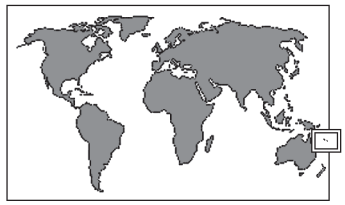
Samoa (WS)
Amounts shown are expressed in Tala (WST)



0. General Information

- IATA Area : 3
- Capital : Apia (APW)
- Local Time : GMT + 13
- Daylight Saving Time : GMT + 14: Ends on the first Sunday in April and starts on the last Saturday in September.
- ☎ Country Code : + 685
- Local Currency : Tala (WST)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
02 Jan 2015
03 Apr 2015
04 Apr 2015
06 Apr 2015
11 May 2015
01 Jun 2015
10 Aug 2015
12 Oct 2015
25 Dec 2015
26 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

1. Airport Information

1.1. Customs Airports

Apia - APW; Faleolo International Airport
Fagali'i - FGI; Fagalii Domestic Airport
Maota - MXS; Maota Domestic Airport
Asua - AAU; Asau Domestic Airport

1.2. Airport Facilities

Apia

1.2.2. Storage
Goods are held in Airline Store at airport under Customs control.
Cold storage: Not available.
Safe for valuables: Not available.
Room for radio-active material: Not available.
Room for dangerous goods: Available.

1.2.3. Clearance
At the airport in Airline Store (Polynesian Airlines) by consignee or his/her broker.

1.2.4. Customs hours
Monday through Friday 09.00 - 16.00 hrs.
Saturday 09.00 - 12.00 hrs.
Sunday and Public Holidays closed.
Important: For any urgent cargo (medical supplies / perishables / live animals) requiring release outside of normal hours is possible and prior arrangement must be made and the following after hours fees will apply, see 2.5.3.

1.2.5. Delivery
Consignees must clear customs and uplift their consignments from the Airline Stores at the airport and/or selected cargo agents.

1.2.6. (Re)-Forwarding
Not possible unless consignee makes all reforwarding arrangements through a Custom broker.
Approved cargo agents will also be uplifting cargo from the airline stores at the airport.

Approved Cargo Agents are:
- AIR & MARITIME AGENCY SAMOA LTD [AMA]
- BETHAM BROTHERS ENTERPRISES - Tel.: [0685] 22613
- BETHAM FREIGHT - Tel.: [0685] 20270
- FREIGHT PLUS SAMOA - Tel.: [0685] 31132
- POLYNESIAN SHIPPING LTD - Tel.: [0685] 23210
- PACIFIC FORUM LINE - Tel.: [0685] 20345
- PACIFIC FREIGHT LTD - Tel.: [0685] 26094
- TRANSAM SAMOA LTD - Tel.: [0685] 21150

Approved Customs Agencies are:
- P & K FILO customs agency
- APIA CUSTOMS agency
- M & L customs agency

2. Import

2.1. General

2.1.1. Packing
Hay, chaff, grain husks, leaves may not be used. All other material is subject to fumigation on arrival at importer's expense.

2.1.3. Marking
All packages must state country of origin in English.

2.1.4. Language on documents
English or translation required.

2.1.5. Other requirements
For cargo claims - Customers are asked to file claims direct to responsible air carrier for settlement.

2.2. Documentary Requirements

2.2.1. Commercial consignments
Commercial Invoices and certificates of value and origin for goods entitled to preferential duties.
Commercial Invoices and certificates of value for goods not entitled to preferential duties.
The commercial invoice must contain:
- Place and date of issue
- Name and address of shipper
- Country of origin
- Marks and numbers of packages
- Quantity and description of goods
- Current domestic value
- Show tax in separate entry if included in value

Import Licence for certain commodities. When required but not submitted, goods may be confiscated and or fine may be imposed.

2.3. Restrictions

2.3.2. Live animals and animal products
Live animals may be imported from some countries in accordance with specific conditions. As prior permission is usually required more information should be sought through Quarantine Head Quarters in town office.
Phone: (0685) 20924 working hours
(0685) 22561 Ext: 35/36/37
Fax: (0685) 20832
Phone: (0685) 42048 (Airport Office)
- Animals may not be imported as baggage.
- Health certificate is required from country of origin.

2.3.3. Plants and plant material
Fruits and vegetables; Import Licence/Permit is required. Other complicated conditions must be ensured through Quarantine Department of Agriculture.
Cut Flowers - must obtain a permit or health certificate from the department of Quarantine if propagate materials accompanying the shipment. Shipment with propagate materials will be confiscated if no permit or health certificate accompanies consignment.

Consignment will be inspected by Quarantine Officer upon arrival to ensure the flowers are free from pest and disease.

2.3.4. Arms, ammunition and explosives
Import Permit is required together with documents showing model, serial number and make. Items arrived without a permit will be detained by Customs on arrival for safety.
Warning: A fine will be imposed on non-declared items.

2.3.5. Narcotics and drugs
Prohibited.

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2.3.6. Human remains
Prior approval is required from the Airline. Death Certificate and certificate of Embalming are also required.
In the case of non-embalming bodies (by reason of exceptional circumstances e.g. embalming facilities not reasonably available) airlines should confirm adherence to ICAO Technical Instructions Chapter 8, note 602 and an import permit must be obtained from an authorised medical officer or an approved funeral director.
2.3.10. Meat and meat products
Import Permit from the Ministry of Agriculture and Fisheries must be obtained prior to shipping.

2.4. Prohibitions
Absolute import prohibitions are applicable to a small prescribed list of goods. Numerous other items are prohibited, import has been granted from an appropriate authority, e.g. Department of Health, Department of Agriculture, Aviation Airlines etc. Exporters should contact Trade Commission or Consulates for listing of goods subject to import prohibitions or restrictions.
See also 2.3.

2.5. Charges
(CTO CHARGES)
2.5.2. Handling
When applicable, a charges collect fee of WST 50.00 or 5% of the face value will be collected on a MAWB whichever is the greater.
2.5.3. Clearance
- Consignments requiring quarantine certificates
  Phytosanitary Certificate, for private shipment 10.00
  Phytosanitary Certificate, for commercial shipment 15.00
  GST to be charged separately 5.00
- Clearance outside Customs hours possible
  See paragraph 2.5.10. for charges

2.5.4. Documentation
(Applicable at Apia Faleolo International Airport cargo terminal)
Import document fee:
Processing of import documents and Customs ASYCUDA.
Per MAWB 30.00

2.5.6. Storage
The following applies to all consignments stored in security controlled bond or custom control area.
First 48 hrs. excluding initial weekend and
Public Holidays ..... Free
Per kg., per day 0.10
Minimum charge 20.00

2.5.10. Others
(CTO CHARGES)
- Heavy item fee:
  1 - 32 kg. ..... Free
  Over 32 kg., per kg. 0.50
  232 kg. and over, per piece 100.00
  Minimum charge 20.00
- Terminal Security fee:
  Per kg. 0.05
  Minimum charge 5.00
- After Hours Fee:
  Per kg. 0.15
  Minimum charge 50.00
- Equipment Charges:
  1. Forklift
     Per half hour or part thereof 50.00
  2. Other Ground Service Equipments available
     Pallet Loaders - Fmc Commander / Lantis High Lift Loader.
     Belt-loaders - 1 × Manual and 1 × Motorised.
     (Charges can be arranged through Manager Airport Services)
     Contact: cell #0865 7773728 or
     email: asefo@polynesianairlines.ws.

Note:
These charges will not be included in the AWB charges and will be collected at the airport cargo terminal before release of shipment.

3. Transhipment/Transit

3.3. Restrictions
3.3.2. Live animals
prohibited unless prior permission has been obtained from Ministry of Quarantine and Fisheries head office in Apia:
Phone: (0685) 20954
(0685) 22561 Ext: 35/36/37
Fax: (0685) 20832
Phone: (0685) 42048 (Airport Office)

3.5. Charges
3.5.5. Transhipment
For shipment transfer for sea freight 30.00
where international consignments are
transhipped from one aircraft to another 30.00

Transit Transfers
- On Air New Zealand, Please refer to set arrangement with Polynesian Airlines.
- On other carriers, pre arrangement with Polynesian Airlines is required.

4. Export

4.1. General
- **AIRPORT ACCEPTANCE ONLY**

Accepting of cargo:
Monday to Friday 09.00 hrs. - 16.00 hrs.
Saturday 09.00 hrs. - 12.00 hrs.
Sunday Closed

Acceptance of urgent / perishables / HUM / valuable shipments on Saturday/Sunday and after hours is possible at charges (refer 4.5 charges).

Acceptance Cut-Off time limit is 16.00 hrs. on each working day. Flight final documentation Cut-Off time limit is 4 hours before schedule departure time.

- **GENERAL CONDITIONS**

An export entry is required for all commercial shipments weighing 500 kg. and over.

Shipment of FINE-MATS require a sight export permit from Custom department before acceptance. Customs Department contact:
Phone: (0865) 251-61 (Main office)
(0685) 238-17 (Airport office)

All shipments to the United States of America and US territories are subject to x-ray screening and/or physical search before accepting. This is a requirement of (T.S.A) Transportation Security Administration of the United States Homeland Security.

All transshipments from international flights to connect international flights to the United States and US territories must be sealed by aviation security as proof that consignment has been processed through screening. Screening documents must be attached to transit AWB and Cargo Manifest for information before cargo is transferred.
4.1.1. Packing
IATA approved packaging for dangerous goods will be the only packaging accepted for shipments containing dangerous goods. Shipment of fresh fish must be packed using foam chilly bins or approved wax-boxes or tuna coffins.
Any other form of packaging will not be accepted - no exceptions.
4.1.2. Marking
All shipments regardless of nature must be clearly addressed including telephone contact numbers.
4.1.4. Language on documents
English.

4.2. Documentary Requirements
Obtain export entry from Customs Department for all commercial shipments weighing 500 kg. and over.
Health certificate is required for all shipments of Live Animals.

4.3. Restrictions
4.3.2. Live animals
All live animals must be accompanied by a health certificate completed by a government veterinarian 48 hrs. prior to the time of departure.
Further information can be obtained from the animal health division of the Ministry of Agriculture and Fisheries:
Phone: (0685) 209-24
(0685) 225-61 Ext: 35/36/37
Fax: (0685) 20832
Phone: (0685) 420-48 (Airport Office)

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4.5. Charges
(CTO CHARGES)
4.5.4. Documentation

- Phytosanitary certificate for private shipment 7.00
  Phytosanitary certificate for commercial shipment 13.00
  (Paid to Quarantine division at the airport)
- Dangerous goods fee:
  Checking of cargo and documents against
  IATA dangerous goods regulations at point of origin.
  Per consignment 30.00
- Documentation fee:
  Per AWB 30.00

Note:
These charges will not be included in AWB charges and will be collected at cargo terminal before dispatch of shipment.

4.5.6. Storage

- All commodities
  First 24 hours ..... Free
  After 24 hours, per kg., per day 0.10
  Minimum charge 20.00

4.5.10. Others
(CTO CHARGES)

- Security Screening fee - X-RAY:
  Per kg. 0.10
  Minimum charge 20.00
- Alternate Screening:
  Per shipment 100.00
- Heavy item fee:
  1 - 32 kg. ..... Free
  Over 32 kg., per kg. 0.50
  232 kg. and over, per piece 100.00
  Minimum charge 20.00
  For fresh fish shipments only:
  Over 32 kg., per kg. 0.20
  Minimum charge 10.00
- Terminal Security fee:
  Per kg. 0.05
  Minimum charge 5.00
- After Hours fee:
  Per kg. 0.15
  Minimum charge 50.00
- Equipment Charge:
  Forklift
  Per half hour or part thereof 50.00

Note:
These charges will not be included in AWB charges and will be collected at cargo terminal before dispatch of shipment.

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