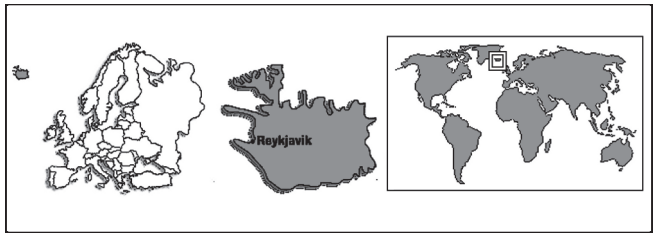
Iceland (IS)

Amounts shown are expressed in Unites States Dollar (USD)



0. General Information

- IATA Area : 2
- Capital : Reykjavik (REK)
- Local Time : GMT
- Daylight Saving Time : Iceland does not observe DST.
- ☎ Country Code : + 354
- Local Currency : Iceland Krone (ISK)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date	Special Information
01 Jan 2015	
02 Apr 2015	
03 Apr 2015	
05 Apr 2015	
06 Apr 2015	
23 Apr 2015	
01 May 2015	
14 May 2015	
25 May 2015	
17 Jun 2015	
03 Aug 2015	
24 Dec 2015	Half-day only
25 Dec 2015	
26 Dec 2015	
31 Dec 2015	Half-day only

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

1. Airport Information

1.1. Customs Airports

- **Keflavik - KEF**
  Tel.: +354 (0)425 6000
  +354 (0)425 0650 (Customs)
  Fax: +354 (0)425 0610
  +354 (0)425 0660 (Customs)
  E-mail: bikf@caa.is
  Website: www.keflavikairport.com
  Telex: CI V LAIR
  SITA: KEFAPFI

- **Reykjavik - REK**
  Tel.: +354 (0)569 4100
  +354 (0)560 0300 (Customs)
  Fax: +354 (0)562 3619
  +354 (0)552 5826 (Customs)
  E-mail: isavia@isavia.is
  Website: www.isavia.is
  Telex: 2250 FALCON IS

1.2. Airport Facilities

1.2.1. Loading/Unloading equipment

Keflavik
Forklift, highloader, crane on request.
Reykjavik
Forklift, crane on request.

1.2.2. Storage

Keflavik, Reykjavik
Cold storage: Available for consignments up to 50 tons.
Freezer: Available for small consignments.
Safe for valuables: Available.
Heated room for live animals and plants: Available.

1.2.3. Clearance

Keflavik, Reykjavik
All consignments must be cleared through a Customs office before delivery can be made to consignee or his agent.

1.2.4. Customs hours

Keflavik, Reykjavik
Monday through Friday 08.00 - 15.30 hrs., except on holidays.
Clearance outside Customs hours only possible at Keflavik airport for the following consignments:
1. Vital medicine, live animals, plants, perishable consignments and isotopes.
2. Urgent spare parts for stopped means of transport or production.
3. Urgent raw material for a stopped production.

1.2.5. Delivery

Keflavik, Reykjavik
Delivery is performed during office hours Monday through Friday 08.30 - 16.30 hrs. at Keflavik and Reykjavik warehouses, except on holidays.

1.2.6. (Re)-Forwarding

Reykjavik
Possible to places outside Reykjavik by air or truck at the discretion of consignee. For automatic transfer to destinations outside Reykjavik, AWBs must state clearly city of final destination.

2. Import

2.1. General

2.1.1. Packing
Hay and straw and used sacks are prohibited.

2.1.2. Marking
According to IATA regulations.

2.1.3. Routing
All consignments with inland destinations must be routed via Reykjavik.

2.1.4. Language on documents
English.

2.1.5. Other requirements
1. Dutiable goods temporarily imported (other than for finishing and repairing): Unless an international CARNET ATA (Admission Temporaire/Temporary Admission) from local Chamber of Commerce in country of origin or export can be produced, the normal duties and taxes apply plus a 25% surcharge. These are generally refunded upon re-export, except a small Customs service charge.
2. Consignments of live animals must be pre-arranged with carriers and a confirmed acceptance received.
3. Consignments which are not picked up within one year from date of arrival will be sold at a public auction in accordance with Customs regulations.

2.2. Documentary Requirements

2.2.1. Commercial consignments
If the sale of the goods or the consignment to this country is definitive, the invoice shall be signed by the seller or by a person who, according to the laws of the country of the seller, is authorised to obligate the seller or his firm. The Invoice of Goods sold must contain the following information:
1. Name and address of the consignor.
2. Place and date of issue. Further, the date of delivery of the consignment for dispatch to Iceland, and the transportation medium used.
3. Name and address of the buyer.
4. Number of packages and their gross weight, type of packages, names, marks, numbers, etc. of the packages, and should a consignment consist of more than one package containing two or more kinds of products, the invoice must specify which products are contained in each package, and the identifying marks and gross weight of that package.
5. Names of the products covered by the invoice. These cannot be replaced by catalogue or production numbers.
6. Country of origin of the goods.
7. Selling price of each individual product, both a unit price and an extension. All the amounts on the invoice must be added up and a total amount clearly stated.
8. Net weight of each individual product, and the number of articles.
9. Discounts and other reductions granted, the amount of such reductions and the reason for granting them, a common term, such as “trade discount”, etc., not being sufficient.

© International Air Transport Association, 2015. All rights reserved.

10. Date of sale, terms of delivery (FOB, CF, CIF, etc.), and the currency in which the invoice price is specified.
11. Terms of payment and other conditions for payment.
12. Seller's statement to the effect that only invoice has been issued to cover all the goods found in a particular consignment on board a particular transportation medium, that the goods are entered at the price for which they are sold, and that to his knowledge the price stated is not lower than the market price of identical or similar goods for export at the time and place of purchase.
    When the market price is lower, it must also be stated in the invoice.

Import Licence for some goods.
For goods originating in an EFTA or EU country a Movement Certificate is required.

2.2.2. Sample consignments
2 Pro Forma Invoices stating purpose of goods and value. Samples are subject to duties.

2.2.3. Gift consignments
Gifts from abroad for special occasions excluding professional purposes, and which do not exceed USD* 40.00 are exempt from import duties.
* See 2.5.1.

2.2.4. Unaccompanied baggage
Personal effects are exempt from import duties. This applies to clothes and other necessities for travel.

2.2.5. Other consignments
In general all consignments are subject to Customs clearance in accordance with Customs rules and regulations.

2.3. Restrictions

2.3.2. Live animals
Health Certificate. Import Licence.
Import Permit from Ministry of Agriculture: Inspection by Customs upon arrival.

2.3.3. Plants and plant material
(incl. cut flowers): Health Certificate. Fruits, grains, ornamental branches and seeds: Import Licence.

2.3.4. Arms, ammunition and explosives
Permit from Ministry of Justice.

2.3.8. Medicines and vaccines
Importation only by chemists.

2.3.11. Tobacco and tobacco products
Importation only by State Alcohol Monopoly.

2.3.12. Foodstuffs
Importers may be requested to present health certificate.

2.3.15. Others
Used clothing: Health Certificate and a sterilised cleaning under Iceland Customs supervision before delivery.

2.4. Prohibitions
Narcotic drugs; untanned hides; unsterilised milk; fresh and frozen meat; toys (made of lead, lead-alloy or other dangerous material); rags and wastepaper.

2.5. Charges

2.5.1. General
Charges quoted in USD can only be used as indication of charges as all tariffs for local application have to be issued in local currency and are subject to government approval.

2.5.2. Handling

- General cargo:

Destination KEF
Per kg. for shipments:

up to 100 kg., per kg.	0.30
100 kg. and over, per kg.	0.27
300 kg. and over, per kg.	0.22
500 kg. and over, per kg.	0.20
1000 kg. and over, per kg.	0.16
3000 kg. and over, per kg.	0.14
Minimum charge per shipment	18.41

These charges are subject to 24.5% VAT.

Destination REK
Per kg. for shipments weighing:

up to 100 kg., per kg.	0.27
100 kg. and over, per kg.	0.25
300 kg. and over, per kg.	0.22
500 kg. and over, per kg.	0.21
1000 kg. and over, per kg.	0.18
3000 kg. and over, per kg.	0.17
Minimum charge per shipment	39.00

These charges are subject to 24.5% VAT.

- Valuable cargo:
  Per shipment 92.74
- Live animals:
  Per shipment 92.74
- Dangerous goods:
  Per shipment 111.84

2.5.6. Storage

First 2 working days (day of arrival excluded)	Free
Charge per day for each kg.	0.08
Minimum charge per shipment	14.00

Cooler or Freezer storage

First 24 hours	Free
Charge per day for each kg.	0.10
Minimum charge per shipment	31.00

These charges are subject to 24,5% VAT.

2.5.10. Others
Trucking from KEF to REK warehouse.
Per kg. for shipments weighing:

up to 100 kg., per kg.	0.17
100 kg. and over, per kg.	0.15
300 kg. and over, per kg.	0.11
500 kg. and over, per kg.	0.09
1000 kg. and over, per kg.	0.07
3000 kg. and over, per kg.	0.06
Minimum charge per shipment	21.00

These charges are subject to 24.5% VAT.

3. Transhipment/Transit

3.1. General
Transfer to domestic flights: the following day. Minimum transfer time for international flights: 180 min.

3.2. Documentary Requirements
For consignments which are transferred between international flights at Keflavik airport the CARGO MANIFEST must clearly state that consignments are in transit.

3.3. Restrictions
Transit shipments subject to Customs permission if intended for reexportation.

3.4. Prohibitions
Used clothing, linen and rags, used bedding, wool flock, paper scraps, hair, feathers, untanned leather, skins and furs, butter, fresh and dried eggs. Radio receivers, their accessories and loose parts.

3.5. Charges

3.5.1. General
Charges quoted in USD can only be used as indication of charges as all tariffs for local application have to be issued in local currency and are subject to government approval.

4. Export

4.1. General
In general an Export Permit is required for all commercial consignments.

© International Air Transport Association, 2015. All rights reserved.

4.2. Documentary Requirements
2 Commercial Invoices, Packing List and an EUR Certificate for export to EFTA and EU countries.
Export Permit must be obtained from Ministry of Commerce and Customs Export Control Office for all commercial consignments. No Export Permit required for small samples, personal gifts, personal effects, diplomatic mail, goods for repair and consignments travelling under a CARNET ATA.

4.3. Restrictions
Returned consignments: Due to Customs formalities 4 days is the minimum time for consignments to be returned. In most cases Customs require a deposit, refundable on presentation of proof of return of goods.

4.4. Prohibitions
None.

4.5. Charges
4.5.1. General
Charges quoted in USD can only be used as indication of charges as all tariffs for local application have to be issued in local currency and are subject to government approval.
4.5.2. Handling

- General cargo:

  Per kg. for shipments weighing:

up to 100 kg., per kg.	0.30
100 kg. and over, per kg.	0.27
300 kg. and over, per kg.	0.22
500 kg. and over, per kg.	0.20
1000 kg. and over, per kg.	0.16
3000 kg. and over, per kg.	0.14
Minimum charge per shipment	18.41

- Valuable cargo:

Per shipment	92.74

- Live animals

Per shipment	92.74

- Dangerous goods

Per shipment	111.84

- General cargo, see 2.5.2.

4.5.4. Documentation

AWB fee	30.69

4.5.10. Others
Trucking from REK to KEF warehouse.
Per kg. for shipments weighing:

up to 100 kg., per kg.	0.16
100 kg. and over, per kg.	0.13
300 kg. and over, per kg.	0.09
500 kg. and over, per kg.	0.07
1000 kg. and over, per kg.	0.05
3000 kg. and over, per kg.	0.04
Minimum charge per shipment	16.00

© International Air Transport Association, 2015. All rights reserved.