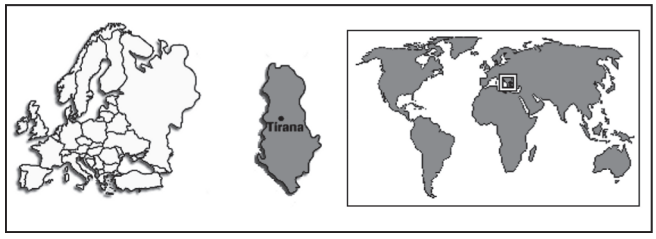
Albania (AL)
Amounts shown are expressed in Euro (EUR)



0. General Information

- IATA Area : 2
- Capital : Tirana (TIA)
- Local Time : GMT + 1
- Daylight Saving Time : GMT + 2: Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : + 355
- Local Currency : Lek (ALL)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
02 Jan 2015
07 Jan 2015
15 Mar 2015
21 Mar 2015
03 Apr 2015
06 Apr 2015
12 Apr 2015
01 May 2015
18 Jul 2015
23 Sep 2015
19 Oct 2015
28 Nov 2015
29 Nov 2015
25 Dec 2015

Note:
The dates of the last day of Ramadan and Sacrifice day holidays might change due to the changes of the lunar calendar.

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Montreal Convention MC99 (1999) only.

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Platform: ACA ASYCUDAWorld (with national developments)
  - Status: Live
  - Pre-registration to file data: Required
  - E-Services: Declarations are processed 100% through ASYCUDAWorld. All declarations submitted in electronic format (100% Data Trader Input)
  - Locations: ASYCUDAWorld is fully operational in the Albanian Customs Administration (ACA) headquarters and all Customs offices
  - Data formats: ASYCUDA is compatible with WCO Data Model version 3 and compliant with UNTDED standards. Data submitted through the system matches these standards.
  - Further information: www.dogana.gov.al

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

1. Airport Information

1.1. Customs Airports

- **Tirana - TIA**
  DEGA E DOGANES RINAS
  Airport Customs Legal and Public Relation
  Attn. Mr. Fatos Shabanaga
  Tel.: + 355(0)4 2381 985
  Fax: + 355(0)4 2381 988
  E-mail: f_shabanaga@dogana.gov.al
  Web: www.dogana.gov.al

1.2. Airport Facilities
Tirana International Airport Nene Teresa from October 15, 2004 is operated from private company Tirana International Airport ShpK with shareholders HOCHTIEF AirPort (47%), Deutsche Investitions und Entwicklungsgesellschaft (31.7%) and Albanian-American Enterprise Fund (21.3%). From October 31, 2013 HOCHTIEF AirPort is operating with immediate effect under the new name of AviAlliance. The new owner of AviAlliance GmbH is a subsidiary of the Public Sector Pension Investment Board (PSP Investments) in Canada. The Cargo Terminal have the surface 1.021m² with dedicated custom facilities, high security, access card control, automatic fire system. Is located 32 km from Durres port and 17km from Albanian Capital City, Tirana. The Tirana International cargo unit with new operational structure from March 31, 2013 has been assembled under the airport Ground Handling Department and it's providing the full handling for import and export and also is acting as Cargo Agent for all airlines operating to Tirana International Airport.

Cargo Handling Supervisor:
Mob: +355 69 40 06319 (24 hours)
Tel.: +355 4 2381 775
Fax: +355 4 2381 538
E-mail: tia-cargo@tirana-airport.com
SITA: TIAFHXH

Cargo Export on duty Agent (24 hours):
Tel.: +355 4 2381 713
Fax: +355 4 2381 538
E-mail: tia-cargo-export@tirana-airport.com

Cargo Import on duty Agent (24 hours):
Tel.: +3554 2381 712
Fax: +3554 2381 538
E-mail: tia-cargo-import@tirana-airport.com

Cargo Warehouse (09.00-17.00):
Tel.: +355 4 2381 714
Fax: +355 4 2381 538

Cargo Billing (09.00-17.00):
Tel.: +355 4 2381 715
Fax: +355 4 2381 538
E-mail: Cargo-Billing@tirana-airport.com

1.2.1. Loading/Unloading equipment
Forklift, max. 5,000 kg.; baggage conveyor belt max. 300 kg.; baggage container loader 3,500 kg., cargo loader 7,000 kg.
1.2.2. Storage
Cold storage: Available.
Room for human remains: Available.
Safe for Diplomatic Mail: Available Safe for valuables: Not available.
Room for dangerous goods: Available in restricted quantity.
Heated room for animals and plants: Available.
1.2.3. Clearance
At the airport by the consignee or his broker.
1.2.4. Customs hours
Monday through Saturday 09.00 - 16.00 hrs.; Sunday and public holidays closed.
Customs hours for perishables, valuables and urgent medicines after prior arrangements. No time limits for clearance of human remains and live animals.
No limits for clearance of human remains, mail and live animals.
1.2.5. Delivery
Cleared goods at airport cargo terminal during customs hours.
Delivery outside Customs hours possible after prior application and against payment of extra charges.
1.2.6. (Re)-Forwarding
Cleared goods possible by mail, rail or truck to any place in Albania.

2. Import

2.1. General
2.1.1. Packing
Certificate of Disinfection required when hay or straw is used.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

2.1.2. Marking
Name and address of consignee and country of origin are required.
2.1.4. Language on documents
English; acceptable French or German.

2.2. Documentary Requirements
2.2.1. Commercial consignments
- 3 Commercial Invoices.
- 2 Certificates of Origin.
- 2 Packing lists
- Import Licence.

2.2.2. Sample consignments
2 Pro Forma invoices stating purpose of goods and value.
2.2.3. Gift consignments
2 Pro Forma invoices with details contents and the value of each article. Gift consignments addressed to individuals, up to a value of USD 100.00 are exempted from customs duties.
2.2.4. Unaccompanied baggage
AWB should be accompanied by a "Declaration of Contents", personal effects are exempted from customs duties. New buying up to a value of USD 100.00 is exempted from customs duties.

2.3. Restrictions
2.3.2. Live animals
Importation of live animals requires:
- Import Permit issued by:
  Ministria e Bujqesise dhe Ushqimit, Directory of Veterinary Service, Tirana Albania tel./fax: +355 4 225539
- Health Certificate, issued and legalised by the veterinary authorities at origin or departure.
- Rabies Inoculation Certificate (for cats and dogs).

All live animals are subject to veterinary inspection upon arrival at airport. Veterinary inspection service at the airport Rinas is available as per Customs hours.
2.3.3. Plant and plant material
Importation of plants and plant material requires:
- Import Permit issued by:
  Ministria e Bujqesise dhe Ushqimit Tel.: +355.4, Fax: +355 4
- 3 Certificates of origin.
- 2 Phytosanitary Certificates

2.3.8. Medicines and vaccines
Importation of medicines and vaccines requires:
- Import Permit issued by Ministry of Health of Albania, National Center of Drugs Controls Tel.: +355 4 364517, Fax: +355 4.
- 3 Certificates of analysis.
- 3 Certificates of Origin

2.3.14. Radio-active materials
All radioactive shipments that fall under class 7 IATA Dangerous Goods to be forwarded to Tirana as final destination require prior approval from the airport handling authority.
Radioactive shipments need to be picked up by the consignee immediately upon arrival. Radioactive shipments will not be stored for more than three days. These shipments are stored in a segregated area for radioactive materials.
If not cleared by the consignee the shipment will be sent back to the point of origin at the carrier's expense.

2.5. Charges
2.5.2. Handling
- Import Charges for General Cargo

1 - 3kg.	1.00
3 - 5kg.	2.00
6 - 10kg.	3.00
11 - 20kg.	4.00
21 - 50kg.	5.00
51 - 100kg.	8.00
101 - 250kg.	10.00
251 - 500kg.	15.00
501 - 750kg.	20.00
751 - 1000kg.	25.00
1001 - 1500kg.	35.00
Over 1500kg.	50.00

- Import Charges for VAL, AVI, DGR, PER and Express shipments

1 - 3kg.	1.50
3 - 5kg.	3.00
6 - 10kg.	4.50
11 - 20kg.	6.00
21 - 50kg.	7.50
51 - 100kg.	12.00
101 - 250kg.	15.00
251 - 500kg.	22.50
501 - 750kg.	30.00
751 - 1000kg.	37.50
1001 - 1500kg.	52.50
Over 1500kg.	75.00

- Loading/unloading of trucks, per kg. 0.03
- Loading/unloading of ULD units:
  truck capacity
  Up to 5 tons 185.00
  5 tons to 10 tons 370.00

2.5.6. Storage
Progressive charges of EUR 0.05 per kg. is assessed for each day:

From the 4th till 8th day, per kg., per day	0.05
From the 9th till 13th day, per kg., per day	0.10
From the 14th day, per kg., per day	0.20

2.5.10. Others
- Undelivered consignments which are to be returned by order of the shipper will be charged for import handling, documentation and storage, plus export.
- Shipments arrived wrongly at TIA, will be returned to the point of loading as per instructions of the appropriate airline under a new AWB on charges collect or service basis.
- For any warehouse charge kindly contact directly Tirana International Airport.

4. Export

4.5. Charges
4.5.2. Handling
- Export Charges for General Cargo

1 - 3kg.	1.00
3 - 5kg.	2.00
6 - 10kg.	3.00
11 - 20kg.	4.00
21 - 50kg.	5.00
51 - 100kg.	8.00
101 - 250kg.	10.00
251 - 500kg.	15.00
501 - 750kg.	20.00
751 - 1000kg.	25.00
1001 - 1500kg.	35.00
Over 1500 kg.	50.00

- Export Charges for VAL, AVI, DGR, PER and Express shipments

1 - 3kg.	1.50
3 - 5kg.	3.00
6 - 10kg.	4.50
11 - 20kg.	6.00
21 - 50kg.	7.50
51 - 100kg.	12.00
101 - 250kg.	15.00
251 - 500kg.	22.50
501 - 750kg.	30.00
751 - 1000kg.	37.50
1001 - 1500kg.	52.50
Over 1500 kg.	75.00

- Loading/unloading of trucks, per kg 0.03
- Loading/unloading of ULD units:
  truck capacity
  Up to 5 tons 185.00
  5 tons to 10 tons 370.00

4.5.4. Documentation
Preparation of AWB 5.00

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