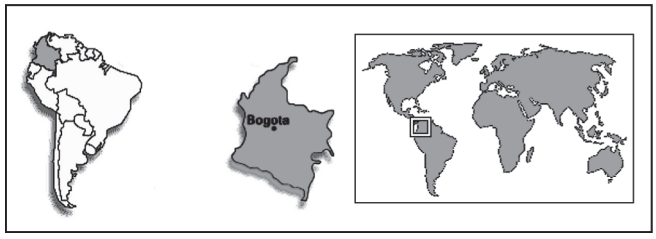
Colombia (CO)
Amounts shown are expressed in United States Dollar (USD)



0. General Information

- IATA Area : 1
- Capital : Bogota (BOG)
- Local Time : GMT - 5
- Daylight Saving Time : Colombia does not observe DST.
- ☎ Country Code : + 57
- Local Currency : Colombian Peso (COP)
- Bank Information : Closed on Sunday and Public Holidays.
- Public Holidays :

Date
01 Jan 2015
12 Jan 2015
23 Mar 2015
02 Apr 2015
03 Apr 2015
01 May 2015
18 May 2015
08 Jun 2015
15 Jun 2015
29 Jun 2015
20 Jul 2015
07 Aug 2015
15 Aug 2015
12 Oct 2015
01 Nov 2015
16 Nov 2015
08 Dec 2015
25 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - Cargo declaration required: Yes
  - Good declaration required: Yes
  - Party responsible for filing: Cargo Agent
  - Further information: www.dian.gov.co, or email to Jorge Blanco, jblancoa@dian.gov.co

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

1. Airport Information

1.1. Customs Airports
Dirección de Impuestos y Aduanas Nacionales (DIAN) Website: www.dian.gov.co

- Linea Unica de Agendamiento de Citas Nacional (Single Line Scheduling National Appointments) 1-800-012-9070
- Línea Gratuita Nacional (Free National Line) 1-800-012-9080
- Línea Unica Nacional con Costo (Single National Line with Charge) 1-900-111-5462

- **Barranquilla - BAQ**
  Tel.: +57 5 3791-191 (Export)
  +57 5 3827-320 (Import)

- **Bogota - BOG**
  - Linea Unica de Agendamiento de Citas Nacional en BOG (Single Line Scheduling National Appointments in BOG)
    Tel.: +57 (1) 319-8585
  - Linea Gratuita en BOG (Free Line in BOG)
    Tel.: +57 (1) 325-6800
  - Linea Unica con Costo en BOG (Single Line with Charge in BOG)
    Tel.: +57 (1) 425-6360

- **Bucaramanga - BGA**
  Tel.: +57 (7) 630-9444

- **Cali - CLO**
  Tel.: +57 (2) 681-8709
  +57 (2) 681-8700

- **Cartagena - CTG**
  Tel.: +57 (5) 666-6610 Ext 2597

- **Cucuta - CUC**
  Tel.: +57 (7) 578-1444

- **Leticia - LET**
  Tel.: +57 (8) 592-7366

- **Medellin - MDE**
  Tel.: +57 (4) 536-0043 (Export)
  +57 (4) 536-0001 (Export)
  +57 (4) 562-2281 (Import)

- **Pereira - PEI**
  Tel.: +57 (6) 315-0500
  +57 (6) 335-3053

- **San Andres Island - ADZ**
  Tel.: +57 (8) 512-4211
  +57 (8) 512-6629

- **Santa Marta - SMR**
  Tel.: +57 (5) 421-7979

1.2. Airport Facilities
1.2.1. Loading/Unloading Equipment
Barranquilla
Maximum capacity forklift 11000 lbs. Equipment for palletized cargo, Conveyor Belt for PAX.
Bogota
Maximum capacity forklift 8000 lbs. Equipment for palletized cargo, Conveyor Belt.
Cali
Maximum capacity forklift 8000 lbs. Equipment for palletized cargo, Conveyor Belt.
Cartagena
Maximum capacity forklift 8000 lbs. Equipment for palletized cargo, Conveyor Belt.
Medellin
Maximum capacity forklift 11000 lbs. Equipment for palletized cargo, Conveyor Belt.
1.2.2. Storage
In all country locations, goods not collected within 30 days will be considered abandoned only if the cargo has not received any import process or re-forwarding.
Barranquilla
Cold storage: Available.
Safe for valuables: Not available.
Room for radio-active material: Available.
Bogota
Cold storage: Available.
Safe for valuables: Not available.
Room for radio-active material: Available.
Cali
Cold storage: Available.
Safe for valuables: Not available.
Room for radio-active material: Available.

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Medellin
Cold storage: Available.
Safe for valuables: Not available.
Room for radio-active material: Available.

1.2.3. Clearance

Barranquilla
At airport by consignee or his broker.
Bogota
At airport by consignee or his broker.
Cali
At airport by consignee or his broker.
Cartagena
At airport by consignee or his broker.
Medellin
At airport by consignee or his broker.

1.2.4. Customs Hours
In all locations, customs hours are:
Monday through Friday: 06.00 - 20.00 hrs.
Saturdays and holidays: 08.00 - 14.00 hrs.
Sundays: closed.

1.2.6. (Re)-Forwarding
Is not permitted.

2. Import

2.1. General

2.1.1. Packing
- Animal and Vegetal Health known as NIMF no.15
  Wood packing including skids, for export and import shipments must comply with this norm and must be certificated by the entity of the origin country government as per their laws. This certification must be attached to the HAWB so Colombian Government Entity "ICA" will allow shipment entry.

2.1.2. Marking
Packages must show marks, numbers, gross and net weight.

2.1.3. Routing
Via Barranquilla, Bogota, Cali, Cartagena or Medellin. To Leticia, San Andres Island (Free Zone territory) and other points via Bogota.

2.1.4. Language on documents
Spanish & English.

2.1.5. Other Requirements
- All imports into Colombia must be registered before shipment at "Ministerio de Comercio Industria y Turismo" who issue a "Registro de Importacion" (valid 150 days). If required, an Import Licence (Licencia Previa) or an Exchange Permit must be submitted before.
- AWB: One of the Customs airports must be mentioned as airport of destination.
- Colombian Customs require for every and all shipments of new or used merchandise and regardless of type, that a commercial invoice, original or carbon copy accompany the AWB and for shipments of personal effects and/or unaccompanied luggage that a detailed list of its contents with estimated values in USD be attached to the AWB. Copy of the passport with departure and entrance seal.
  Consequently transfers without these requirements will not and can not be accepted to be transported to any destination in Colombia.
- The HAWB (House Air Waybill) is not required if a forwarder, broker or courier indicates who the actual shipper and consignee are on the MAWB and identifies themselves in the Issuing Carriers Agent Name and City field of the MAWB.
- The HAWB (House Air Waybill) is required when, in the MAWB reflects the shipper and/or the consignee as a Forwarder, Broker or Courier or if the MAWB reflects the nature of goods as "Consolidation".
- Requirement from Colombian Customs regarding split shipments
  All shipments that arrive incomplete will be held by Customs until receipt of a letter from the origin. station explaining why the shipment was not complete when dispatched. The letter should include a contact number so Customs can call the origin station for verification.
  Carriers have five days to present the letter after the first part of the split shipment has been received.

2.2. Documentary Requirements

2.2.1. Commercial Consignments
- Buyer and seller Name, Address, phone number, fax or e-mail address
- Currency of trade, INCOTERM
- 2 Commercial Invoices, containing:
  Marks, numbers, weights (exact gross weight in kg.and grams) And unitary and total values (in USD), date and number Freight and insurance charges to be paid by consignee (CPT, CIP, CIF, CAF)
- Import Licence for most goods.
  All imports must be registered before shipment, and a deposit must be paid refundable 90 days after clearance.

Note:
A consignment from one single exporter and destined to one single importer may be covered by 4 Import Licences or Registration Certificates.

Legalization:
1 Commercial Invoice together with the Import Licence and the same documents same as for 2.2.1.

2.2.2. Sample Consignments
Without commercial value: 2 Commercial Invoices. With commercial value: Same as for 2.2.1.

2.2.3. Gift Consignments
See 2.2.1.

2.2.4. Unaccompanied Baggage
Must arrive not earlier than 30 days and not later than 90 days of owners arrival.

2.3. Restrictions

2.3.2. Live Animals
Health Certificate (zoo-sanitary).
Inspection on arrival for which "ICA" must be previously advised.
Cats and dogs: Health Certificate must state that animals have been inoculated against rabies and distemper not less than 8 days and not more than 3 years prior to despatch.
Baby chicks: Health Certificate must state that the shipping hatchery is Pullorum-free, and that during the previous year no cases of Newcastle disease, Peste Aviar, Borreelosis, Leucemia and Linfogranulomatosis have been reported in the region where the hatchery is located.

2.3.3. Plants and Plant Material
Health Certificate from place of origin, legalised by consulate. Prior Health Certificate (Certificado Phito Sanitario) from the Instituto Colombiano Agropecuario.
Seeds, bulbs, shoots, plants etc. for propagation, non- manufactured vegetable products: Permit from ICA, Vegetable Hygiene Section. Application must show: quality, quantity (kg. or units), name and address of both shipper and consignee, Customs airport of entry, reason of importation, type of packing.

2.3.4. Arms, Ammunition and Explosives
Import Permit from Aerocivil (RAC).
For more information please visit the website: www.indumil.gov.co

2.3.5. Narcotics and Drugs
Prior Import Licence. A permit from the "Fondo Nacional de Estupefacientes" and the "Ministerio de Trabajo y Protección Social", must be attached to the application. Sworn declaration that the product does not contain more narcotic substances proportionally than is permitted by the U.N. Commision for Opium Traffic.

2.3.6. Human Remains
must be cremated or embalmed.
Cremated: Certificates of Defunction, Diagnosis and Cremation.
Embalmed: Certificates of Defunction, Diagnosis and Embalmment.
Both certificates must be legalised by Consulate.
Packing: Wooden inner case, then hermetic metal case, and wooden outer case.

2.3.7. Pharmaceutical and Chemical Products
Prior Import Licence from "VUCE" Ventanilla Unica de Comercio Exterior.
Restricted: Products which are also manufactured in Colombia.

2.3.8. Medicines and Vaccines
Incl. serums, medical tablets, etc.: Import Permit from "Commission on patent medicines".

2.4. Prohibitions
Too extensive to list. Shipper should contact Consulate. See also 2.3.7.

2.5. Charges

2.5.2. Handling
Local handling, included transportation to Customs warehouse authorised deposit. It depends of carrier.

2.5.4. Documentation
It depends of carrier.

2.5.6. Storage
It depends of carrier.

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3. Transhipment/Transit

3.3. Restrictions
3.3.4. Arms, Ammunition and Explosives
If transhipped Prior Approval from Aeronautica Civil. Transfer station needs for application: Date and number of flight, aircraft registration marks, countries of origin and destination, type and quantity of arms and/or ammunition.
Name of Colombia port(s) of transit/transfer to another aircraft.

4. Export

4.1. General
All exports are subject to inspection by Security before departure.
4.1.1. Packing
Animal and Vegetal Health known as NIMF no.15

4.5. Charges
4.5.2. Handling
It depends of carrier
4.5.4. Documentation
It depends of carrier
4.5.10. Others
Cargo Charges Correction Advice (CCA):
For each C.C.A. requested by shipper or its cargo agent 20.00

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