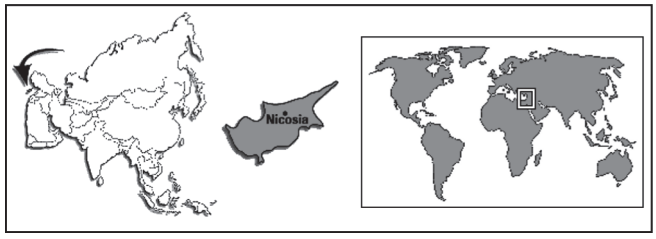
Cyprus (CY)
Amounts shown are expressed in Euro (EUR)



0. General Information

- IATA Area : 2
- Capital : Nicosia (NIC)
- Local Time : GMT + 2
- Daylight Saving Time : GMT + 3: Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : + 357
- Local Currency : Euro (EUR)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
06 Jan 2015
23 Feb 2015
25 Mar 2015
01 Apr 2015
10 Apr 2015
13 Apr 2015
14 Apr 2015
01 May 2015
01 Jun 2015
15 Aug 2015
01 Oct 2015
28 Oct 2015
25 Dec 2015
26 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - System name: Import Control System (ICS) and Export Control System (ECS)
  - Pre-registration to file data: Required
  - Scope: Import, Export, Transit, Transhipment cargo
  - Party responsible for filing: For imports, the incoming carrier. For exports, when an Exit Summary Declaration (EXS) is required, the outgoing carrier.
  - Deadline - shorthaul (imports): For flights less than four hours, the deadline is before take-off from foreign airport
  - Deadline - longhaul (imports): At least four hours prior to arrival
  - Deadline (exports): At least 30 minutes prior to departure
  - How to submit information: For imports, an Entry Summary Declaration (ENS) is sent electronically through the ICS. For exports, an AEI transmission of data for security risk assessment of cargo may be incorporated into the export declaration. If the security data has not been included in the export declaration, an exit AEI declaration (EXS) is required.
  - Further information: http://ec.europa.eu/ecip/

  Note:
  if data are not sent in advance, goods have to be declared immediately on arrival at the border, which can delay the customs clearance of consignments at the border pending the results of risk analysis for safety and security purposes.

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  ACC3
  (EC Regulation 185/2010 on Cargo Security)
  Since February 1, 2012, all air carriers carrying cargo or mail from a non-EU country to the EU must be designated as an "Air Cargo or Mail Carrier operating into the Union from a Third Country Airport" (ACC3) by an EU Member State. A list of exempted countries is relieved from this requirement.

  In order to obtain ACC3 designation, a carrier should
  - Ensure its security program integrates necessary EU security requirements for cargo and mail loaded onto its aircraft at any third country airport for carriage into the EU.
  - Nominate a person who has overall responsibility for implementation of cargo and mail security.
  - Submit a "Declaration of Commitments" to the appropriate EU Member State authority.

  ACC3 designation is to be obtained for every non-EU airport station from which the air carrier flies cargo and/or mail into the EU, unless an exemption applies.

  Carriers are responsible for ensuring all cargo or mail is screened or comes from a secure supply chain regulated agent (RA), known consignor (KC), account consignor (AC) before entering EU airspace.

  For designation as ACC3, carriers should contact the appropriate authority, as follows:
  - For EU carriers - the Member State that issued the AOC.
  - For non-EU carriers - the Member State listed in the Annex to Regulation 394/2011 (ETS).
  - For non-listed carriers - the Member State in which you have your major base of operations in the EU.

  By July 1, 2014, air carriers need to
  - Ensure that on-site airport station verification of cargo and mail security measures has been carried out by an EU aviation security validator.
  - Ensure that its business relations with regulated agents and known consignors are independently validated by an EU aviation security validator, after which a database should be maintained with details of the RA, KC and AC they are accepting cargo from.
    This regulation includes additional measures for High Risk Cargo, defined as cargo originating from a list of specific countries.

  On-site validations will take place either at each airport from which the air carrier flies cargo or mail to the EU, or, with conditions applied, at a representative number of airports from which the air carrier flies cargo or mail to the EU. Each successful security validation will require revalidation on a 5 year cycle.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

1. Airport Information

1.1. Customs Airports

- **Larnaca - LCA**
  Tel.: +357 2481 6057 (Customs)
  +357 2481 6198 (Customs)
  Fax: +357 2430 4787 (Customs)
- **Paphos - PFO**
  Tel.: +357 2681 2467 (Customs)
  Fax: +357 2630 6520 (Customs)

1.2. Airport Facilities

1.2.1. Loading/Unloading Equipment

Equipment for heavy loads available.

1.2.2. Storage

Uncleared goods are stored in Customs Airport Warehouse Cold storage: Available. Safe for valuables: Available.

1.2.3. Clearance

All EU shipments may be cleared at Larnaca airport, by consignee or his broker from handling agent/airline. Non EU shipments may be cleared either from Customs warehouse at Larnaca airport or transported to Nicosia Customs for clearance.

1.2.4. Customs Hours

Winter: Monday, Tuesday, Wednesday and Friday 07.30 - 14.30; Thursday 07.30 - 18.00 hrs.
Summer: Monday to Friday 07.30 - 14.30 hrs.
Clearance outside Customs hours possible against payment of overtime fee.

1.2.5. Delivery

- EU shipments: may be delivered at Larnaca airport from handling agent/airline.
- Non EU shipments: may be delivered from Customs warehouse at Larnaca airport. Goods consigned to Nicosia are forwarded in locked bonded trucks to Nicosia Customs and delivered from there.

1.2.6. (Re)-Forwarding

See 1.2.5.

2. Import

2.1. General

2.1.1. Packing

Health Certificate when hay or straw is used.

2.1.2. Marking

Packages as well as individual contents must bear clear indication as to the country of origin.

2.1.4. Language on Documents

English.

2.1.5. Other Requirements

- AWB: Min. 6 copies
- Consolidated consignments must be accompanied by consolidation manifest also showing House Airwaybill number, number of pieces, nature of goods, customs' status, gross weight, point of loading, and the town of the actual consignee as per HAWB.
- Dutiable goods temporarily imported (except for finishing and repairing): the deposit for duties and/or taxes is not necessary if an international CARNET ATA (Admission Temporare /Temporary Admission) from local Chamber of Commerce in country of export is present.

2.2. Documentary Requirements

2.2.1. Commercial Consignments

- 3 Commercial Invoices. Goods originating and consigned from EU member states to be accompanied by Movement Certificate EUR.1 or EUR.2.
- Import Licence for certain articles.
- Packing List when packages contain different commodities.

2.2.2. Sample Consignments

Must be accompanied by proper invoices.

2.2.3. Gift Consignments

Import Licence, if required, when value exceeds EUR 85.43.

2.2.4. Unaccompanied Baggage

No special requirements.

2.3. Restrictions

2.3.2. Live Animals

Information concerning the entry of companion animals (Dogs, Cats and Ferrets) into the territory of the Republic of Cyprus.

The non commercial entry of companion animals into the territory through the officially assigned by the government entry posts is allowed if they fulfil the relative for their country of origin provisions set forth by the Veterinary Services of the Republic of Cyprus and if:

1. All animal containers must meet the container requirements specified in the IATA Live Animals Regulations.
2. Animals of the breeds mentioned below are not allowed to enter the territory of the republic of Cyprus regardless of their country of origin.
   - American Pit Terrier or Pit Bull Terrier.
   - Japanese Tosa or Tosa Inu.
   - Dogo Argentino or Argentinian Mastiff.
   - Fila Brasileiro or Brazilian Mastiff.
3. Upon arrival either the Veterinary Officer or the Customs Officer in charge, on behalf of the Veterinary Services at the point of entry, inspects each animal and its accompanying documents.
   - The animal will be allowed to enter without being subjected to quarantine if it fulfils the relative to its case veterinary provisions.
   - The Veterinary Officer in charge decides, according to the veterinary provisions in force, if the animal to enter would be subjected to quarantine or enter free.
   - In case the companion animals do not fulfil the provisions applied for each case they will:
     i). Be sent back to the country of origin (Re-exported).
     ii). Be isolated in quarantine for as long as it is needed in order to be brought into compliance with the requirements of the related provisions.
     iii). If re-exportation or isolation in quarantine for the required period is not feasible the animal will be euthanized and incinerated without any financial or any other kind of owners' compensation.
4. Animals originating from an EU country and accompanied by the relative validated documents and which fulfill the provisions set below can enter the territory of the Republic of Cyprus without being subject to quarantine period or the need of an import permit:
   i). Identification:
   Have easily clearly readable tattoo or have an electronic microchip incorporated into their body for verifying animal's identity (the incorporation of the microchip should be proved that it has been calendar done prior one at least vaccination against rabies).
   ii). Route:
   They have arrived in Cyprus directly from an EU member country.
   iii). Accompanying Documents:
   - European Passport issued by an authorised, by the competent authority, veterinarian substantiating that the animal is under a valid vaccination against rabies. The animal should:
     Have been vaccinated against rabies virus, at the age of not less than 3 months old, with inactivated rabies strain according to OIE standards. Rabies vaccination or revaccination should have taken place at least one month prior departure for arriving in Cyprus.
     Have undergone an antiparasitical treatment, 24 to 48 hours prior departure for arrival into the territory of the Republic of Cyprus, using concoctions which contain the active substances 'Fipronil' and 'Praziquantel'.
   - Documents verifying, that he animal has arrived from one of the EU member countries.
   - The entry of animals aged less than 3 months old is not allowed.
   - The records concerning vaccinations have been checked and proved to fulfill the provisions set forth.
5. The owner or the person responsible for the animal is obliged to communicate, 48 hours prior arrival, to the District Veterinary Office of the point of entry to advice the date, time or arrival flight number of the aircraft with which the animal arrives in Cyprus.

More information regarding the movements of companion animals entering the territory of the Republic of Cyprus can be obtained from: Veterinary Services Headquarters, Nicosia Tel: +357-22805235/155

2.3.3. Plants and Plant Material

Health Certificate. Prior Import Permit from Dept. of Agriculture. Nicosia.

2.3.6. Human Remains

Prior Import Permit from Ministry of Health, Nicosia and must be accompanied with proper certificates of consigning country.

2.3.9. Animal Products

Same as for 2.3.2.

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2.4. Prohibitions

- Psittacine birds (Parrots)
- Certain fruit, vegetables, plants and flowers. For information please conduct Dept. of Agriculture.
- There is an absolute prohibition on the importation into Cyprus of goods of the following descriptions:
- Firecrackers, weapons designed for the discharge of any noxious liquid, gas etc. false or counterfeit coin or currency notes, counterfeit stamps, air guns, air pistols and air rifles of a caliber exceeding 177 inches, rifles and repeating fire arms, shotguns (automatic; semi-automatic; repeating, automatic and repeating; semi-automatic and repeating), daggers, leeches, locust eggs, matches of white or yellow phosphorus, narcotics, seditious publications and silkworms.

2.5. Charges

2.5.2. Handling

Standard charge for processing and handling:

Per kg.	0.13
Minimum	16.65
Maximum	388.70

Notes

1. In addition to these charges, the actual porterage fees paid to customs (if any) to be charged to consignee.
2. All charges will be levied on the chargeable weight of the consignment, which shall be the higher of the actual gross or the volumetric weight.
3. These charges may vary depending on the handling agent.

2.5.4. Documentation

If goods are to be cleared through Customs by the airline, then the following charge applies:

Provision of complete Customs documentation excluding payment of duty/VAT, standard charge per consignment	17.09

Any duty/VAT payments will be recharged to the consignee.

2.5.6. Storage

First 5 days or part thereof:

- For every package not exceeding 1000 kg.: per 100 kg. or part thereof 0.02
- For every package exceeding 1000 kg. 0.34
- For goods not packed, per 100 kg., or part thereof 0.01
  Thereafter a higher rate shall be levied.

2.5.8. Delivery and Pick-Up

Delivery charges as below:

Shipments up to 10 kg. per piece	0.68
Shipments 10 - 40 kg. per piece	0.85
Shipments 40 - 100 kg. per piece	1.37
Shipments over 100 kg. per piece, for every 100 kg. or part thereof	1.37
Minimum Charge	3.42

Notes

1. All charges will be levied on the actual gross weight.
2. These charges may vary depending on the handling agent.

2.5.10. Others

- Customs overtime fee
  First two hours or part thereof, per officer 12.81
  Thereafter, per hour or part thereof, per officer 6.41
- Trucking charges
  Per kg. 0.10
  Minimum charge 11.96

  Note:
  Trucking charges will be levied on the chargeable weight of the consignment which shall be the higher of the actual gross weight or the volumetric weight.

3. Transhipment/Transit

3.2. Documentary Requirements

The handling agent should deliver to Larnaca airport Customs Authorities a C4 Form duly completed.

3.3. Restrictions

3.3.1. General

- A Transit Licence is required for goods in transit which are subject to Import Licence.
- Goods originating from European Planned Economy Countries and China should be accompanied by Re-Exportation Permit, issued by the Government and/or an official representative of the country of origin.

3.3.2. Live Animals

Dogs, if to be transhipped: Prior Transit Licence from the Veterinary Service.

3.4. Prohibitions

Arms and ammunition, even if not transhipped.

3.5. Charges

3.5.1. General

There will be no charges assessed on shipments covered by a through AWB, except for overtime charged by Customs, which will be charged to consignee/consignor as the case may be. In case of return shipments all applicable charges will be assessed.

4. Export

4.1. General

Export Licence is required for consignments with final destination a non-EU country and worth EUR 170.86 or over.

4.2. Documentary Requirements

- A CD3 form and 3 copies of Export Invoices are required.
- For re-exported goods, 3 copies of Export Invoices and one copy of Import Invoice are required.

4.3. Restrictions

4.3.1. General

Importers and exporters are advised, in their best interest, to take the necessary steps to ascertain the exact position as regards any prohibitions or restrictions relating to any commodity in which they propose to deal before they enter into any binding arrangements.

4.4. Prohibitions

See 4.3.

4.5. Charges

4.5.2. Handling

Charges levied for processing, handling and warehousing of cargo up to the point of delivery to the aircraft:

- Loose cargo
  Per kg. 0.03
  Minimum charge 8.54
- Unitized cargo
  IATA Class rating types 1-6 ..... 15.38
  IATA Class rating types 7-9 ..... 11.96

Notes

1. In addition to these charges, the actual porterage fees paid to Customs (if any) to be charged to consignee.
2. All charges will be levied on the chargeable weight of the consignment which shall be the higher of the actual gross or the volumetric weight.
3. These charges may vary depending on the handling agent.

4.5.4. Documentation

Preparation of AWB	5.13
Preparation of Customs documents	8.54
Air Waybill fee	6.83

Note:
These charges may vary depending on the handling agent.

4.5.10. Others

- Overtime charged by Customs will be charged at cost to consignee/consignor as the case may be.
- Weighing fees charged by Larnaca Municipality to be charged to consignor at cost.
- Standard charge for checking dangerous goods, per AWB 42.72
  Note:
  This charge may vary depending on the airline/handling agent.
- Trucking charges
  Transportation of export shipments from Cyprus Airways Cargo Terminal in Nicosia to Larnaca Airport (offered daily, except Sundays) will be charged as follows:
  Per kg. 0.01
  Minimum charge 11.96
  Note:
  Trucking charges will be levied on the chargeable weight of the consignment, which shall be the higher of the actual gross weight or the volumetric weight.
- Security / X-ray charges
  Per kg. 0.06
  Minimum charge 6.00

  Notes
  1. This charge will be levied on the actual gross weight.
  2. This charge may vary depending on the handling agent.

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