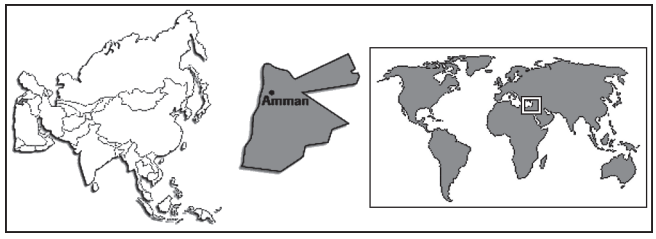
Jordan (JO)

Amounts shown are expressed in Jordanian Dinar (JOD)



0. General Information

- IATA Area : 2
- Capital : Amman (AMM)
- Local Time : GMT + 2
- Daylight Saving Time : GMT + 3: Starts on the last Thursday in March and ends on the last Friday in September.
- ☎ Country Code : + 962
- Local Currency : Jordanian Dinar (JOD)
- Bank Information : Closed on Friday and Saturday, open on Sunday through Thursday.
- Public Holidays :

Date
01 Jan 2015
03 Jan 2015
01 May 2015
16 May 2015
25 May 2015
10 Jun 2015
18 Jul 2015
23 Sep 2015
13 Oct 2015
25 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Platform: ASYCUDAWorld
  - Status: Live
  - Pre-registration to file data: Required
  - E-Services: Manifest submission, Customs declarations submission, transit and suspense procedures (assumed)
  - Locations: Implemented at national level
  - Scope: Customs clearance process fully automated and electronically available both Customs brokers/traders and Customs officers (100% Data Trader Input)
  - Data formats: ASYCUDA is compatible with WCO Data Model version 3 and compliant with UNTDED standards. Data submitted through the system matches these standards.
  - Further information: www.customs.gov.jo, AsycudaWorld@customs.gov.jo

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  Secure Freight status: pilot in progress.
  For further details and background on Secure Freight see paragraph 2.11. (General Rules).

1. Airport Information

1.1. Customs Airports

- **Amman (Queen Alia International Airport) - AMM**
  Tel.: +962 (0)6 445 1132
  +962 (0)6 445 1134
  +962 (0)6 445 2319 (Customs)
  Fax: +962 (0)6 445 1136
  +962 (0)6 445 2142 (Customs)
  Website: www.rj.com
  www.Customs.Gov.Jo
  Telex: CIV AIR JO 23398

- **Aqaba (King Hussein International Airport) - AQJ, see notes**
  Tel.: +962 3 206 0040 (Customer Services & Operations)
  Fax: +962 3 206 0044 (Customer Services & Operations)
  +962 79 5991 958 (24 hours contact)
  E-mail: hi.shatara@nas.com.kw
  Website: www.aac.jo
  Telex: 21325 CIV AIR JO

Notes
1. Aqaba airport is an open skies airport.
2. Aqaba Free zone air cargo terminal.

1.2. Airport Facilities

1.2.1. Loading/Unloading equipment

Amman
Forklift, Conveyor and Main-deck loader.

Aqaba
3, 5, and 14 tons forklift, conveyor belts, Highloaders, main deck loader, X-ray for import and export.

1.2.2. Storage

Amman
At airport.
Time limit 30 days. Thereafter goods will be auctioned.
17000 sqm warehouse / 7400 Euro pallet positions / 360 ULD positions.
Cold storage: Available between +2° to + 8°C.
Deep freeze storage: Available up to - 20°C.
Safe for valuables: Available.
Room for radio-active material: Available.
Storage for Dangerous Goods: Available.
Animal storage: Available.
Storage for human remains: Available.

Aqaba
Time limit 30 days. Thereafter goods will be auctioned.
6000 sqm warehouse/ 560 pallet positions.
Cold storage: Available between +2° to + 8°C.
Chilled room: Available up to - 20°C.
Strong room for valuables: Available.
Storage for DGR: Available.
Storage for Dangerous Goods: Available.
Storage for radioactive materials: Not available.
Animal storage: Not available, to be cleared upon arrival.
Storage for Human remains: Not available, to be cleared upon arrival.

Note:
In case any further information required, please contact:
Re Export: Royal Jordanian Airlines, AQJTBRJ@RJ.COM / AQJKZRJ@RJ.COM
Tel.: +962 232018633
Re Import: Aqaba Air Cargo Terminal, National Aviation Services, Tel.: 962 3 2060040, e-mail: hi.shatara@nas.com.kw

1.2.3. Clearance

Amman, Aqaba
At the airport by consignee or his broker.

1.2.4. Customs hours

Amman
Saturday through Thursday 08.00 - 16.30 hrs. Clearance outside Customs hours is possible for AOG, AVI, HUM, PER, RRY and SOS shipments.

Aqaba
24 hours / 7 days.

1.2.5. Delivery

Amman, Aqaba
Possible at the airport only.

1.2.6. (Re)-Forwarding

Amman, Aqaba
Possible after Customs authorization.

2. Import

2.1. General

2.1.4. Language on Documents
Arabic and/or English.

© International Air Transport Association, 2015. All rights reserved.

7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

2.1.5. Other requirements
Importation of commercial consignments should be effected by registered Jordan firms only.

2.2. Documentary Requirements
2.2.1. Commercial consignments

- 4 Commercial Invoices, legalised by Consulate or visaed by Chamber of Commerce (except when CIF value is less than JOD 50.000), containing: the signed declaration: "We certify this invoice to be true and correct and in accordance with our books, also that the goods are of... origin".
- Certificate of origin legalised by Consulate or visaed by Chamber of Commerce.

Note:
Commercial invoice and certificate of origin may be one document.

- Import Licence, issued by Jordan Ministry of Industry and Trade.

Note:
The Import Licence is granted on the base of value exclusive insurance premium and charges for unloading.

Exceptions
The following articles need no Import Licence:

- Commercial consignments, gifts or samples (unfit for sale) valued JOD 50.000 or less, not consisting of articles prohibited or restricted for import.
- Newspapers, periodicals, books or other printed matters (advertising material).

2.2.2. Sample consignments
Samples are subject to duty, except those with no commercial value.
2.2.3. Gift consignments
No commercial invoices are required.
2.2.4. Unaccompanied baggage
Declaration of contents.

2.3. Restrictions
2.3.2. Live animals

- Import licence from Ministry of Agriculture is required for all animal imports with final destination Amman and / or Amman in transit.
- Health Certificate.
- Examination in Amman on arrival and quarantine (period varies) in case of any symptoms of disease.
- Special arrangement to be done prior to forwarding live stock, AVI will be returned back on board any flight if no pre-arrangement done with RJ special handling unit.

2.3.3. Plants and plant material

- Health Certificate.
- Inspection on arrival by official of Ministry of Agriculture.
- The height of plants may not exceed 30 centimetres.
- Cut flowers are not permitted.

2.3.4. Arms, ammunition and explosives
Permit from Jordanian Ministry of Interior (Police).
2.3.5. Narcotics and drugs
Permit from Ministry of Health.
2.3.6. Human remains

- Passport of the deceased.
- Death Certificate.
- If cremated: additional Cremation Certificate.
- All documents to be legalised by Ministry of Health and, if available, by consulate at origin.
- Prior permission from Jordanian Ministry of Interior for non Jordanian nationals.

2.3.7. Pharmaceutical and chemical products
Permit from Ministry of Health.
2.3.8. Medicines and vaccines
Permit from Ministry of Health.
2.3.15. Others

1. Motorcycle
   Permit from Ministry of Interior.
2. Automobile chassis
   Permit from Customs department.

2.4. Prohibitions
Nuclear waste is not permitted.

2.5. Charges
Amman
2.5.2. Handling

1. Cargo Terminal Charges per kg.:
To be collected from Airline

1 - 199 tons per month	USD	0.075
200 - 399 tons per month	USD	0.065
400+ tons per month	USD	0.055

2. Arrival Notice for General Cargo:

Per AWB	3.00

3. Valuable Cargo, per AWB:

a. Arrival Notice	15.00
To be collected from the airline	
b. Escorting (from A/C to strong room USD	50.00

4. Accelerated Import Service for shipments delivered within <u>6 hours</u> after flight arrival.
To be collected from Consignee/Agent
<u>Weight per Shipment</u>:

1 - 45 kg.	10.00
46 - 100 kg.	25.00
101 - 301 kg.	35.00
301+ kg.	50.00

5. Dangerous Goods Handling charges:
To be collected from Consignee/Agent

Per AWB	40.00

6. Live Animals (AVI) check:
To be collected from Consignee/Agent

1. Animals from 1 - 50 kg., per shipment	20.00
Animals from 51 - 200 kg., per shipment	45.00
Animals over 200 kg., per 100 kg.	10.00
2. Animals over 201 kg., per animal (such as cattle & horses)	120.00

7. Porterage Charge:

To be collected from Consignee/Agent per 100 kg.	2.00
Minimum per shipment	2.50

8. Missing of FFM / FWB or FHL:

1. To be collected from Airlines	
a. Missing of FFM	5.00
b. Data capture of each simple Master or House AWB	5.00
2. To be collected by Customs	100.00

2.5.6. Storage
To be collected from Consignee/Agent

1. First 2 days	free
2. From 3rd to 14th day per 100 kg., per day	1.00
3. From 15th to 30 days, per 100 kg., per day	2.00
4. Cold Storage per 100 kg., per day	
1 - 7 days	4.00
8 - 14 days	5.00
More than 14 days	6.00
No free charges on first 2 days	

Note:
For Inbounds (due of limited cool storage:
For 500+ kg. of perishables, pre-approval should be obtained from W/H or special handling unit (E-mail: AMMFHRJ@rj.com and/or AMMFERJ@rj.com) otherwise shipment shall be treated as general cargo.

5. Strong room storage per 100 kg., per day	10.00
Maximum Storage is 30 days only	
To be collected from Airline:	
6. Envirotainers Storage per day	
1 - 7 days	25.00
More than 7 days	50.00

© International Air Transport Association, 2015. All rights reserved.

2.5.10. Others
To be collected from Consignee/Agent

1. Any amendments on Air Waybills
   a. General Cargo 45.00
   b. Personal Effects 25.00
2. Any amendments on manifests, or any other related cargo document 45.00
3. Delivery Order Charges
   a. Basic charges per Air Waybill 14.00
      1 - 100 kg. 6.00
      101 - 300 kg. 7.50
      301 - 500 kg. 9.00
      501 - 600 kg. 10.50
      601 - 800 kg. 11.00
      801 - 1000 kg. 12.00
      1001 - 1100 kg. 13.00
      1101 - 1300 kg. 13.50
      1301 - 1500 kg. 15.00
      1501 - 1600 kg. 16.00
      1601 - 1800 kg. 17.00
      1801 - 2000 kg. 18.00
      2001 kg. and over, per 100 kg. or part thereof ..... 1.50 plus 18.00
   b. Consolidation shipment charges
      Per each House Air Waybill 2.50
   c. Cancellation of Delivery Order 5.00
   d. Copy of delivery Order in Lieu of Lost 25.00
4. Copy of Air Waybill in lieu of lost 25.00
5. Proof of delivery (POD) 25.00
6. Destruction
   If the Consignee/Agent refuses to pay charges, then to be collected from Airline.
   a. Destruction fee 100.00
   b. Transportation cost per 500 kg. or part thereof 20.00
7. Rescaling charge per shipment 25.00
8. Remeasurement charge per shipment 25.00
9. Closed Circuit Television (CCTV) Evidence Request fee 50.00

3. Transhipment/Transit

3.1. General
3.1.4. Language on documents
English.

3.3. Restrictions
3.3.2. Live animals
Advance arrangements with Royal Jordanian.
3.3.3 Plants and plant material
Advance arrangements with Royal Jordanian.
3.3.4. Arms, ammunition and explosives
Advance arrangements with Royal Jordanian.
3.3.5 Narcotics and drugs
Advance arrangements with Royal Jordanian.
3.3.6 Human remains
Advance arrangements with Royal Jordanian.
3.3.10 Meat and meat products
Advance arrangements with Royal Jordanian.
3.3.13 Precious metals and stones
Advance arrangements with Royal Jordanian.
3.3.14 Radio-active materials
Advance arrangements with Royal Jordanian.
3.3.15. Others
Dangerous goods: Advance arrangements with Royal Jordanian.

3.5. Charges
3.5.5. Transhipment
To be collected from shipper / agent:
Any amendments of Air Waybills / Cargo manifests or any other related Cargo document 25.00

3.5.6 Storage
To be collected from Agent:
Live Animals Quartering room, per piece 10.00

3.5.10. Others
Closed Circuit Television (CCTV)
To be collected from shipper/agent
Closed Circuit Television (CCTV) Evidence Request fee 50.00

4. Export

4.1. General
4.1.4. Language on documents
English and/or Arabic.

4.2. Documentary Requirements
- Certificate of origin.
- Export permit from Ministry of Industry and Trade.
- Permit from Central Bank of Jordan for consignments which value exceeds JOD 300.000.

4.3. Restrictions
4.3.2. Live animals
Permit from Ministry of Agriculture.
4.3.4 Arms, ammunition and explosives
Permit from Jordanian Ministry of Interior (Police).
4.3.5 Narcotics and drugs
Permit from Ministry of Health.
4.3.6 human remains
See 2.3.6.
4.3.13 Precious metals and stones
Permit from Central Bank of Jordan.
4.3.15. Others
Currency and banknotes: Permit from Central Bank of Jordan.

4.5. Charges
Amman
4.5.2. Handling

1. **Cargo Terminal Charges per kg**
   To be collected from Airline
   1 - 199 tons per month .....USD 0.075
   200 - 399 tons per month .....USD 0.065
   400+ tons per month .....USD 0.055
2. **Air Waybill Preparation Fee:**
   To be collected from Agent/Due Carrier
   1. Preparation of AWB 5.00
   To be collected from IATA Clearing House (ICH)
   2. FWB electronically received by EDI 2.00
   To be collected from IATA Clearing House (ICH)
3. **Consolidation Shipment Charges:**
   To be collected from Agent/Due Carrier
   Consolidation Shipment Charges
   1. Per consolidation shipment AWB 5.00
   2. Per House Air Waybill charge HAWB 4.00
4. **Reception of "Not Ready for Carriage Shipments":**
   To be collected from Consignee/Agent/Cash
   Per shipment 45.00
   Plus per label 0.15
5. **Full Data Capture:**
   To be collected from Agent/Due Carrier
   Per Air Waybill 5.00
6. **Dangerous Goods Acceptance charges per shipment:**
   To be collected from Agent/Due Carrier
   1. Per shipment 70.00
   2. Per Extra UN Entry line 3.00
   To be collected from Consignee/Agent/Cash
   3. Per Re-Check fee 70.00
7. **RRY Radioactive Material shipments:**
   To be collected from Agent/Due Carrier
   RRY Radioactive Material shipments 70.00
   Plus Per Extra UN Entry line 6.00
8. **Live Animals (AVI) Acceptance Check:**
   To be collected from Agent/Due Carrier
   1. Animals from 1 - 50 kg., per shipment 20.00
      Animals from 51 - 200 kg., per shipment 45.00
      Animals over 200 kg., per 100 kg. 10.00
   2. Animals over 201 kg., per animal (such as cattle & horses) 120.00
9. **Human Remains (HUM):**
   Per coffin 20.00
10. **Weapons and Arms:**
    To be collected from Shipper/Agent/Due Carrier
    Per shipment 45.00
    Per package 2.00
11. **Administration Fee for goods withdrawal:**
    To be collected from Consignee/Agent/Cash
    Fee 30.00

© International Air Transport Association, 2015. All rights reserved.

12. Air Waybill Correction:
To be collected from Shipper/Agent/Cash

Amount	25.00

13. Porterage Charges:

To be collected from Agent/Due Carrier per 100 kg.	2.00
Minimum per shipment	2.50

14. Cargo Manifest:
To be collected from Agent/Cash

Cargo manifest	2.00

15. Perishable Cargo Handling:
To be collected from Agent/Due Carrier

Per shipment	10.00
Per Package	0.10

16. Accelerated Export Service for shipments accepted 3 hours minimum and 6 hours maximum prior flight departure.
To be collected from Agent/Cash
Weight per Shipment:

1 - 45 kg.	10.00
46 - 100 kg.	25.00
101 - 301 kg.	35.00
301+ kg.	50.00

17. Polythenes Sheets Covers For Pallets:
To be collected from Due Carrier

Main Deck Pallets	USD	21.00
Lower Deck Pallets	USD	16.00

18. Closed Circuit Television (CCTV)
To be collected from Shipper/Agent

Closed Circuit Television (CCTV) Evidence Request fee	50.00

19. Valuable Cargo, per AWB
To be collected from Airline

Escorting (from Strong room to A/C)	USD	50.00

20. Garment on Hanger (GOH)
To be collected from Agent/Airline

1. Fill up LD3 of GOH inside the warehouse	100.00
2. Fill up LD7 of GOH inside the warehouse	150.00

4.5.6. Storage
To be collected from Agent/Airline:

1. First 2 days	free
2. From 3rd to 14th day per 100 kg., per day	1.00
3. From 15th to 30 days, per 100 kg., per day	2.00
4. Cold Storage per 100 kg., per day	
1 - 7 days	4.00
8 - 14 days	5.00
More than 14 days	6.00
No free charges on first 2 days	
5. Strong room storage per 100 kg., per day	10.00

Maximum Storage is 30 days only.
To be collected from Agent:

6. Live Animals Quartering room, per piece	10.00

To be collected from Airline:

7. Envirotainers Storage per day	
1 - 7 days	25.00
More than 7 days	50.00

© International Air Transport Association, 2015. All rights reserved.