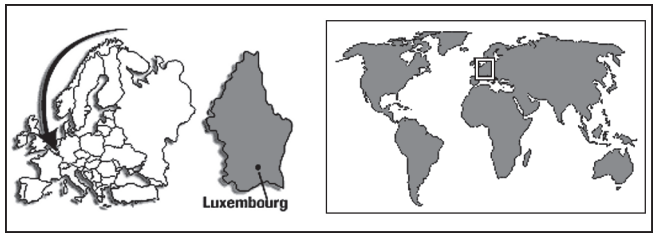
Luxembourg (LU)

Amounts shown are expressed in Euro (EUR)



0. General Information

- IATA Area : 2
- Capital : Luxembourg (LUX)
- Capital : GMT + 1
- Daylight Saving Time : GMT + 2: Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : + 352
- Local Currency : Euro (EUR)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date	Special Information
01 Jan 2015	
06 Apr 2015	
01 May 2015	
14 May 2015	
25 May 2015	
23 Jun 2015	
15 Aug 2015	
07 Sep 2015	Luxembourg city only
01 Nov 2015	
25 Dec 2015	
26 Dec 2015	

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - System name: Import Control System (ICS) and Export Control System (ECS)
  - Pre-registration to file data: Required
  - Scope: Import, Export, Transit, Transhipment cargo
  - Party responsible for filing: For imports, the incoming carrier. For exports, when an Exit Summary Declaration (EXS) is required, the outgoing carrier.
  - Deadline - shorthaul (imports): For flights less than four hours, the deadline is before take-off from foreign airport
  - Deadline - longhaul (imports): At least four hours prior to arrival
  - Deadline (exports): At least 30 minutes prior to departure
  - How to submit information: For imports, an Entry Summary Declaration (ENS) is sent electronically through the ICS. For exports, an AEI transmission of data for security risk assessment of cargo may be incorporated into the export declaration. If the security data has not been included in the export declaration, an exit AEI declaration (EXS) is required.
  - Further information: http://ec.europa.eu/ecip/

  Note:
  if data are not sent in advance, goods have to be declared immediately on arrival at the border, which can delay the customs clearance of consignments at the border pending the results of risk analysis for safety and security purposes.

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  ACC3
  (EC Regulation 185/2010 on Cargo Security)

  Since February 1, 2012, all air carriers carrying cargo or mail from a non-EU country to the EU must be designated as an "Air Cargo or Mail Carrier operating into the Union from a Third Country Airport" (ACC3) by an EU Member State. A list of exempted countries is relieved from this requirement.

  In order to obtain ACC3 designation, a carrier should
  - Ensure its security program integrates necessary EU security requirements for cargo and mail loaded onto its aircraft at any third country airport for carriage into the EU.
  - Nominate a person who has overall responsibility for implementation of cargo and mail security.
  - Submit a "Declaration of Commitments" to the appropriate EU Member State authority.

  ACC3 designation is to be obtained for every non-EU airport station from which the air carrier flies cargo and/or mail into the EU, unless an exemption applies.

  Carriers are responsible for ensuring all cargo or mail is screened or comes from a secure supply chain regulated agent (RA), known consignor (KC), account consignor (AC) before entering EU airspace.

  For designation as ACC3, carriers should contact the appropriate authority, as follows:
  - For EU carriers - the Member State that issued the AOC.
  - For non-EU carriers - the Member State listed in the Annex to Regulation 394/2011 (ETS).
  - For non-listed carriers - the Member State in which you have your major base of operations in the EU.

  By July 1, 2014, air carriers need to
  - Ensure that on-site airport station verification of cargo and mail security measures has been carried out by an EU aviation security validator.
  - Ensure that its business relations with regulated agents and known consignors are independently validated by an EU aviation security validator, after which a database should be maintained with details of the RA, KC and AC they are accepting cargo from.
    This regulation includes additional measures for High Risk Cargo, defined as cargo originating from a list of specific countries.

  On-site validations will take place either at each airport from which the air carrier flies cargo or mail to the EU, or, with conditions applied, at a representative number of airports from which the air carrier flies cargo or mail to the EU. Each successful security validation will require revalidation on a 5 year cycle.

1. Airport Information

1.1. Customs Airports

- **Luxembourg - LUX**
  Customs (Freight Center East)
  Tel.: +352 2456-9001 (Head of office / Business hours)
  Fax: +352 2456-9050 (Business hours)
  Tel.: +352 2456-9590 (24/24 - 7/7)
  Fax: +352 2456-9592 (24/24 - 7/7)
  E-mail: lux.aeroport@do.etat.lu
  Website: www.do.etat.lu

  Administration de l'Aéroport (Luxembourg Airport Authority)
  Tel.: +352 4798-2009
  Fax: +352 4798-2850
  E-mail: info.dir@aeroport.public.lu
  Website: www.aeroport.public.lu

  Direction de l'Aviation Civile (Civil Aviation Authority)
  Tel.: +352 2477-4900
  Fax: +352 467790
  E-mail: info@dac.public.lu
  Website: www.dac.public.lu

1.2. Airport Facilities

1.2.1. Loading/Unloading equipment

Maindeck loaders up to 35 tons capacity; Forklifts up to 25 tons capacity; Pallet transporters; Conveyor belts.

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1.2.2. Storage
At LUXAIR Cargocenter first 21 days. Thereafter goods will be transferred to Customs area.

	Cargocenter	Forwarder's facility
Artworks safe:	107,38 m²	
Valuable safe	30,24 m²	
Security cage:	1.138,51 m²	
Fridges/deepfreezer:	415 m²	154 m²
Temperature controlled cells:	40 units / 10ft ULDs	
DGR room:	319 m²	362,4 m²
Mortuary room:	27 m²	
Animal station:	733 m²	
NHC:	109 m²	
Vacuum cooler:	55 m²	
Healthcare & Pharma Hub:	3000 m²	

1.2.3. Clearance
At the airport by consignee, his agent or LUXAIR.
1.2.4. Customs hours
Monday through Friday 07.00 - 17.00 hrs. Clearance outside Customs hours possible only upon request.
1.2.5. Delivery
Service available within Luxembourg by 3rd party.

2. Import

2.1. General
2.1.1. Packing
No special packing requirements: IATA Rules and Recommendations apply.
2.1.2. Marking
Each shipment must bear name, address of shipper and consignee and must also be correctly labelled.
2.1.3. Routing
On scheduled flights.
2.1.4. Language on documents
English, French or German.
2.1.5. Other requirements
Dutiable goods temporarily imported (except for finishing and repairing): deposit for duties and/or taxes is not required if an international Carnet ATA from local chamber of commerce in country of export is present.

2.2. Documentary Requirements
2.2.1. Commercial consignments
Normal Import
- 3 Commercial Invoices signed by shipper must accompany the consignment.
- Import Licence if required from the "Office des Licences" or an Import Declaration for duty free goods (Avis d'importation).

2.2.2. Sample consignments
Without commercial value: 2 Pro Forma Invoices, Import Licence if the article falls under the restricted categories.
With commercial value: see 2.2.1.
For dutiable samples temporarily imported: see under 2.1.5.
2.2.3. Gift consignments
2 Customs Declarations.
2.2.4. Unaccompanied baggage
No special requirements. List of Contents recommended.
2.2.5. Other consignments
No special requirements.

2.3. Restrictions
2.3.1. General
Valuable shipments: No valuable shipments will be accepted on Saturdays, Sundays, national holidays and after 18.00 hrs. (local time) on normal working days.
2.3.2. Live animals
Please refer to the applicable regulations, where required, as follows:
- Council Regulation (EC) No 338/97 of 9 December 1996 on the protection of species of wild fauna and flora by regulating trade therein / Official Journal publication reference: L 61 of 3 March 1997
- Commission Regulation (EC) No 407/2009 of 14 May 2009 amending Council Regulation (EC) No 338/97 on the protection of species of wild fauna and flora by regulating trade therein / Official Journal publication reference: L 123 of 19 May 2009
- Council Regulation (EC) No 1/2005 of 22 December 2004 on the protection of animals during transport and related operations and amending Directives 64/432/EEC and 93/113/EC and Regulation (EC) No 1255/97 / Official Journal publication reference: L 3 of 5 January 2005
- TRACES (Trade Control and Expert System) https://sanco.ec.europa.eu/traces/security/askLogin.do

2.3.3. Plants and plant material
Please refer to the COUNCIL DIRECTIVE 2000/29/EC of 8 May 2000 on protective measures against the introduction into the Community of organisms harmful to plants or plant products and against their spread within the Community
Website: http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2000:169:0001:0112:EN:PDF
2.3.4. Arms, ammunition and explosives
Including material and vehicles of war and their spare parts as well as powder, explosive and strategic material: special permit from the Ministry of Justice and an Import licence from the "Office des Licences".
Mandatory transfer of above mentioned shipments by security escort from aircraft side to warehouse and vice versa. (Valid for Import and Export shipments)
The storage of explosives is limited to 24 hours.
2.3.5. Narcotics and drugs
(Such as opium, morphine, cocaine) and antibiotics: Special Permit from Ministry of Health.
2.3.6. Human remains
Mortuary Permit/Death Certificate issued by the competent authorities of the country of despatch must accompany the consignment.
2.3.9. Animal products
The border inspection post at Luxembourg is agreed for veterinary checks on animal products from third countries, as follows:
- Products of animals intended for human consumption with the following temperatures of product: ambient, chilled, frozen.
- Products of animals not intended for human consumption with the following temperature of product: ambient.

Please also refer, where applicable, to the Commission Regulation (EC) No 206/2009 of 5 March 2009 on the introduction into the Community of personal consignments of products of animal origin and amending Regulation (EC) No 136/2004 - Official Journal publication reference: L 77 of 24 March 2009
2.3.10. Meat and meat products
See 2.3.9.
2.3.12. Foodstuffs
See 2.3.9.
2.3.14. Radio-active materials
All arrangements about Import Licence and road transport must be made in advance and copy of all relevant documentation must be faxed to the Ministry of Health, Div. of Radioprotection (+352 467522) 24 hours prior to arrival, i.e.:
- Dangerous goods declaration
- Commercial Invoice
- MAWB
- Export/Transit/Import Licences
- Identy of road transport company

Above mentioned formalities must be coordinated by the handling agent of the concerned carrier.

2.4. Prohibitions
See 2.3.2. and 2.3.9.
- **Embargo on LG Flights ex FRA**
  No cargo accepted onboard LG flights from FRA to LUX.

2.5. Charges
(Luxair)
2.5.2. Handling
Security handling for arms, ammunition and explosives
Per shipment up to 700 kg. 80.18

Security handling for valuable cargo
Per shipment up to 400 kg. 320.00
Additional Hour 96.87

Special Handling Charges
Strong room
Flat Rate per shipment 37.00

Refrigirator room
Flat Rate per shipment 37.00

Mortuary room
Flat Rate per shipment 37.00

DGR handling physical & docs
Flat Rate per shipment (included 15 PSN) 30.00
Additional PSN per PSN 2.00

AVI handling
Live animal station: per shipment, per day:
Large animals 50.00
Small animals (pets) 35.00

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2.5.4. Documentation
Arrival notice and notification per AWB:

General cargo	12.00
DIP	18.00
PER/HUM/AVI/VAL/DGR	28.00
Live Human Organ (LHO)	40.00
Clearance on Customs document IM /EU for preparation and completion	55.00
Additional tariff heading IM / EU	6.00

Advanced money on IM / EU: 2% of duties and taxes.

Minimum charge	10.00
Intrastat, per tariff heading	6.00
AT 705	11.00
DV1 / Minutie	16.00
Additional tariff heading DV1	5.00
Administration fee	12.00
Customs guarantee fee	20.00
Customs transit document T1 / T2 / NCTS	62.00
Import Licence, per licence	25.00

Clearance on AWB only for low value shipments:

Customs authorization	16.00
Customs verification:	
On hour basis	60.00
Minimum charge	30.00

2.5.6. Storage

Inbound

First 48 hours	free
Minimum per shipment	4.00
Per kg., per day, per shipment	0.02

2.5.10. Others

Veterinary inspection:

Minimum per shipment	55.00
Per ton, per shipment	9.00

Cleaning:

Cleaning animal pen	86.75

3. Transhipment/Transit

3.2. Documentary Requirements
Except as those mentioned under 3.3. no further requirements.

3.3. Restrictions
3.3.2. Live animals
Please refer to the applicable regulations, where required, as follows:
- Council Regulation (EC) No 338/97 of 9 December 1996 on the protection of species of wild fauna and flora by regulating trade therein / Official Journal publication reference: L 61 of 3 March 1997
- Commission Regulation (EC) No 407/2009 of 14 May 2009 amending Council Regulation (EC) No 338/97 on the protection of species of wild fauna and flora by regulating trade therein / Official Journal publication reference: L 123 of 19 May 2009
- Council Regulation (EC) No 1/2005 of 22 December 2004 on the protection of animals during transport and related operations and amending Directives 64/432/EEC and 93/113/EC and Regulation (EC) No 1255/97 / Official Journal publication reference: L 3 of 5 January 2005
- TRACES (Trade Control and Expert System) https://sanco.ec.europa.eu/traces/security/askLogin.do

3.3.4. Arms, ammunition and explosives
Including material and vehicles of war or parts thereof: Prior Transit Permit from Ministry of Justice/Transit Licence from the “Office des Licences”.
3.3.6. Human remains
Same as for 2.3.6.
3.3.9. Animal products
The border inspection post at Luxembourg is agreed for veterinary checks on animal products from third countries, as follows:
- Products of animals intended for human consumption with the following temperatures of product: ambient, chilled, frozen.
- Products of animals not intended for human consumption with the following temperature of product: ambient.

Please also refer, where applicable, to the Commission Regulation (EC) No 206/2009 of 5 March 2009 on the introduction into the Community of personal consignments of products of animal origin and amending Regulation (EC) No 136/2004 - Official Journal publication reference: L 77 of 24 March 2009
3.3.14. Radio-active materials
Same as for 2.3.14.

3.4. Prohibitions
See 3.3.2. and 3.3.9.
- **Embargo on LG Flights ex FRA**
  No transit shipments accepted onboard LG Flights ex FRA and from LUX to FRA

3.5. Charges
3.5.5. Transhipment
None.

4. Export

4.2. Documentary Requirements
No Customs documents required for goods valued under EUR 800.00
4.2.1. Commercial consignments
- 3 Commercial Invoices and appropriate customs documents.
- Export Licence required for strategic material, arms and ammunition, material and vehicles of war or parts thereof.

4.2.4. Unaccompanied baggage
List of Contents.

4.4. Prohibitions
Embargo onboard LG Flights ex LUX destination FRA
No cargo accepted onboard LG Flights ex LUX with destination FRA.

4.5. Charges
(Luxair)
4.5.2. Handling
General Cargo:

Up to 100 kg.	15.00
Over 100 kg. per kg.	0.20

DIP:

Minimum charge	18.00

PER/HUM/AVI/VAL/DGR:

Minimum charge	28.00

Live Human Organ (LHO):

Minimum charge	40.00

Security handling for arms, ammunition and explosives:

Per shipment up to 700 kg.	80.18

Security handling for valuable cargo:

Per shipment up to 400 kg.	320.00
Additional Hour	96.87

Securisation charge (in case of non-secured freight delivered):

0.125	- Per kg / per shipment individual delivery with a min. of
25.00	- Per shipment individual delivery with a max. of
300	- Per shipment individual delivery.

4.5.4. Documentation

Issuance of AWB	15.00
Clearance on Customs document EX / EU for preparation and completion: Fixed charge	55.00
Additional tariff heading EX / EU	6.00
Intrastat, per tariff heading	6.00
Customs transit document T1 / T2 / NCTS	78.00
Customs document T2L	10.00
Customs document EUR 1	16.00
Export licence	50.00
Transit Licence	50.00
DGR Check (included 15 PSN):	
Per declaration	30.00
Additional PSN per PSN	2.00
Customs verification on hour basis	60.00
Minimum charge	30.00

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4.5.6. Storage

Outbound

First 72 hours	free
Minimum per shipment	4.00
Per kg., per day, per shipment	0.02

Special Handling (Storage) Charges - Outbound

Strong room

Flat Rate per shipment	37.00

Refrigirator room

Flat Rate per shipment	37.00

Mortuary room

Flat Rate per shipment	37.00

DGR room:

Flat Rate per shipment	37.00

Live animal station: per shipment, per day:

Large animals	50.00
Small animals (pets)	35.00

DGR handling physical & docs

Flat Rate per shipment (included 15 PSN)	30.00
Additional PSN per PSN	2.00

4.5.8. Delivery and pick-up

Pick-up / Delivery in Luxembourg-City / outside city limits	Only by third party

Special allowance Luxair agent:

Beyond opening hours	60.00
During weekend / national holidays	120.00

Special allowance Customs agent:
According to official Custums operations tariff.

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