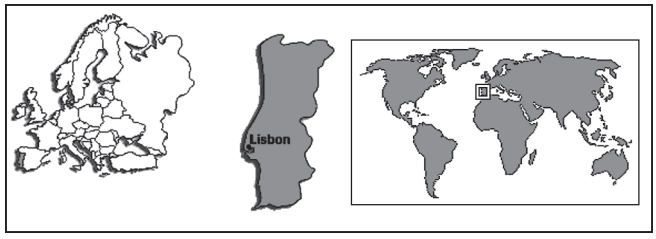
Portugal, incl. Azores and Madeira (PT)
Amounts shown are expressed in Euro (EUR)



0. General Information

- IATA Area : 2
- Capital : Lisbon (LIS)
- Local Time : GMT (Portugal/Madeira) -1 (Azores)
- Daylight Saving Time : GMT +1 (Portugal/Madeira) GMT (Azores) Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : 351
- Local Currency : Euro (EUR)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
03 Apr 2015
05 Apr 2015
25 Apr 2015
01 May 2015
10 Jun 2015
15 Aug 2015
08 Dec 2015
25 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - System name: Import Control System (ICS) and Export Control System (ECS)
  - Pre-registration to file data: Required
  - Scope: Import, Export, Transit, Transhipment cargo
  - Party responsible for filing: For imports, the incoming carrier. For exports, when an Exit Summary Declaration (EXS) is required, the outgoing carrier.
  - Deadline - shorthaul (imports): For flights less than four hours, the deadline is before take-off from foreign airport
  - Deadline - longhaul (imports): At least four hours prior to arrival
  - Deadline (exports): At least 30 minutes prior to departure
  - How to submit information: For imports, an Entry Summary Declaration (ENS) is sent electronically through the ICS. For exports, an AEI transmission of data for security risk assessment of cargo may be incorporated into the export declaration. If the security data has not been included in the export declaration, an exit AEI declaration (EXS) is required.
  - Further information: http://ec.europa.eu/ecip/

  Note:
  if data are not sent in advance, goods have to be declared immediately on arrival at the border, which can delay the customs clearance of consignments at the border pending the results of risk analysis for safety and security purposes.

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  ACC3
  (EC Regulation 185/2010 on Cargo Security)

  Since February 1, 2012, all air carriers carrying cargo or mail from a non-EU country to the EU must be designated as an "Air Cargo or Mail Carrier operating into the Union from a Third Country Airport" (ACC3) by an EU Member State. A list of exempted countries is relieved from this requirement.

  In order to obtain ACC3 designation, a carrier should
  - Ensure its security program integrates necessary EU security requirements for cargo and mail loaded onto its aircraft at any third country airport for carriage into the EU.
  - Nominate a person who has overall responsibility for implementation of cargo and mail security.
  - Submit a "Declaration of Commitments" to the appropriate EU Member State authority.

  ACC3 designation is to be obtained for every non-EU airport station from which the air carrier flies cargo and/or mail into the EU, unless an exemption applies.

  Carriers are responsible for ensuring all cargo or mail is screened or comes from a secure supply chain regulated agent (RA), known consignor (KC), account consignor (AC) before entering EU airspace.

  For designation as ACC3, carriers should contact the appropriate authority, as follows:
  - For EU carriers - the Member State that issued the AOC.
  - For non-EU carriers - the Member State listed in the Annex to Regulation 394/2011 (ETS).
  - For non-listed carriers - the Member State in which you have your major base of operations in the EU.

  By July 1, 2014, air carriers need to
  - Ensure that on-site airport station verification of cargo and mail security measures has been carried out by an EU aviation security validator.
  - Ensure that its business relations with regulated agents and known consignors are independently validated by an EU aviation security validator, after which a database should be maintained with details of the RA, KC and AC they are accepting cargo from.
    This regulation includes additional measures for High Risk Cargo, defined as cargo originating from a list of specific countries.

  On-site validations will take place either at each airport from which the air carrier flies cargo or mail to the EU, or, with conditions applied, at a representative number of airports from which the air carrier flies cargo or mail to the EU. Each successful security validation will require revalidation on a 5 year cycle.

1. Airport Information

1.1. Customs Airports
Portugal Mainland: Faro - FAO, Lisbon - LIS, Oporto - OPO.
Azores Islands: Horta - HOR, Ponta Delgada - PDL,
Santa Maria - SMA, Terceira - TER.
Madeira Islands: Funchal - FNC, Porto Santo - PXO.

1.2. Airport Facilities
1.2.1. Loading/Unloading equipment
All airports
Forklift available (Horta max. capacity 1500 kg., being 3,000 kg. for Lages and Santa Maria and 3,500 kg. for Ponta Delgada).
1.2.2. Storage
Faro
At Handling Agent Authorized Warehouse. Time limit 20 days.
Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Available on request, at consignee's expenses.
Safe for valuables: Available at Customs.
Room for radio-active material: Not available.
Animal hotel: Not available.
Funchal
At Handling Agent Authorized Warehouse. Time limit 20 days.
Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Available only in Funchal.
Safe for valuables: Strongroom not available.
Room for radio-active materials: Not available.
Animal hotel: Not available.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

Horta
At Handling Agent Authorized Warehouse. Time limit 20 days. Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Not available.
Safe for valuables: Not available.
Room for radio-active material: Not available.
Animal hotel: Not available.
Lisbon
At Handling Agent Authorized Warehouse. Time limit 20 days. Extention possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Available from -20°C to +10°C.
Safe for valuables: Strongroom available.
Room for radio-active materials: Available.
Animal hotel: Not available.
Oporto
See Lisbon.
Ponta Delgada
At Handling Agent Authorized Warehouse. Time limit 20 days. Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Available - temperature -20°C to +2°C.
Safe for valuables: Strongroom available.
Room for radio-active material: Not available.
Animal hotel: Not available.
Porto Santo
At Handling Agent Authorized Warehouse. Time limit 20 days. Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Available only in Funchal.
Safe for valuables: Strongroom not available.
Room for radio-active materials: Not available.
Animal hotel: Not available.
Santa Maria
At Handling Agent Authorized Warehouse. Time limit 20 days. Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Not available.
Safe for valuables: Not available.
Room for radio-active material: Not available.
Animal hotel: Not available.
Terceira
At Handling Agent Authorized Warehouse. Time limit 20 days. Extension possible for a few days, subject to special conditions, on request of the consignee. Thereafter goods are transferred to special Customs Warehouse for auction.
Cold storage: Available from -20°C to +4°C.
Safe for valuables: Not available.
Room for radio-active material: Not available.
Animal hotel: Not available.

1.2.3. Clearance
All airports
- Cargo from EU countries: free of Customs control.
- Cargo from non EU countries: at the airport by Customs broker, except for Horta, Ponta Delgada, Terceira where clearance is at Customs office in town.
  By consignee: clearance only possible for personal effects without commercial value, or goods sent by consignee person to person with a value not exceeding EUR 45.00; or by verbal declaration with a value not exceeding EUR 800.00.

1.2.4. Customs hours
Faro
Monday through Friday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside customs hours possible after prior arrangement and against payment of overtime fee.
Funchal
Monday through Friday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. for commercial cargo. Monday through Friday 14.00 - 16.30 hrs. for personal effects. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee.
Horta
Monday through Sunday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee. Dispatch for import and export needs prior arrangement at Customs head-office in town.
Lisbon
Monday through Friday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee.
Oporto
Monday through Friday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee.
Ponta Delgada
Monday through Friday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee. Dispatch for import and export needs prior arrangement at Customs head-office in town.
Porto Santo
Monday through Friday 08.30 - 13.30 hrs. and 14.30 - 17.30 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee.
Santa Maria
Monday through Friday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee.
Terceira
Monday through Sunday 09.00 - 13.00 hrs. and 14.00 - 18.00 hrs. Clearance outside Customs hours possible after prior arrangement and against payment of overtime fee. Dispatch for import and export needs prior arrangement at Customs head-office in town.

1.2.5. Delivery
Funchal
Possible by cargo agents after prior arrangements and against payment of theirs own fees everywhere in Madeira Island.
Horta
Not possible.
Lisbon
Not possible.
Oporto
Not possible.
Ponta Delgada
Not possible.
Porto Santo
Not possible.
Terceira
Not possible.
Santa Maria
Not possible.

1.2.6. (Re)-Forwarding
Funchal
Possible under bond if consignee has applied in advance for direct unloading/transportation to consignee's own premises.
Horta
Not possible.
Lisbon
Possible under bond if consignee has applied in advance for direct unloading/transportation to consignee's own premises.
Oporto
Possible under bond if consignee has applied in advance for direct unloading/transportation to consignee's own premises.
Ponta Delgada
Not possible.
Porto Santo
Possible under bond if consignee has applied in advance for direct unloading/transportation to consignee's own premises.
Terceira
Not possible.
Santa Maria
Not possible.

2. Import

2.1. General
2.1.1. Packing
For packing of human remains see 2.3.6.
2.1.4. Language on Documents
English, French or Portuguese.
2.1.5. Other requirements
- Consolidated consignments: At least 2 copies of the House waybill for each component part must be attached to AWB.
- Dutiable goods temporarily imported (except for finishing and repairing: the deposit for duties and or taxes is not necessary if an international CARNET ATA (Admission Temporaire/Temporary Admission) from local Chamber of Commerce in country of export is present.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

- AWB: Country of origin to be entered in box “Nature and Quantity of Goods”. Value for customs always to be indicated, also for samples and unaccompanied baggage. Remark “No commercial value” not acceptable for customs. Statement “In transit to...” and all data necessary for customs broker to expedite smooth handling for consignments not intended for importation, such as ship’s spares, etc. Correct details on AWB of utmost importance.

2.2. Documentary Requirements

2.2.1. Commercial consignments

- Cargo from EU countries: must be accompanied by invoice containing exporter/importer IVA registration number.
- Cargo from EFTA countries: EUR Certificate is required or registration in the invoice when issued by authorised exporter.
- 2 Commercial Invoices EU/EFTA Certificates, are required when consignments are directly from EU/EFTA countries.
- Import/Export Licences and certificates are under the jurisdiction of the “Direcção Geral das Alfândegas, Direcçào do serviço de Licenciamento, Largo do Terreiro do Trigo, Lisboa”.
  Previous registration must be requested by the interested party through the completion of a DI (Import Declaration) or DE (Export Declaration).
  Import/Export Licence must be requested by the interested party through the completion of proper forms.
  Licences are used only for goods subject to restrictive measures.
  Import/Export Certificate is issued where required by the EU legislation.

2.2.2. Sample consignments

Commercial Invoice, stating origin and value for Customs.
Tobacco samples to be marked on the exterior accordingly; they may not weigh less than 10 kg. per parcel.

2.2.3. Gift consignments

Commercial Invoice.
Gift parcels may not contain matches or tobacco.

2.3. Restrictions

2.3.1. General

Importation of live animals and perishables from non-EU countries.
Animals imported for commercial purposes, meat and meat products of cattle, cloven-hoofed wild animals, game, goats, horses, pigs, poultry, rabbits, sheep and wild solipeds, others animal products including egg products, embryos (cattle), fish products, frog legs, hatching eggs, honey, milk products, molluscs, snails and semen (pigs/cattle) are subject to veterinary inspection when entering the EU.
Shipments must enter the EU via registered ports of entry where inspection posts and facilities exist.
Shipments are subject to the following 3 checks: documentary, identity and physical.

- Live animals in transit to EU destinations are only subject to documentary check at the port of entry. Identity and physical checks can take place at destination, which must be an approved inspection post.
- Perishables in transit to EU destinations are only subject to documentary and identity checks at the port of entry. This may require the unloading of the shipment from the aircraft and opening of unitised shipments for identity inspection.

Airlines must notify the inspection posts of the arrival details so that specific inspection teams for live animals and perishables are positioned at the inspection posts.

In Portugal, the list of agreed border inspection posts of entry are:

a. For veterinary checks of live animals:
   Lisbon, Oporto([1]), Faro([1]) and Funchal (Madeira) ([1]).
b. For veterinary checks of all products for human consumption:
   Lisbon, Oporto, Faro([2]) and Ponta Delgada (Azores).
c. For veterinary checks of other products:
   Lisbon, Oporto and Ponta Delgada (Azores).
d. For veterinary checks of perishables:

Lisbon, Oporto, Ponta Delgada (Azores) and Terceira (Azores).

Notes

1. All animals except: ungulates (cattle, pigs, sheep, goats, wild and domestic solipeds) and registered equidae as defined in Council Directive 90/426/EEC.
2. Packed products only.

2.3.2. Live animals

For information or authorization please contact, DGV - Direcção Geral de Veterinária / Direcção de Serviços de Saúde e Protecção Animal, do Ministério da Agricultura, do Desenvolvimento Rural e das Pescas, Lisboa (www.dgv.min-agricultura.pt).

2.3.3. Plants and plant material

Special authorization from Direcção-Geral de Protecçao da Produção Agrícola (Direcção Regional da Agricultura for the Azores).
Phytosanitary Certificate issued at point of origin must accompany consignment (the same for consignments from Mainland/Madeira to the Azores). Inspection upon arrival (the same for consignments from Mainland/Madeira to the Azores).
Also Phytosanitary Certificate for consignments from the Azores to Mainland/Madeira and additional certificate proving that they are free from Popillia japonica Newman and Grapholita molesta.
Prohibited: Elms. Potatoes from Mainland/Madeira to the Azores.
Vegetables, fresh fruit, seeds and earth from the USA to the Azores susceptible of propagating Poppilia japonica Newman.
Vegetables, fresh fruit, seeds and earth from Terceira to other islands of the Azores/Madeira and European mainland, except:

1. To other islands of the Azores, plants cultivated in arboreta under official inspection and cut between November 15 and April 1, accompanied by Health Certificate.
2. To other islands of the Azores, Madeira and European mainland, cut flowers, plants and other material free from earth, cultivated in fields/arboreta under official inspection and cut between November 15 and April 1, accompanied by Health Certificate.

2.3.4. Arms, ammunition and explosives

Only by authorised persons or firms.

2.3.5. Narcotics and drugs

Special Licence from INFARMED - instituto da Farmácia e do Medicamento.

2.3.6. Human remains

Death Certificate legalised by Portuguese Consulate and Mortuary Pass issued by the competent authority in the country of origin.
Corpses must be placed in a metal coffin, the bottom of which has been covered with a layer of approximately 5 cm of absorbent matter such as, peat, sawdust, powdered charcoal, etc. with the addition of an antiseptic substance. Where the cause of death was a contagious disease, the corpse itself shall be wrapped in a shroud soaked in an antiseptic solution. The metal coffin must thereupon be hermetically closed (soldered) and fitted into a wooden coffin in such a manner as to preclude movement. The wooden coffin shall be of a thickness of not less than 3 cm, its joints must be completely watertight, and it must be closed by means of screws not more than 20 cm distance from one another, and strengthened by metal hoops.

2.3.8. Medicines and vaccines

If consignment consists of more than 10 units of each kind; special licence from INFARMED - instituto da Farmácia e do Medicamento.

2.4. Prohibitions

Shipper should contact Consulate or other authority.
See also 2.3.

2.5. Charges

2.5.1. General

For specific details contact the carrier concerned or see Section 8.3.”Information by Carrier”.

3. Transhipment/Transit

3.1. General

Country of origin must be shown on AWB for all shipments to be transhipped, except for shipments of personal effects and household goods. AWBs covering consignments not intended for importation must state “IN TRANSIT TO... (country of final destination)”, and also identify correctly the nature of goods, for instance “ship’s spares”, so that the transit may be handled expeditiously and at minimum expense.

3.3. Restrictions

3.3.1. General

Transit shipments of live animals and perishables from non-EU countries destined for an EU country: see 2.3.1.

3.3.13. Precious metals and stones

Gold and silver (in coins or ingots): Permission from Banco de Portugal, even if not transhipped.

3.5. Charges

3.5.1. General

For specific details contact the carrier concerned or see Section 8.3.”Information by Carrier”.

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