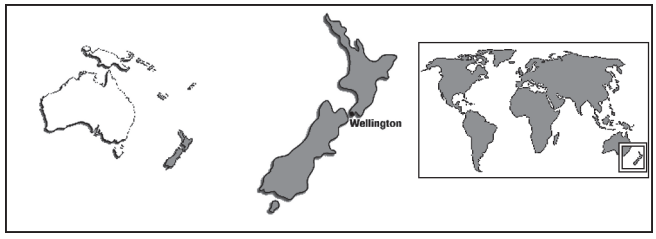
New Zealand (NZ)
Amounts shown are expressed in New Zealand Dollar (NZD)



0. General Information

- IATA Area : 3
- Capital : Wellington (WLG)
- Local Time : GMT + 12
- Daylight Saving Time : GMT + 13: Starts on the last Sunday in September and ends on the 1st Sunday in April.
- ☎ Country Code : + 64
- Local Currency : New Zealand Dollar (NZD)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
02 Jan 2015
03 Apr 2015
06 Apr 2015
27 Apr 2015
01 Jun 2015
24 Aug 2015
26 Oct 2015
25 Dec 2015
28 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - Scope: Import, Export (filing of Import Entry or Export Entry or Electronic Cargo Information (ECI))
  - Parties responsible for filing: Importer, Exporter. Customs Broker, Customs Agent, Freight Forwarder
  - Deadline - Import: Within 20 days of arrival of goods in New Zealand
  - Deadline - Export: 48 hours prior to export
  - How to submit data: Via Electronic Data Interchange (EDI) with software installation, or via the Customs Online Declarations website, www.cusweb.co.nz
  - Further information: www.customs.govt.nz or email to Robert.bryson@customs.govt.nz

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

1. Airport Information

1.1. Customs Airports

- **Auckland - AKL**
  Tel.: +64 (0)9 275 0789
  +64 (0)9 256-8855 (Airport Hotline)
  +64 (0)9 256-8899 (Flight information)
  +64 (0)9 275 9059 (Customs)
  Fax: +64 (0)9 275 5835
  +64 (0)9 275 5634 (Customs)
  E-mail: admin@akl-airport.co.nz
  Website: www.auckland-airport.co.nz
  SITA: AKLYSNZ
- **Christchurch - CHC**
  Tel.: +64 (0)3 358 5029
  +64 (0)3 358-0600 (Customs)
  Fax: +64 (0)3 353 7730
  +64 (0)3 358-0606 (Customs)
  E-mail: enquiries@cial.co.nz
  Website: www.christchurchairport.co.nz
- **Dunedin - DUD**
  Tel.: +64 (0)3 486 2879
  +64 (0)3 477 9251 (Customs)
  Fax: +64 (0)3 486 2813
  +64 (0)3 477 6773 (Customs)
  E-mail: admin@dnairport.co.nz
  Website: www.dnairport.co.nz
- **Hamilton - HLZ**
  Tel.: +64 (0)7 848 9027
  E-mail: wral@hamiltonairport.co.nz
  Website: www.hamiltonairport.co.nz
- **Invercargill - IVC**
- **Napier - NPE**
- **Nelson - NSN**
- **New Plymouth - NPL**
- **Palmerston North - PMR**
  Tel.: +64 (0)6 351 4415
  Fax: +64 (0)6 355 2262
  E-mail: help@pnairport.co.nz
  Website: www.pnairport.co.nz
- **Timaru - TIU**
- **Wellington - WLG**
  Tel.: +64 (0)4 385 5100
  +64 (0)4 385 5123 (Information Centre)
  +64 (0)4 474 8280 (Customs)
  Fax: +64 (0)4 385 5139
  +64 (0)4 473 7370 (Customs)
  E-mail: mail@wellington-airport.co.nz
  Website: www.wellington-airport.co.nz

1.2. Airport Facilities
Auckland, Christchurch, Wellington
1.2.1. Loading/Unloading equipment
Forklift: Scissor Lift.
1.2.2. Storage
Uncleared goods are held in Airline Store at airport under Customs control.
Cold storage: Available.
Safe for valuables: Available.
Room for radio-active material: Not available.
1.2.3. Clearance
At the airport in Customs office by consignee or his broker.
1.2.4. Customs hours
Auckland
Daily 08.30 - 16.30 hrs. Clearance outside Customs hours possible for urgent goods.
Christchurch
Monday through Friday 08.30 - 16.30 hrs.
Clearance outside Customs hours possible for urgent goods.
Wellington
Monday through Friday 13.00 - 15.00 hrs. Clearance outside Customs hours possible for urgent goods upon request.
1.2.5. Delivery
To consignee possible.
1.2.6. (Re)-Forwarding
Possible by every means of transport. Also under bond (except by mail).

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2. Import

2.1. General

2.1.1. Packing

Used sacks, hay, straw, flax or chaff and paper shavings prohibited. Wooden material; Exporter's Declaration that it is free from bark, injurious organism or insects.
When no wooden material is used, Commercial Invoice must state: "No wood packing has been used".

2.1.2. Marking

Certain articles are subject to special prescriptions. Packages bearing marks suggestive of a make in British Commonwealth or New Zealand, must show a counter indication of true country of origin.

2.1.4. Language on Documents

English.

2.2. Documentary Requirements

2.2.1. Commercial consignments

Commercial Invoices and Certificates of Value required for all goods. The commercial invoice must contain: place and date of issue, name and address of shipper, country of origin, marks and numbers on packages, quantity and description of goods, current domestic value. If purchase tax is included in domestic values, this should be shown separate.

2.2.2. Sample consignments

See 2.2.1.
Samples are subject to Customs duty and/or GST. A Temporary Import Entry or Carnet Du Passage will be required for samples sent for display / evaluation purposes only. A deposit to cover full duty/gst may be required. This deposit may be refunded on satisfactory proof of re-export within 12 months.
Goods imported for sale will require may not use the TIE/Carnet system and will require an Import Entry and payment of duty/gst.

2.2.3. Gift consignments

The gift concession for goods sent by a private overseas resident to a New Zealand resident is NZD 110.00. The balance (including freight in the case of the GST) of the value of any gift will be subject to duty / gst at the time of importation.
Documentary evidence will be required.
The AWB shall clearly indicate that the gift is bona fide.
see 2.2.1.

2.2.4. Unaccompanied baggage

Packing List giving full details of the importation. Depending on the value and the status of the importer duty/gst may be payable.

2.2.5. Other consignments

Advertising material: see 2.2.1.

2.3. Restrictions

2.3.2. Live animals

Importation of cats and dogs (certain breeds only- refer Consulate) is permitted by air from Australia. Cats and dogs (certain breeds only) may also be imported by air from the United Kingdom (including the Channel Islands, Isle of Man and Northern Ireland) and Ireland only on direct NZ services, or on QF services to Australia from where they may be carried on to New Zealand by any carrier.
Dogs and cats (certain breeds only) may be imported into New Zealand without quarantine from certain countries subject to special conditions being met.
Carriers should seek advice from national carrier telex AKLFENZ (attention import livestock) on the special conditions and countries exempt from quarantine.
Details about the special regulations applicable to documentation, packaging, routing and quarantine are available from the New Zealand Consular Office or the Animal Health Division, Ministry of Agriculture and Fisheries Wellington.
GST may be payable on the combined value of the animal and the freight.
Animals may not be imported as baggage.

2.3.3. Plants and plant material

Fruit, plants: Complicated conditions must be ensured through New Zealand Dept. of Agriculture.
Cut flowers: Import allowed without Permit or Health Certificate if no propagative material accompanies consignment. (e.g. Stalks of roses and carnations are considered propagative material and will be confiscated, if no Permit or Health Certificate accompanies the consignment.)
Inspection required upon arrival to ensure the flowers are free from pest and disease.

2.3.4. Arms, ammunition and explosives

Fire arms etc.: Police Permit required; prior to arrival of the goods and before Customs clearance.

2.3.6. Human remains

(embalmed or cremated): Consignor must furnish following details: Death Certificate, Certificate of Embalming or Cremation; name of deceased and consignee or Funeral Director; cause of death, flight details. The last 3 points must be advised 24 hours in advance to destination cargo station.

2.3.10. Meat and meat products

Prior Import Permit from Ministry of Agriculture and Fisheries, Wellington.

2.3.15. Others

Biological products: Prior permission required from Ministry of Agriculture and Fisheries, Wellington.

2.4. Prohibitions

Shippers should contact Consulate.

2.5. Charges

2.5.2. Handling

Handling charges at underbond agencies:
Blenheim, Dunedin, Gisborne, Hamilton, Invercargill, Napier, Nelson, New Plymouth, Palmerston North, Rotorua, Tauranga, Timaru, Wanganui

- Airline Document fee (including GST)..... 34.50
- Underbond Handling fee (including GST) 34.50
- When applicable a charges collect fee of NZD 45.00 or 5% whichever is the greater (plus GST)

***Auckland, Christchurch, Wellington*(Applicable at NZ International Cargo Terminals)**
Terminal Service fees

1. Cargo Document fee 30.00
2. Express Priority Handling fee
   Per kg. 0.30
   Minimum charge per shipment..... 25.00
3. Cargo Delivery outside of published delivery hours
   Per kg..... 0.05
   Minimum charge customer per day..... 80.00
4. Bag tag Customs bonding fee
   Per piece..... 15.00
   Minimum charge 25.00
5. Loose Handling fee
   Per kg..... 0.04
   Minimum charge 5.00

Note:
Charges may be subject to GST and where applicable the current GST rate is 15%

2.5.3. Clearance

Auckland, Christchurch, Wellington

Consignments which do not require agricultural permits..... 25.00
Consignments requiring agricultural permits per completed document 10.00
Minimum charge 25.00

2.5.6. Storage

Auckland, Christchurch, Wellington

- **(Applicable at NZ International Cargo Terminals)**

1. General Cargo
   First 24 hours from actual aircraft arrival time..... free
   Thereafter, per day, per kg. (including all public holidays) storage charge is applicable..... 0.15
   Minimum charge 25.00
2. Consolidations
   First 24 hours from actual aircraft arrival time..... free
   Thereafter, per day, per kg. (including all public holidays) storage charge is applicable..... 0.15
   Minimum charge 25.00
3. Chiller/Freezer
   First 24 hours from actual aircraft arrival time..... free
   Thereafter, per day, per kg. (including all public holidays) storage charge is applicable..... 0.30
   Minimum charge 25.00
4. Valuable Cargo
   First 24 hours from actual aircraft arrival time..... free
   Thereafter, per day, per kg.(including all public holidays) storage charge is applicable..... 0.30
   Minimum charge 50.00

Note:
Charges may be subject to GST and where applicable the current GST rate is 15%

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2.5.7. Disassembly
Auckland, Christchurch, Wellington

1. Disassembly entails the following activities:
   a. Transfer of goods from the aircraft into the Customs Bond Store.
   b. Releasing to primary consignee, parts of consignments required for shipment to domestic carriers.
   c. Delivery to secondary consignees nominated.
   Charge for this service payable by the primary consignee:
   Per package 2.00
   Minimum charge 25.00
2. Disassembly of containers on airline premises by or for airfreight forwarders not complying with MAF regulations on ULD cleaning:
   ULD type 1 ..... 300.00
   ULD type 2 ..... 500.00
   ULD type 5/5A 250.00
   ULD type 6/6A 150.00
   ULD type 8 / 8A 100.00

2.5.8. Delivery and pick-up
Auckland, Christchurch, Wellington

Part delivery charge when part(s) of a multi-piece consignment is (are) received from a single flight and released to consignee, first part ..... free
Thereafter, per package 2.00
Minimum charge 25.00

2.5.10. Others
Auckland, Christchurch, Wellington

Kennelling
Refer to airline regarding local SPCA kennelling fees.
Re-warehousing
Charge - for consignments returned to the Cargo Bond Store on behalf of the consignee/agent after examination by customs, a charge will be levied applicable to all carriers at all stations throughout New Zealand, per package 5.00
Minimum charge. 25.00

Hire of forklift equipment
With driver, from a carrier, when available, per 10 minutes or part thereof 15.00

Bonding
Per piece 15.00
Minimum charge 25.00

3. Transhipment/Transit

3.3. Restrictions
3.3.2. Live animals
Prohibited unless prior permission has been obtained from Director of Animal Health Division, Ministry of Agriculture and Fisheries, Wellington.

3.5. Charges
3.5.5. Transhipment
Auckland, Christchurch, Wellington
Where International consignments are transhipped from one aircraft to another New Zealand Ministry of Agriculture and Fisheries shall charge NZD 28.70 (including GST) per consignment to the airline concerned for supervision of these consignments.
Plants and plant material.
Live animals, birds, fish and insects.
Meat, fish and meat/fish products.
Animal biologicals.
This charge should be collected from the consignor at origin and shown due carrier.

4. Export

4.3. Restrictions
4.3.2. Live animals
All live animals other than cats, dogs and other pets must be accompanied by a Health Certificate completed by a Government Veterinarian not more than 48 hours prior to the time of departure.
All cats, dogs and other pets must be accompanied by an official Health Certificate provided by a Government Veterinarian if required by the importing country, or, if not required, by a general Certificate of Health and clearance to travel, provided by any Registered Veterinary Surgeon.
Further information available from the Animal Health Division of the Ministry of Agriculture and Fisheries, Wellington.

4.5. Charges
Auckland, Christchurch, Wellington
(Applicable at NZ International Cargo Terminals)
4.5.2. Handling
erminal Service Fees:

1. Charge for obtaining Export Licence or associated documentation 30.00
2. AWB fee applicable for NZ AWBs raised at Air New Zealand international cargo terminals 25.00
3. Charge for amendment of AWB 50.00
4. Late drawback certification charge due certifying carrier 50.00
5. Cargo Document fee (plus GST) 30.00
6. Express Prority Handling fee (plus GST)
   Per kg. 0.30
   Minimum charge per shipment 25.00
7. Terminal Security fee (plus GST)
   Per kg. 0.02
   Minimum charge 5.00
8. Security Screening fee (plus GST)
   Per kg. 0.05
   Minimum charge 25.00
9. Alternate screening fee (plus GST)
   Per shipment 100.00
10. Cargo acceptance outside of published acceptance hours (plus GST)
    Per kg. 0.05
    Minimum charge customer per day 80.00
11. Loose Handling fee
    Per kg. 0.04
    Minimum charge 5.00
12. Non electronic processing fee
    Per AWB of HAWB 10.00
13. Avi check fee
    Per shipment 30.00
14. Dangerous goods check fee
    Per shipment 75.00

Note:
Note charges may be subject to GST and where applicable the current GST rate is 15%

4.5.6. Storage
First 24 hours ..... free
Thereafter, per day, per kg. 0.50
Minimum charge 25.00

4.5.7. Assembly
Per package 2.00
Minimum charge 25.00

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