless these requirements are met.
Consolidation: in case of consolidation, it should be mentioned on the AWB, "Nature and Quantity of goods" box as follows:
Consolidation; House Air Waybill and cargo manifest is attached.
Turkish Customs authorities does not release the cargo unless this phrase is mentioned.

2.2. Documentary Requirements

2.2.1. Commercial consignments

- 7 Commercial Invoices, (one to be certified by local Chamber of Commerce) containing the same information as mentioned on the Certificate of Origin, and the additional declaration: "Nous certifions que cette facture est authentique et qu'elle est la seule émise par notre maison pour les marchandises y mentionnées".
- 3 Certificates of Origin, (issued by local Chamber of Commerce) containing: method of payment, number of reference of Letter of Credit, name and address of the issuing bank, numbering, marking, kind and quality of packages, net and gross weight, terms of delivery, country of origin.
- Import Licence for all goods.
- Certificate of Insurance, not required when the amount insured and the letter of the requested condition has been inserted on the face of the AWB.
- 6 Packing Lists, containing: weight, contents and value detailed for each package.
- A. TR.1-Certificate for goods from EU countries and subject to preferential duties.

The Certificate of Origin together with the certified Commercial Invoice must be submitted to Consulate for legalization.

2.2.2. Sample consignments

For commercial samples:
Value USD 1500.00 or less: Pro Forma Invoice.
Value over USD 1500.00: See 2.2.1.
Except those without commercial value, all samples (incl. advertising material) are subject to normal import duties, but may temporarily be imported after paying a deposit which will be refunded upon re-exportation within 6 months.

2.2.3. Gift consignments

No documents required for gifts if value does not exceed EUR 255.65 (included), gifts exceeding this amount are subject to duty. It is suggested that nature of goods as "gift" be written on package.
Important note: Gifts must be shipped 15 days before or after Christmas, Kurban or Ramazan Religious holidays.

2.2.4. Unaccompanied baggage

Shipments containing radios, electronics, video cameras, computers, etc. will not be accepted as personal effects and can be Customs cleared only when these goods are registered in the passport and/or until the consignee has received his residence permit in Turkey.
For new items, value will be fixed at the discretion of Customs. Used personal belongings are generally admitted free of duty. Customs clearance cannot be effected outside the official Customs hours.

2.3. Restrictions

2.3.2. Live animals

Health Certificate visaed by Chamber of Commerce or the Ministry of Foreign Affairs in country of origin, and Turkish Consulate or Legation.

2.3.3. Plants and plant material

Health Certificate and 2 Certificates of Origin.

2.3.4. Arms, ammunition and explosives

May only be imported by the Government, except when for hunting purposes provided an Import Permit from the Ministry of Defence has been obtained.

2.3.5. Narcotics and drugs

Importation only for scientific purposes. Prior authorization of the Ministry of Health.

2.3.6. Human remains

Embalming report; Certificate of Transportation (to state the cause of death); Death Certificate issued by Turkish Consulate or Embassy.
The documents mentioned above should be original; no copies accepted.
All reports and documents should be declared within the airwaybill which are legalised by the Turkish representation in the country where death took place.

2.3.7. Pharmaceutical and chemical products

Import Permit from the Ministry of Health.

2.3.8. Medicines and vaccines

Import Permit from the Ministry of Health.

2.4. Prohibitions

Shipper should contact Consulate for more detailed information.

2.5. Charges

2.5.6. Storage

- Turkish Airlines owned and operated warehouse (Please see 8.3 information by Carrier - Turkish Airlines)

3. Transhipment/Transit

3.1. General

- The final destination must be shown on all packages or labels.
- All shipments must be accompanied by at least 6 copies of the AWB.
- All transiting cargo carried to destination without delay and with no transit formalities if arrived and re-forwarded by THY, however some minor Customs formalities exist when brought or sent by other carriers.

(see 8.3 information by Carrier - Turkish Airlines)

3.4. Prohibitions

Arms and ammunition, opium, narcotics, poisons, sick animals and plants, perishable foodstuff. More details can be obtained from the local Turkish Consulate.

3.5. CHARGES

3.5.5. Transhipment

None

4. Export

4.5. Charges

4.5.2. Handling

Terminal charges, per consignment
(Please see 8.3 Information by Carrier - Turkish Airlines)

4.5.4. Documentation

AWB completion fee, per AWB
(Please see 8.3 Information by Carrier - Turkish Airlines)

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