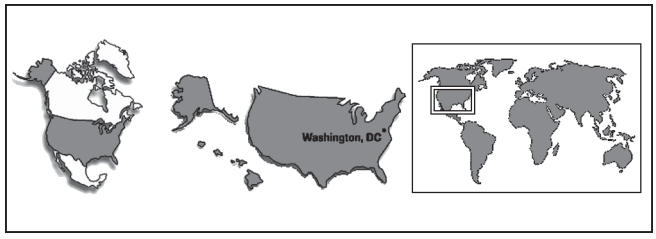
United States of America (US)

Amounts shown are expressed in United States Dollar (USD)



0. General Information

- IATA Area : 1
- Capital : Washington (WAS)
- Local Time : GMT - 5 / - 10
- Daylight Saving Time : GMT - 4 / - 9: Starts on the 2nd Sunday in March and ends on the 1st Sunday in November.

State	Local Time	DST	State	Local Time	DST
Alabama AL	GMT-6	GMT-5	Alaska AK	GMT-9	GMT-8
Alaska (Aleutian) AK	GMT-10	NA	Arizona AZ	GMT-7	NA
Arizona (Navajo) AZ	GMT-7	GMT-6	Arkansas AR	GMT-6	GMT-5
California CA	GMT-8	GMT-7	Colorado CO	GMT-7	GMT-6
Connecticut CT	GMT-5	GMT-4	District of Columbia DC	GMT-5	GMT-4
Delaware DE	GMT-5	GMT-4	Florida FL	GMT-5	GMT-4
Florida (W) FL	GMT-6	GMT-5	Georgia GA	GMT-5	GMT-4
Hawaii HI	GMT-10	NA	Idaho (N) ID	GMT-8	GMT-7
Idaho (S) ID	GMT-7	GMT-6	Illinois IL	GMT-6	GMT-5
Indiana IN	GMT-5	GMT-4	Indiana (E) IN	GMT-5	NA
Indiana (SW / NW) IN	GMT-6	GMT-5	Iowa IA	GMT-6	GMT-5
Kansas KS	GMT-6	GMT-5	Kansas (W) KS	GMT-7	GMT-6
Kentucky (E) KY	GMT-5	GMT-4	Kentucky (W) KY	GMT-6	GMT-5
Louisiana LA	GMT-6	GMT-5	Maine ME	GMT-5	GMT-4
Maryland MD	GMT-5	GMT-4	Massachusetts MA	GMT-5	GMT-4
Michigan MI	GMT-5	GMT-4	Michigan (W) MI	GMT-6	GMT-5
Minnesota MN	GMT-6	GMT-5	Mississippi MS	GMT-6	GMT-5
Missouri MO	GMT-6	GMT-5	Montana MT	GMT-7	GMT-6
Nebraska NE	GMT-6	GMT-5	Nebraska (W) NE	GMT-7	GMT-6
Nevada NV	GMT-8	GMT-7	New Hampshire NH	GMT-5	GMT-4
New Jersey NJ	GMT-5	GMT-4	New Mexico NM	GMT-7	GMT-6
New York NY	GMT-5	GMT-4	North Carolina NC	GMT-5	GMT-4
North Dakota ND	GMT-6	GMT-5	North Dakota (W) ND	GMT-7	GMT-6
Ohio OH	GMT-5	GMT-4	Oklahoma OK	GMT-6	GMT-5
Oregon OR	GMT-8	GMT-7	Oregon (E) OR	GMT-7	GMT-6
Pennsylvania PA	GMT-5	GMT-4	Rhode Island RI	GMT-5	GMT-4
South Carolina SC	GMT-5	GMT-4	South Dakota (E) SD	GMT-6	GMT-5
South Dakota (W) SD	GMT-7	GMT-6	Tennessee (E) TN	GMT-5	GMT-4
Tennessee (W) TN	GMT-6	GMT-5	Texas TX	GMT-6	GMT-5
Texas (W) TX	GMT-7	GMT-6	Utah UT	GMT-7	GMT-6
Vermont VT	GMT-5	GMT-4	Virginia VA	GMT-5	GMT-4
Washington WA	GMT-8	GMT-7	West Virginia WV	GMT-5	GMT-4
Wisconsin WI	GMT-6	GMT-5	Wyoming WY	GMT-7	GMT-6

- ☎ Country Code : + 1
- Local Currency : United States Dollar (USD)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
19 Jan 2015
16 Feb 2015
25 May 2015
03 Jul 2015
07 Sep 2015
12 Oct 2015
11 Nov 2015
26 Nov 2015
25 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Protocol MP4 (1975)
  4. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Coventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - System name: Air AMS
  - Pre-registration to file data: Required
  - Scope: Import, Transit, Transhipment cargo
  - Party responsible for filing: Incoming carrier
  - Deadline - shorthaul: 'Wheels Up' from NAFTA and Central and South America above the equator
  - Deadline - longhaul: Four hours prior to arrival
  - How to submit information: Through the Air AMS, a component of the CBP Automated Commercial System (ACS)
  - Further information: www.cbp.gov

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  ACAS (Air Cargo Advance Screening)
  US Customs and Border Protection (CBP) and the Transportation Security Administration (TSA) developed the ACAS pilot program following the Yemen incidents in October 2010. ACAS is a voluntary pilot testing pre-departure electronic information system for security risk analysis in addition to the existing Air Automated Manifest Systems (Air AMS) requirements for air cargo bound for the US.

  ACAS involves the provision of cargo data elements prior to loading of cargo on US-bound flights to facilitate the targeting of cargo shipments that may be high risk and therefore require additional information (e.g. screening results) or additional security measures.

  ACAS is currently a pilot program and rulemaking will eventually be required to ensure mandatory submission of data.

  ACAS pilot - key information
  Currently, the ACAS data consists of:
  1. Air waybill number
  2. Total quantity based on the smallest external packing unit
  3. Total weight
  4. Cargo description
  5. Shipper name and address
  6. Consignee name and address

  Formats
  The messages currently identified to be used for ACAS will be as follows:

Optional ACAS Message Format	Based On	Source
PHL	FHL	Cargo IMP
PRI	FRI	CAMIR Air
PSN	FSN	CAMIR Air
PER	FER	CAMIR Air
PWB	FWB	Cargo IMP

  The industry is in discussion with the CBP to clarify and refine the message exchange procedures and content. More information regarding ACAS and participation in the pilot can be obtained from the Regina Park of the CBP (REGINA.PARK@cbp.dhs.gov).

  Filing options
  ACAS enables express carriers, passenger air carriers, freight forwarders, and all-cargo air carriers to send and receive advance security filing data and related action messages for all air cargo through CBP's Automated Targeting System (ATS), based on three ACAS filing options:
  - Two-Part Carrier Filing - Air carrier transmits advance shipment data for security filing while subsequently transmitting post-departure Automated Manifest System (AMS) data in accordance with Trade Act requirements.

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- Forwarder and Carrier Dual Filing - Freight forwarder may transmit House Air Waybill (AWB) data on behalf of the carrier directly to CBP to meet pre-loading targeting and manifest requirements; forwarder and carrier receive ACAS responses prior to consolidation and delivery to air carriers providing they are the message originator. Air carriers accept forwarder cargo for transport after confirming successful ACAS transmission, and perform required screening.
- Single Filing of ACAS and AMS data - Air carriers transmit the AMS manifest to CBP prior to loading of cargo, and perform all required screening. The pre-loading AMS manifest transmission would be used by CBP to satisfy both ACAS and AMS requirements.

Implementation of a two-way electronic messaging capability will further allow CBP and TSA to automate the ACAS referral process to request additional data, refer a shipment for screening, or in the case of a serious unmitigated threat, deliver a Do Not Load instruction.

Through ACAS, TSA's "Trusted Shipper" concept will be implemented as part of an overall vision for comprehensive automated, data-driven international inbound utilizing pre-loading advance information for passenger and all-cargo carriers transporting cargo inbound to the US.

CBP and TSA have developed the following phased approach to expand ACAS.

Phase 1: Expansion of pilot program involving integrated express carriers to include US and foreign freight forwarders and passenger air carriers.
Phase 2: Expansion of ACAS pilot program to include additional freight forwarders and passenger air carriers and initiation of all-cargo carrier phase of pilot.
Phase 3: Expansion to remaining passenger air carriers, freight forwarders, and all-cargo carriers.
In Parallel: Incorporation of Trusted Shipper Concept into ATS. Outline of framework to combine C-TPAT/Trusted Shipper benefits into ACAS.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

1. Airport Information

1.1. Customs Airports
(For Customs airports in Hawaii, see 1.1. under 'Hawaiian Islands')

	U.S. Customs port code:	
Aberdeen-Hoquiam - HQM, WA	3003	
Aguadilla - BQN, PR	4901	
Akron/Canton - CAK, OH	4112	
Albany - ALB, NY	1002	
Albuquerque - ABQ, NM	2407	
Allentown-LeHigh Valley - ABE, PA	1119	
Alpena - APN, MI	3843	
Amarillo - AMA, TX	5502	
Anacortes - OTS, WA	3010	
Anchorage - ANC, AK	3126	
Astoria - AST, OR	2901	
Atlanta - ATL, GA	1704	See details below
Austin - AUS, TX	5506	
Baltimore - BWI, MD	1305	
Bangor - BGR, ME	0102	
Bar Harbor - BHB, ME	0112	
Baton Rouge - BTR, LA	2004	
Battle Creek - BTL, MI	3805	
Bay City - MBS, MI	3804	
Beaumont-Port Arthur - BPT, TX	2104	
Billingham - BLI, WA	3005	
Birmingham - BHM, AL	1904	
Boise - BOI, ID	2907	
Boston - BOS, MA	0417	See details below
Bridgeport - BDR, CT	0410	
Brownsville - BRO, TX	2301	
Brunswick - SSI, GA	1701	
Buffalo - BUF, NY	0901	
Burlington - BTV, VT	0207	
Butte - BTM, MT	3305	
Calexico - CXL, CA	2503	
Casper - CPR, WY	3383	
Charleston - CHS, SC	1601	
Charleston - CRW, WV	1409	
Charlotte - CLT, NC	1512	See details below
Chattanooga - CHA, TN	2008	
Chicago-O'Hare Airport - ORD, IL	3901	See details below
Cincinnati - CVG, OH	4102	See details below
Cleveland - CLE, OH	4101	See details below
Colorado Springs - COS, CO	3307	
Columbia - CAE, SC	1604	
Columbus - CMH, OH	4103	See details below
Corpus Christi - CRP, TX	5312	
Dallas - DFW, TX	5501	See details below
Davenport - MLI, IA	3908	
Dayton - DAY, OH	4104	
Daytona Beach - DAB, FL	1884	
Del Rio - DRT, TX	2302	
Denver - DEN, CO	3307	See details below
Des Moines - DSM, IA	3907	
Detroit - DTW, MI	3801	See details below
Douglas - DGL, AZ	2601	
Duluth - DLH, MN	3601	
Durham - RDU, NC	1503	
El Paso - ELP, TX	2402	See details below
Erie - ERI, PA	4106	
Escanaba - ESC, MI	3808	
Eureka - ACV, CA	2802	
Evansville - EVV, IN	4116	
Fairbanks - FAI, AK	3111	
Fajardo - FAJ, PR	4904	
Fargo - FAR, ND	3481	
Flint - FNT, MI	3804	
Fort Lauderdale - FLL, FL	5203	See details below
Fort Myers - RSW, SW	1881	
Fort Wayne - FWA, IN	4183	
Fort Worth - DFW, TX	5501	
Fresno - FAT, CA	2803	
Friday Harbor - FRD, WA	3014	
Galveston - GLS, TX	5310	
Gary - GYY, IN	3905	
Grand Rapids - GRR, MI	3806	
Great Falls - GTF, MT	3304	
Green Bay - GRB, WI	3703	
Greensboro - GSO, NC	1502	
Greenville - GLH, MS	2011	
Greenville-Spartanburg - GSP, SC	1603	
Groton-New London - GON, CT	0413	
Gulfport - GPT, MS	1902	
Harrisburg - MDT, PA	1109	
Hartford - BDL, CT	0411	
Hilo - ITO, HI	3202	
Hollywood-Ft. Lauderdale - FLL, FL	5203	
Honolulu - HNL, HI	3205	See details below
Hoquiam-Aberdeen - HQM, WA	3003	
Houlton - HUL, ME	0106	
Houston Int'l Airport - IAH	5309	See details below
Humacao - HUC, PR	4906	
Huntsville - HSV, AL	1910	
Indianapolis - IND, IN	4110	
International Falls - INL, MN	3604	
Jackson - JAN, MS	2015	
Jacksonville - JAX, FL	1803	
Juneau - JNU, AK	3101	
Kahului - OGG, HI	3203	
Kansas City - MCI, MO	4501	
Kenmore Air Harbor - KEH, WA	3018	
Ketchikan - KTN, AK	3102	
Key West - EYW, FL	5202	
Klamath - LMT, OR	2981	
Knoxville - TYS, TN	2016	
Kodiak - ADQ, AK	3127	
Kona - KOA, HI	3206	
Lake Charles - LCH, LA	2017	
Laredo - LRD, TX	2304	See details below
Las Vegas - LAS, NV	2722	
Lebanon - LEB, NH	0181	
Lexington - LEX, KY	4184	
Lihue - LIH, HI	3204	
Little Rock - LIT, AR	2003	
Long Beach - LGB, CA	2709	
Los Angeles Int'l Airport - LAX	2720	See details below
Louisville - SDF, KY	4115	
Lubbock - LBB, TX	5503	
Mackinac Island - MCD, MI	3820	
Manchester - MHT, NH	0182	
Manistee - MBL, MI	3815	
Manitowoc - MTW, WI	3706	

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	U.S. Customs port code:	
Marquette - MQT, MI	3809	
Massena - MSS, NY	0704	
Mayaguez - MAZ, PR	4907	
McAllen - MFE, TX	2305	See details below
Medford - MFR, OR	2982	
Melbourne - MLB, FL	1885	
Memphis - MEM, TN	2006	
Menominee - MNM, MI	3702	
Miami Int'l Airport - MIA	5206	See details below
Midland - MAF, TX	5502	
Milwaukee - MKE, WI	3701	
Minneapolis - MSP, MN	3501	
Mobile - MOB, AL	1901	
Moline - MLI, IL	3908	
Monterey - MRY, CA	2805	
Muskegon - MKG, MI	3815	
Nashville - BNA, TN	2007	
New Bedford - EWB, MA	0405	
New Haven - HVN, CT	0412	
New London - GON, CT	0413	
New Orleans - MSY, LA	2002	See details below
Newark - EWR, NJ	4601	See details below
Newport News - PHF, VA	1402	
New York - JFK, NY	4701	See details below
Nogales - OLS, AZ	2604	
Norfolk - ORF, VA	1401	
North Bend - OTH, OR	2903	
Oakland - OAK, CA	2811	
Ogdensburg - OGS, NY	0701	
Oklahoma City - OKC, OK	5504	
Olympia - OLM, WA	3026	
Omaha - OMA, NE	3903	
Ontario - ONT, CA	2721	
Orlando - MCO, FL	1808	See details below
Owensboro - OWB, KY	4116	
Palm Springs - PSP, CA	2781	
Panama City - PFN, FL	1818	
Pelican - PEC, AK	3124	
Pensacola - PNS, FL	1819	
Peoria - PIA, IL	3902	
Petersburg - PSG, AK	3112	
Petersburg-Richmond - RIC, VA	1404	
Philadelphia International Airport - PHL, PA	1108	See details below
Phoenix - PHX, AZ	2605	
Pittsburgh - PIT, PA	1104	See details below
Ponce - PSE, PR	4908	
Port Angeles - CLM, WA	3007	
Port Arthur - BPT, TX	2101	
Port Huron - PHN, MI	3802	
Port Townsend - TWD, WA	3008	
Portland - PWM, ME	0101	
Portland - PDX, OR	2910	
Portsmouth - PSM, NH	0131	
Portsmouth-Norfolk - ORF, VA	1401	
Providence - PVD, RI	0502	
Provincetown - PVC, MA	0409	
Raleigh - RDU, NC	1503	See details below
Ranier - INL, MN	3604	
Reno - RNO, NV	2833	
Richmond - RIC, VA	1404	
Rochester - ROC, NY	0903	
Rock Island - MLI, IL	3908	
Rockford - RFD, IL	3982	
Rockland - RKD, ME	0121	
Rogue Valley Intl.-Medford Airport MFR, OR	2982	
Sacramento - SAC, CA	2816	
Saginaw - MBS, MI	3804	
St. Louis - STL, MO	4503	
St. Petersburg - PIE, FL	1814	
Salt Lake City - SLC, UT	3303	See details below
San Antonio - SAT, TX	5507	See details below
San Diego - SAN, CA	2501	
San Francisco - SFO, CA	2809	
San Francisco Int'l Airport - SFO, CA	2801	See details below
San Jose - SJC, CA	2834	
San Juan - SJU, PR	4913	
San Luis Obispo - SBP, CA	2707	
Sand Point - SDP, AK	3125	
Sarasota-Bradenton - SRQ, FL	1883	
Sault Ste Marie - SSM, MI	3803	
Savannah - SAV, GA	1703	

	U.S. Customs port code:	
Scranton - AVP, PA	1106	
Seattle Int'l Airport - SEA	3029	See details below
Sheboygan - SBM, WI	3707	
Shreveport - SHV, LA	2018	
Sioux Falls - FSD, SD	3502	
Sitka - SIT, AK	3115	
Spokane - GEG, WA	3022	
Springfield - SGF, MO	4505	
Stockton - SCK, CA	2810	
Syracuse - SYR, NY	0906	
Tampa - TPA, FL	1801	
Toledo - TOL, OH	4105	
Tucson - TUS, AZ	2609	
Tulsa - TUL, OK	5505	
Utica - UCA, NY	0907	
Valdez - VDZ, AK	3107	
Vallejo - VLO, CA	2829	
Vicksburg - VKS, MS	2015	
Warroad - WAX, MN	3423	
Washington - IAD, DC	5401	
West Palm Beach - PBI, FL	5204	
Wichita - ICT, KS	4504	
Wilkes-Barre/Scranton - AVP, PA	1106	
Wilmington - ILG, DE	1103	
Wilmington - ILM, NC	1501	
Worcester - ORH, MA	0403	
Wrangell - WRG, AK	3105	
Yakima Air Terminal - YKM, WA	3081	
Ypsilanti-Willow - YIP, MI	3882	

Note:
Consignments destined to points beyond the Customs airports of entry and not served by Customs facilities must either be cleared at the Customs airport of entry or transitted in bond to the nearest Customs airport. In such cases the AWB must clearly state point of clearance, also indicating either name of clearing agent or granting the carrier authorization to assign a broker, because air carriers cannot act on behalf of consignee or his broker for clearance. Failure to include this information results in delay, consignee inconvenience and extra handling costs.

- **Atlanta - ATL, GA**

  Code: 1704 (U.S. Customs port code)
  Address: Location - 157 Tradeport Drive, Atlanta, GA 30354
  Mailing: address - Same as above
  Tel.: (404) 675-1300 (General)
  Fax: (404) 675-1237 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Eastern)
  Seven days a week
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Boston - BOS, MA**

  Code: 0401 (U.S. Customs port code)
  Address: Location - 10 Causeway Street - Room 603, Boston, MA 02222
  Mailing: address - Same as above
  Tel.: (617) 565-6147 (General)
  Fax: (617) 565-6137 (General)
  Hours: Operational - 8:30 AM - 5:00 PM (Eastern)
  Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Charlotte - CLT, NC**

  Code: 1512(U.S. Customs port code)
  Address: Location - 1901Crossbeam Drive, Charlotte, NC 28217
  Mailing: address - Same as above
  Tel.: (704) 329-6120 (General)
  Fax: (704) 329-6103 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Eastern)
  Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Chicago-O'Hare Airport - ORD, IL**

  Code: 3901 (U.S. Customs port code)
  Address: Location - 5600 Pearl Street, Rosemont, IL 60018
  Mailing: address - Same as above
  Tel.: (847) 928-3000 (General)
  Fax: (847) 928-5115 (General)
  Hours: Operational - 8:30 AM - 6:30 PM (Central)
  Weekdays (Monday - Friday)
  8:30 AM - 5:00 PM (Central)
  Weekends (Saturday - Sunday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

- **Cincinnati - CVG, OH**
  Code: 4102 (U.S. Customs port code)
  Address: Location - 4243 Olympic Blvd., Suite 210, Erlanger, KY 41018
  Mailing: address - Same as above
  Tel.: (859) 282-6308 (General)
  Fax: (859) 282-8914 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Cleveland - CLE, OH**
  Code: 4101 (U.S. Customs port code)
  Address: Location - 6747 Engle Road, Middleburg Heights, OH 44130
  Mailing: address - Same as above
  Tel.: (440) 891-3800 (General)
  Fax: (440) 891-3836 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Columbus - CMH, OH**
  Code: 4103 (U.S. Customs port code)
  Address: Location - 6431 Alum Creek Drive, Groveport, OH 43125
  Mailing: address - Same as above
  Tel.: (614) 497-1865 (General)
  Fax: (614) 497-3559 (General)
  Hours: Operational - 8:30 AM - 5:30 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Dallas - DFW, TX**
  Code: 5501 (U.S. Customs port code)
  Address: Location - 7501 Esters Blvd., Suite 160, Irving, TX 75063
  Mailing: address - P.O. Box 619050, DFW Airport, TX 75261-9050
  Tel.: (972) 870-7460 (General)
  Fax: (972) 870-7553 (General)
  Hours: Operational - 8:30 AM - 5:00 PM (Central) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Denver - DEN, CO**
  Code: 3307 (U.S. Customs port code)
  Address: Location - 24735 E 75th Ave., Suite 100, Denver, CO 80249
  Mailing: address - Same as above
  Tel.: (303) 342-8400 Ext: 0 (General)
  Fax: (303) 342-8440 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Mountain) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Detroit - DTW, MI**
  Code: 3801 (U.S. Customs port code)
  Address: Location - 2810 B West Fort Street, Suite #123, Detroit, MI 48216
  Mailing: address - Same as above
  Tel.: (313) 964-7830 (General)
  Fax: (313) 964-2109 (General)
  Hours: Operational - 8:00 AM - 4:00 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **El Paso - ELP, TX**
  Code: 2402 (U.S. Customs port code)
  Address: Location - 797 South Zaragosa, El Paso, TX 79907
  Mailing: address - Same as above
  Tel.: (915) 730-7000 (General)
  Fax: (915) 730-7091 (General)
  Hours: Operational - Twenty four (24) hours a day Seven days a week (7)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Fort Lauderdale - FLL, FL**
  Code: 5203 (U.S. Customs port code)
  Address: Location - 1800 Eller Drive, Suite 104, Fort Lauderdale, FL 33316
  Mailing: address - Same As Above
  Tel.: (954) 761-2000 (General)
  Fax: (954) 761-2088 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Honolulu - HNL, HI**
  Code: 3205 (U.S. Customs port code)
  Address: Location - Honolulu International Airport, 300 Rodgers Blvd., Honolulu, HI 96819
  Mailing: address - Same as above
  Tel.: (808) 237-4601 Ext: 301 (General)
  (808) 237-4663 (Air Cargo Office)
  Fax: (808) 237-4617 (General)
  (808) 237-4652 (Air Cargo Office)
  Hours: Operational - Twenty four (24) hours a day Seven days a week (7)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Houston Int'l Airport - IAH, TX**
  Code: 5309 (U.S. Customs port code)
  Address: Location - 2350 N. Sam Houston Pkwy E. #1000 Houston, TX 77032-3100
  Mailing: address - Same as above
  Tel.: (281) 985-6700 (General)
  (281) 443-4350 (Air Cargo)
  Fax: (281) 985-6706 (General)
  (281) 821-6795 (Air Cargo)
  Hours: Operational - 8:30 AM - 5:00 PM (Central) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Laredo - LRD, TX**
  Code: 2304 (U.S. Customs port code)
  Address: Location - Lincoln/Juarez Bridge, Administrative Bldg. #2, Laredo, TX 78040
  Mailing: address - P.O. Box 3130, Laredo, TX 78044-3130
  Tel.: (956) 523-7300 (General)
  Fax: (281) 985-6706 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Central) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **Los Angeles Int'l Airport - LAX, CA**
  Code: 2720 (U.S. Customs port code)
  Address: Location - 11099 South La Cienega Blvd., Los Angeles, CA 90045
  Mailing: address - Same As Above
  Tel.: (310) 215-2618 (General)
  Fax: (310) 215-2013 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Pacific) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

- **McAllen - MFE, TX**
  Tel.: +1 (1)956 682-9101
  Fax: +1 (1)956 687-9826
  +1 (1)956 971-8425
  E-mail: director@mcallenairport.com
  Website: www.mcallenairport.com

- **Miami Int'l Airport - MIA, FL**
  Code: 5206 (U.S. Customs port code)
  Address: Location - 4200 NW 21st Street, Concourse D - North Terminal 2nd Floor, Miami, FL 33122
  Mailing: address - 6601 NW 25th Street, Miami, FL 33122-3215
  Tel.: (786) 476-3100 (General)
  Fax: (786) 476-3149 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

- **New Orleans - MSY, LA**
  Code: 2002 (U.S. Customs port code)
  Address: Location - 423 Canal Street, Room 260, New Orleans, LA 70130
  Mailing: address - Same as above
  Tel.: (504) 670-2391 (General)
  Fax: (504) 670-2123 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Central) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **New York - JFK, NY**
  Code: 4701 (U.S. Customs port code)
  Address: Location - John F. Kennedy International Airport, Bldg #77, Jamaica, NY 11430
  Mailing: address - Same as above
  Tel.: (718) 487-5164 (General)
  Fax: (718) 487-5191 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Newark - EWR, NJ**
  Code: 4701 (U.S. Customs port code)
  Address: Location - 1100 Raymond Boulevard, Newark, NJ 07102
  Mailing: address - Same as above
  Tel.: (973) 368-6100 (General)
  Fax: (973) 368-6991 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Orlando - MCO, FL**
  Code: 1808 (U.S. Customs port code)
  Address: Location - 9076 Binnacle Way, Orlando, FL 32827
  Mailing: address - Same as above
  Tel.: (407) 240-4462 (General)
  Hours: Operational - 8:30 AM - 5:00 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Philadelphia International Airport - PHL, PA**
  Code: 1101 (U.S. Customs port code)
  Address: Location - 2nd & Chestnut Streets, Room 102, Philadelphia, PA 19106
  Mailing: address - Same as above
  Tel.: (215) 717-5800 (General)
  Fax: (215) 597-8370 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Pittsburgh - PIT, PA**
  Code: 1104 (U.S. Customs port code)
  Address: Location - Pittsburgh International Airport, P.O. Box 12445, U.S Customs (Airside), Pittsburgh, PA 15231
  Mailing: address - Same as above
  Tel.: (412) 472-0804 (General)
  Fax: (412) 472-0809 (General)
  Hours: Operational - 7:00 AM - 9:00 PM (Eastern) Seven days a week (7)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Raleigh - RDU, NC**
  Code: 1503 (U.S. Customs port code)
  Address: Location - 2400 Terminal Blvd, RDU Airport, Terminal 2 Lower Level Morrisville, NC 27560
  Mailing: address - PO Box 90489, Raleigh, NC 27675
  Tel.: (919) 674-3400 (General)
  Fax: (919) 840-0627 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Salt Lake City - SLC, UT**
  Code: 3303 (U.S. Customs port code)
  Address: Location - 3850 West Terminal Drive International Arrivals Building, Salt Lake City, UT 84116
  Mailing: address - PO Box 22330, Salt Lake City, UT 84122
  Tel.: (801) 524-3445 (General)
  Fax: (801) 524-4433 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Mountain) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **San Antonio - SAT, TX**
  Code: 5507 (U.S. Customs port code)
  Address: Location - 9800 Airport Blvd, Suite 1101, San Antonio, TX 78216
  Mailing: address - Same as above
  Tel.: (210) 821-6965 Ext: 250 (General)
  Fax: (210) 829-4277 (General)
  Hours: Operational - 8:00 AM - 5:00 PM (Central) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **San Francisco International Airport - SFO, CA**
  Code: 2801 (U.S. Customs port code)
  Address: Location - S. McDonnell Rd. Landov + S Links Road, San Francisci, Ca 94111
  Mailing: address - Same as above
  Tel.: (415) 782-9200 (General)
  Fax: (415) 705-1226 (General)
  Hours: Operational - 8:00 AM - 4:00 PM (Pacific) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **San Juan - SJU, PR**
  Code: 4909 (U.S. Customs port code)
  Address: Location - #1 La Puntilla Street, Room 214, San Juan, PR 00901
  Mailing: address - Same as above
  Tel.: (787) 729-6850 (General)
  Fax: (787) 729-6678 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Eastern) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.
- **Seattle Int'l Airport - SEA, WA**
  Code: 3001 (U.S. Customs port code)
  Address: Location - 1000 Second Ave., Suite 2100, Seattle, WA 98104
  Mailing: address - Same as above
  Tel.: (206) 553-0770 (General)
  Fax: (206) 553-2940 (General)
  Hours: Operational - 8:00 AM - 4:30 PM (Pacific) Weekdays (Monday - Friday)
  Source: http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/
  Note: Additional information can be obtained from the website referenced above.

2. Import

2.1. General

Please refer to the following website for the most current and up-to-date information issued by the U.S. Customs and Border Protection Agency (CBP): http://www.cbp.gov/xp/cgov/home.xml

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2.1.1. Packing

- Hay, straw and willow twigs are prohibited. If wooden cases or jute sacks are used, they must be new. Additionally, wooden containers must be free from bark.
- Import Shipments Containing Wood Packaging Materials

  Effective 16-Sept-05, the U.S. Department of Agriculture (USDA) and Animal and Plant Health Inspection Service (APHIS) will implement new regulations for import shipments that contain wood packaging materials. These standards are being changed to decrease the risk of wood packaging materials that introduce plant pests into the United States.

  The international standards call for wood packaging material to be either heat treated or fumigated with methyl bromide and marked with an approved international mark certifying treatment. The treatment certification mark harmonises the regulations and replaces country-by-country certifications.

  To obtain specific information about the new regulations, please refer to the document titled "Importation of Wood Packaging Material" at the following website:
  http://www.aphis.usda.gov/lpa/issues/wpm/wpm.html

2.1.2. Marking

Every article of foreign origin entering the United States must be legibly marked in a conspicuous place with the "English" name of the country of origin unless an exception from marking is provided for in the law. The article should be marked as indelibly and permanently as the nature of the product will permit.

2.1.4. Language on Documents

English

2.1.5. Other requirements

U.S. Customs and Border Protection Agency (CBP) requires advance electronic data for all import shipments that transit or terminate the United States. This includes all shipments remaining aboard an aircraft on the same through flight. Although CBP requires advance data to be transmitted via their Air Automated Manifest System (AAMS), the airline or third party transmitting the information to CBP will be liable for all data. This includes the Master Air Waybill (MAWB) information and the House Air Waybill (HAWB) information.

If the advance electronic data is not submitted timely, accurately, or completely, CBP may deny or delay permission for the airline to unload all or part of its cargo. In appropriate cases, the airline may be denied to land.

Although CBP requires advance electronic data via their AAMS, the Shipper may elect to:

1. submit the electronic data directly to CBP or via a third party provider,
2. submit the electronic data to the air carrier (and request the air carrier to submit the electronic information to CBP), or
3. provide the necessary documents to the air carrier (and request the air carrier to submit the electronic information to CBP).

However, if the Shipper does not provide the electronic data to the air carrier or to CBP, the Shipper must provide the air carrier with a detailed consolidation manifest or source document for each House Air Waybill. This information must be attached to the Master Air Waybill. Additionally, if the consolidation is palletized, a consolidation manifest will be required for each pallet (in the event there is a split shipment). If a document is missing, or it is not available at the time of acceptance, the air carrier has the right to deny the shipment.

In order to prevent unnecessary delays, it is essential for the Shipper to provide complete and accurate information for every shipment including the following:

- Temporary Importation Under Bond (TIB)
  The TIB is for samples used solely for taking orders for merchandise that is eligible to be admitted into the United States without the payment of duty. In order to meet this condition, samples cannot be sold and exported within one year from their date of importation.
- Admission Temporaire - Temporary Admission (ATA Carnet)
  The "Admission Temporaire - Temporary Admission", or ATA Carnet, is an international customs document which may be used for the temporary duty free importation of commercial samples (in-lieu-of the usual customs documents required for entry). The carnet serves as a guarantee against the payment of duties which may become due if the merchandise is not re-exported. A carnet is valid for one year and may be obtained from local associations. In the United States, the U.S. Council of the International Chamber of Commerce, located at 1212 Avenue of the Americas, New York, NY has been designated by the U.S. Customs Service as the issuing and guaranteeing organization for the United States.

2.2. Documentary Requirements

1. CBP requires a "precise description and weight of the cargo or, for a sealed container, the shipper's declared description and weight of the cargo."

   A precise narrative description is a description that is precise enough for CBP to be able to identify the shapes, physical characteristics, and likely packaging of the manifested cargo so that CBP can identify any anomalies in the cargo when a container is run through imaging equipment. The description must also be precise enough to identify any goods, which may emit radiation. How specific that information must be depends on the nature of the commodity. For example, "electronics" is not a precise description, but "CD players" or "computer monitors" would be.

   To be clear, IN NO CASE is a blank description, freight all kinds (FAK), said to contain (STC) with or without other description, general merchandise, "26 pallets", various retail merchandise, consolidated cargo or other similarly vague descriptions acceptable.

   The following terms are intended as a guide. They are illustrative, not exhaustive, examples of acceptable and unacceptable descriptions. Phrases or words in parenthesis are meant as examples.

Not Acceptable	Acceptable
Apparel Wearing Apparel Ladies' Apparel Men's Apparel	Clothing Shoes Footwear Jewelry (may include watches)
Appliances	Kitchen Appliances Industrial Appliances Heat Pump
Autoparts Parts	New Autoparts Used Autoparts
Caps	Baseball Caps Blasting Caps Bottle Caps Hub Caps
Chemicals, hazardous Chemicals, non-hazardous	Actual Chemical Name (not brand name) Or U.N. HAZMAT Code Identifier #
Electronic Goods Electronics	Computers Consumer Electronics Telephones Electronic Toys (can include Gameboys, Game Cubes, Dancing Elmo Doll etc.) Personal/Household Electronics (i.e. PDAs, VCRs, TVs)
Equipment	Industrial Equipment, Oil Well Equipment Automotive Equipment, Poultry Equipment etc.
Flooring	Wood Flooring, Plastic Flooring, Carpet, Ceramic Tile, Marble Flooring
Foodstuffs	Oranges Fish Packaged Rice Packaged Grain Bulk Grain
Iron	Iron Pipes, Steel Pipes
Steel	Iron Building Material, Steel Building Material
Leather Articles	Saddles Leather Handbags Leather Jackets, Shoes
Machinery	Metal Working Machinery Cigarette Making Machinery
Machines	Sewing Machines Printing Machines
Pipes	Plastic Pipes PVC Pipes Steel Pipes Copper Pipes
Plastic Goods	Plastic Kitchenware Plastic Houseware Industrial Plastics Toys, New/Used Auto Parts
Polyurethane	Polyurethane Threads Polyurethane Medical Gloves Personal Effects Household Goods

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Rubber Articles	Rubber Hoses Tires Toys Rubber Conveyor Belts
Rods	Welding Rods Rebar Aluminum Rods Reactor Rods
Scrap	Plastic Scrap Aluminum Scrap Iron Scrap
STC (Said to Contain) General Cargo FAK (Freight of All Kinds) “No Description”	
Tiles	Ceramic Tiles Marble Tiles

2. Short Term Recommendation
   To comply with the US CBP Final Rule for Required Electronic Presentation of Cargo Information amendments to existing standard forms and messages will be required in the longer term.

   However, with the US CBP deadline fast approaching, the recommended procedure to follow at this time is:
   Maintain current paper processes for both import and export, including ULD content by house waybill.

   1. THE EDI ENVIRONMENT
   Direct/Agency Shipments
   - The forwarder sends the FWB to the Carrier
     The FWB should include:
     1. Forwarders must indicate the number of pieces tendered, e.g. 1 ULD in the AWB Consignment Details line of the FWB
     2. Forwarders Must use the SLAC field in the FWB Rate Description line to indicate the actual number of pieces within the tendered ULD
   - The Carrier reports the air waybill to Air Automated Manifest System (Air AMS)

   Consolidations
   Where the Carrier reports house waybill data
   - The Forwarder sends the Air Waybill Data (FWB) message and the Consolidation List (FHL) message with full house waybill details to the carrier prior to tender
   - The Carrier reports the master air waybill and house waybills to Air Automated Manifest System (Air AMS)
   - Master Airway bill
     1. The Other Service Information (OSI) line in the FWB will contain “FIRMS-” in the first position followed by the Facilities Information and Resource Management System code **when in-bond Container Freight Station (CFS) movements are necessary**
     2. Forwarders must indicate the number of pieces tendered, e.g. 1 ULD in the AWB Consignment Details line of the FWB
     3. Forwarders Must use the SLAC field in the FWB Rate Description line to indicate the actual number of pieces within the tendered ULD
   - House Airway bill
     1. The Free Text Description of Goods (TXT) line in FHL will be used to contain the full specific cargo description or “HTS-” in the first position followed by the US Harmonised Tariff Schedule code to identify the goods. Carriers will use this description to populate the description of goods for customs (although the HWB Manifest Description of Goods is mandatory it is usually inadequate for Customs reporting purposes). When multiple HTS codes are required, they are to be separated by a space.
     2. Forwarders must indicate the actual number of pieces (SLAC), not skids, in the House Waybill Summary Details line of the FHL message
     3. Forwarders must indicate the number of pieces tendered, e.g. 1 ULD in the Master AWB Consignment Details line of the FHL messages (the same piece count number to appear in the FWB AWB Consignment Details).

   Where the Forwarder Reports House Waybill data
   - The Forwarder sends the house waybill data directly to Air AMS
   - The Forwarder sends the FWB and the FHL with summary house waybill information to the carrier prior to tender
   - The first occurrence of the OSI line in the FWB will contain “AGT-” in the first position followed by the ABI filer code or the FIRMS code **to indicate that the Forwarder reports the house waybill details directly to Air AMS**
   - The second occurrence of the Other Service Information (OSI) line in the FWB will contain “FIRMS-” in the first position followed by the Facilities Information and Resource Management System code **when in-bond Container Freight Station (CFS) movements are necessary**
   - The Carrier reports the master air waybill to Air AMS

   2. THE PAPER ENVIRONMENT
   Direct/Agency Shipments
   - The forwarder provides the air waybill to the Carrier
     The air waybill should include:
     1. Forwarders must indicate the number of pieces tendered, e.g. 1 ULD in the Number of Pieces box
     2. Forwarders must indicate the total actual number of pieces (SLAC), not skids, in the Nature and Quantity of Goods
   - The Carrier reports the air waybill to Air Automated Manifest System (Air AMS)

   Consolidations
   - Forwarders must indicate “Consolidation as per attached list” in the Nature and Quantity of Goods of the master air waybill
   - Forwarders must indicate the total actual number of pieces (SLAC), not skids, in the Nature and Quantity of Goods of the master air waybill below “Consolidation”
   - Forwarders must indicate the number of pieces tendered, e.g. 1 ULD, in the Number of Pieces box of the Master air waybill
   - “House Information transmitted by: (the ABI filer code or the FIRMS code)” or “AGT- (the ABI filer code or the FIRMS code)” is entered in the Handling Information box on the master air waybill to indicate that the Forwarder reports the house waybill details directly to Air AMS if that is the case
   - “Local transfer at destination to: (the FIRMS code of the location to where the goods will be transferred)” or “FIRMS- (the FIRMS code of the location to where the goods will be transferred)” is entered in the Handling Information box on the master air waybill when in-bond Container Freight Station (CFS) movements are necessary
   - The house waybill must contain a full specific cargo description or the US Harmonised Tariff Schedule codes to identify the goods

   Where the Carrier reports house waybill data
   - The Forwarder provides the master air waybill, house waybill manifest and individual house waybills including ULD content to the carrier
   - The Carrier enters the house waybill data
   - The Carrier reports individual house waybills and master air waybill to Air AMS

   Where the Forwarder Reports House Waybill data
   - The Forwarder provides the master air waybill and house waybill manifest including ULD content to the carrier
   - The Carrier reports master air waybill to Air AMS

   3. IN CASE OF COMMUNICATION ERROR IN AN EDI ENVIRONMENT
   Fall back to the maintained current paper process

   4. FDA SHIPMENTS (probable future requirement – implementation date not available)
   In addition, to ensure compliance with the Bio-Terrorism Act (BTA), US CBP will be tasked to collect an indication of prior notice of all foodstuffs at the simple air waybill and house waybill Level. Carriers will only receive informational status codes when the FDA prior notice data is not on file. Further clarification is being sought.

2.2.1. Commercial consignments
Commercial consignments require the following:
- A bill of lading, air waybill or carrier’s certificate (naming the consignee for customs purposes) as evidence of the consignee’s right to make entry.
- A commercial invoice (in triplicate), obtained from the seller, which shows the value and description of the merchandise.
- An entry manifest (Customs Form 7533) or Entry/Immediate Delivery (Customs Form 3461).
- Packing lists, if appropriate, and other documents necessary to determine whether the merchandise may be admitted.

Note:
(Effective 02-Jul-98, the Informal Entry limit increased from USD 1250 to 2000. This change does not effect entries which require a Formal Entry, regardless of the value.)

2.2.2. Sample consignments
See 2.2.1.

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2.2.3. Gift consignments

Bona fide gifts of not more than USD 100.00 in fair retail value may be shipped and received by friends and relatives in the United States free of duty and tax, if the same person does not receive more than USD 100.00 in gift shipments in one day. However, perfume containing alcohol (which is valued at more than USD 5.00 retail), tobacco products and alcoholic beverages are excluded from the gift provision. Although gifts intended for more than one person may be shipped in the same package, they must be individually wrapped and labelled with the name of the recipient.

The outer wrapping of the package must be marked accordingly:

1. unsolicited gift,
2. nature of the gift and
3. its fair retail value.

In addition, a consolidated gift should be marked as such on the outside with the names of the recipients listed and the value of each gift. If any article imported in the gift parcel is subject to duty and tax, or should any single gift within a consolidated package exceed the bona fide gift allowance, that gift will not qualify under the duty-free gift provision and will be subject to duty.

2.2.4. Unaccompanied baggage

Unless a shipper arrives with the consignment or intends to clear it himself at the airport of arrival or at an inland Customs Port of Entry, he should accompany the baggage in order to facilitate clearance. Failure to do so will result in baggage being sent in bond to the Port of Entry nearest to the passenger's destination.

2.3. Restrictions

U.S. Food and Drug Administration (FDA) Regulations

Effective May 19, 2004, all food shipments that terminate or transit the United States for human and animal consumption must have prior confirmation from the FDA. If confirmation has not been obtained beforehand, the FDA and U.S. Customs and Border Protection (CBP) may issue monetary penalties. To avoid delays and penalties, the Shipper must provide the required prior notice data elements or prior notice confirmation when tendering food shipments.

Affected Food Commodities:

- All food defined by the FDA as "being imported or offered for import into the United States",
- Food stored or distributed in the U.S.,
- Gifts, trade, and quality assurance/control samples,
- Trans-shipments through the U.S. to another country,
- Food imported for future export, and
- Food admitted into a U.S. Foreign Trade Zone (FTZ)

Food Commodities Excluded:

- Food consumed by a traveler,
- Food immediately exported, without leaving the port of arrival,
- Meat, poultry, and egg products exclusively regulated by the US Department of Agriculture,
- Homemade goods sent as a gift to an individual, and
- Food contact substances (e.g. packaging material, jars, containers and pesticides) which do not qualify under the FDAs definition of "food".

2.3.2. Live Animals

General Information

The United States Department of Agriculture (USDA) requires warm-blooded animals be provided water at least once every twelve hours. All birds and animals must be imported under humane and healthful conditions. USDA regulations require that careful arrangements be made with the carrier for suitable cages, space, ventilation and protection from the elements. Cleaning, feeding, watering and other necessary services must be provided. Under the Animal Welfare Act, the Department of Agriculture is responsible for setting the standards concerning the transportation, handling, care and treatment of animals. For further information please visit the following website: http://www.aphis.usda.gov/vs/ncie/

Purebred Animals

Purebred animals, other than domesticated livestock, that are imported for breeding purposes are free of duty under certain conditions. A declaration is required to show that the importer is a citizen of the United States and the animal is imported specifically for breeding purposes; the animal is identical with the description in the certificate of pedigree presented; and the animal is registered in a book of registry in the country of origin recognised by the U.S. Department of Agriculture. An application to the Department of Agriculture on VS Form 17-338 for a certificate of pure breeding must be furnished before the animal is examined at the designated port of entry. For further information, write to:

Animal and Plant Health Inspection Service
(Animal/Animal Products)
USDA-APHIS-VS
Hyattsville, MD 20783
Tel: (301) 734-7885

Birds

Nearly all birds require a permit from the U.S. Fish and Wildlife Service. Additionally, birds must be quarantined upon arrival for at least 30 days in a USDA-operated facility at the owner's expense. Quarantine space must be reserved in advance by submitting VS Form 17-23 with the full amount. The form is available from USDA offices, American consulates and embassies.

Also, a health certificate must be executed within 30 days prior to entry by the national veterinarian of the country. It must accompany the bird and affirm that the bird has been examined, shows no evidence of communicable disease and is being exported in accordance with the laws of that country. Health certificate on VS Form 17-23 may be used. For further information, write to:

U.S. Fish and Wildlife Service
Office of Management Authority
4401 N. Fairfax Drive
Arlington, VA 22203
Tel. (703) 358-2093

Cats

All domestic cats must be free of evidence of disease communicable to humans when examined at the port of entry. If the animal is not in apparent good health, further examination by a licensed veterinarian may be required at the owner's expense. However, cats arriving in the State of Hawaii or the Territory of Guam, both of which are free of rabies, are subject to state territorial quarantine requirements

Dogs

Domestic dogs must be free of evidence of diseases communicable to humans when examined at the port of entry. If the animal is not in apparent good health, further examination by a licensed veterinarian may be required at the owners expense. Dogs must be vaccinated against rabies at least 30 days prior to entry into the United States, except for puppies less than 3 months of age and for dogs originating or located for 6 months or more in areas designated by the U.S. Public Health Service as being rabies free. Dogs arriving from areas that are not free of rabies must have a valid rabies vaccination certificate that should accompany the animal. This certificate should be in English or be accompanied by a translation. It should identify the animal, specify the date of vaccination and date of expiration and bear the signature of a licensed veterinarian. If no date of expiration is specified, the certificate is acceptable if the date of vaccination is no more than 12 months before the date of arrival. If the vaccination has not been accomplished or the certificate is not valid, the animal may be admitted if confined immediately at a place of the owner's choice and vaccinated within 4 days after arrival at the destination, but no more than 10 days after arrival at the port of entry. The animal must continue in confinement for at least 30 days after the date of vaccination. If the vaccination was received less than 30 days before the arrival, the animal may be admitted but shall be confined at a place of the owner's choice until at least 30 days have passed since the vaccination. Young puppies must be confined at a place of the owner's choice until they are 3 months of age and then must be vaccinated. Confinement must then continue for 30 days.

Monkeys

Monkeys and other nonhuman primates may be imported into the United States for scientific, educational or exhibition purposes by importers registered with the Centers for Disease Control and Prevention (CDC). Under no circumstances may they be imported for use as pets. Registered importers desiring to import nonhuman primates for a permitted purpose in accordance with CDC requirements should also check with the U.S. Fish and Wildlife Service about permit requirements for endangered species.

Turtles

Live turtles with a carapace length of less than 4 inches (linear measure) may not be imported for commercial purposes. An individual may import live turtles with a carapace length of less than 4 inches and/or viable turtle eggs into the United States, provided that for each arrival, there is no more than one lot containing fewer than seven viable turtle eggs, or any combination thereof totalling fewer than seven. There are no Public Health Service restrictions on the importation of live turtles with a carapace length of more than 4 inches. Turtles are subject to all requirements of the U.S. Fish and Wildlife Service.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

Wildlife
Mammals, birds, amphibians, fish, insects, crustaceans, molluscs and other invertebrates, any part or products, such as feathers, skins, eggs and articles manufactured from wildlife are subject to certain prohibitions, restrictions, permit and quarantine requirements. Federal laws prohibit the importation and/or transportation of any wildlife or parts thereof, in violation of state or foreign laws. Ports designated for all fish and wildlife are: Baltimore, Chicago, Dallas/Ft. Worth, Honolulu, Los Angeles, Miami, New Orleans, New York, San Francisco and Seattle. All packages and containers must be marked labelled or tagged to plainly indicate the name and address of the shipper and consignee and the number and kind of the contents. Wildlife in any form, imported into the United States must be declared on U.S. Fish and Wildlife Form 3-177 (Declaration for Importation of Fish and Wildlife. For further information, write to:

U.S. Fish and Wildlife Service
Office of Management Authority
Department of the Interior
Washington, DC 20240
Tel. 1-800-358-2104

Atlanta
Importation Horses (Port of Atlanta)
The Atlanta Equine Center (AEC) is not considered a regular import station for horses. The following rules apply to be able to receive permission from U.S. Dept. of Agriculture/ATL Veterinary Services to import horses into the Port of Atlanta. Permission for each separate horse importation request will be decided on an adhoc, case by case basis. The following information must be supplied to USDA/Vet Services-ATL by the shipper, consignee, or consignee's authorised import broker in order to hold a quarantine space reservation:

1. Copy of the confirmed airline cargo reservation booking.
2. Quarantine fees are to be paid in advance to the ATL: USDA/ Vet Services.
3. Reason for importation to ATL is to be submitted to USDA/Vet Services-ATL.

Once all information is received, USDA/Vet Services-ATL will reserve quarantine space.
USDA-Veterinary Services can be contacted at the following:

Conyers, Georgia USA 30094
Klondike Road Suite 200
Conyers, Georgia USA 30094
Tel # (770) 922 - 7860
Fax (770) 483 - 9000

All imported horse shipments must also clear U.S. Customs. It is the importer's responsibility to ensure U.S. Custom's clearance through AMS before horses are released from air carrier at ATL.
Any/all importation fees including fees accrued due to USDA, USDA-Vet Services, U.S. Customs, stable charges are the responsibility of the shipper / importer.
Horse related information for the USDA-Vet Services Import Permit must be submitted to USDA-Vet Services at least five (5) days before shipment arrives.

2.3.3. Plants and plant material

Federal regulations require that imported plants and seeds must enter the United States through certain ports of entry where the U.S. Department of Agriculture (USDA) has special facilities for the inspection and clearance of those items. These are known as Plant Inspection Stations and are operated by the USDA, Animal and Plant Health Inspection Service, Plant Protection and Quarantine (PPQ) program.

For a complete and update list of the PPQ stations, please refer to: http://www.aphis.usda.gov/ppq/permits/cites/

Note:
Live plants are prohibited through the following major ports of entry: ATL, BOS, CHI, DFW, MSP and PHL.

Plants, cuttings, seeds, unprocessed plant products and certain endangered species either require an import permit or are prohibited from entering the United States. Endangered or threatened species of plants and plant products, if importation is not prohibited, will require an export permit from the country of origin.
Applications for import permits or requests for information should be addressed to:

Quarantines, USDA-APHIS-PPO
Federal Building
6505 Belcrest Road
Room 632
Hyattsville, MD 20782
Tel. (301) 734-8645

2.3.4. Arms, ammunition and explosives

Firearms and ammunition are subject to restrictions and import permits approved by the Bureau of Alcohol, Tobacco and Firearms (ATF). Applications to import may be made only by or through a licensed importer, dealer or manufacturer. Weapons, ammunition or other devices prohibited by the National Firearms Act will not be admitted into the United States unless specifically authorized by ATF. For any type of arms entering or transiting through the U.S. Embassy within your country, an in-transit license form DSP61 may be required by U.S. Customs. For further information, write to:

Bureau of Alcohol, Tobacco and Firearms
Department of the Treasury
Washington, DC 20226
Tel. (202) 927-8320

2.3.5. Narcotics and drugs

Narcotics, drug paraphernalia and dangerous drugs, including anabolic steroids, are prohibited unless a permit is granted for medical purposes. For further information, write to:

Commissioner of Narcotics,
U.S. Treasury Department
Washington, DC 20226

Warning:
The Food and Drug Administration prohibits fraudulent prescription and non-prescription drugs and medical devices. These may include unorthodox "cures" for medical conditions including cancer, AIDS and multiple sclerosis. While these drugs and devices may be completely legal elsewhere, they may not have been approved for use in the United States, even under a prescription issued by a foreign physician. They may not legally enter the United States and may be confiscated. For further information, write to:

Food and Drug Administration
Division of Import Operations and Policy
Room 12-8 (HFC-170)
5600 Fishers Lane
Rockville, MD 20857

2.3.6. Human Remains

General Information
All Human Remains must have a certificate signed by a Consul. The AWB must show the name and address of the funeral home handling the funeral arrangements.
If the Human Remains are cremated, the following items are required:

- Death Certificate
- Cremation Certificate
- Certificate from the crematorium stating the container holds only the remains of the deceased.

If the Human Remains are not cremated, the following items are required:

- Death Certificate
- Consular Mortuary Certificate
- Coroner's Removal Certificate, if appropriate
- Affidavit from the funeral director, stating the body has been placed in a hermetically sealed casket, which contains only the body of the deceased and any necessary clothing and packing
- And if embalmed, an Embalming Certificate.

2.3.10. Meat and meat products

Meats, livestock, poultry and their by-products (such as ham, frankfurters, sausage, pate, etc.) are either prohibited or restricted from entering the United States, depending on the animal disease condition in the country of origin. Fresh meat is generally prohibited from most countries. Canned meat is permitted if the inspector can determine that it is commercially canned, cooked in the container, hermetically sealed and can be kept without refrigeration. Other canned, cured or dried meat is severely restricted from most countries. For further information, write to:

USDA-APHIS-VS
Federal Building
6506 Belcrest Road
Hyattsville, MD 20782
Tel. (301) 734-7830

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2.3.15. Others

Automobiles

Automobiles imported into the United States must conform to Environmental Protection Agency (EPA) emission requirements and Department of Transportation (DOT) safety, bumper and theft prevention standards. Most automobiles purchased overseas do not comply with U.S. standards and will require modification. Vehicles imported conditionally for modification to U.S. specifications, and not modified, or are not modified acceptably, must either be exported or destroyed under Customs supervision. Also, vehicles that were originally manufactured to meet EPA emission requirements may, depending upon what countries the car was driven in, be subject to additional EPA requirements or require a bond upon entry.

For further information, write to:

Environmental Protection Agency
Attn: 6405J
Washington, DC 2064
Tel. (202) 233-9660
and
Department of Transportation
Office of Vehicle Safety Compliance (NEF32)
Washington, DC 20590

Biological Materials

Biological materials of public health or veterinary importance (disease organisms and vectors for research and educational purposes) require import permits. For further information, write to:

Foreign Quarantine Program
U.S. Public Health Service
Center for Disease Control
Atlanta, GA 30333

2.4. Prohibitions

- Imports of pre-Columbian monumental and architectural sculpture and murals from certain countries in Central and South America are prohibited without proper export permits.
- Imports of any articles of stolen cultural property from museums, religious or secular public monuments are prohibited.
- Imports of certain archeological and ethnographic material (e.g., masks or textiles) from Bolivia, El Salvador, Guatemala, Peru and Mali are restricted and require export certificates from the country of origin.
- Imports of pirated copies of copyrighted articles - unlawfully made articles produced without the authorization of the copyright owner are prohibited. Pirated copies may be seized and destroyed.
- Imports from the following countries is generally prohibited under regulations administered by the Office of Foreign Assets Control: Cuba, North Korea, Iraq and Iran.
- Imports which consist of Endangered species of wildlife and products made from them.

2.5. Charges

2.5.10. Others

USDA Fees for the Importation of Horses:

Weekday Arrivals:

Per hour for upto 3 horses	100.00
Minimum charge for upto 3 horses	450.00
For every 3 additional horses, or part thereof	100.00

Weekend & Holiday Arrivals:

Per hour for upto 3 horses	112.00
Minimum charge for upto 3 horses	450.00
For every 3 additional horses, or part thereof	112.00

The above charges must be protected on the AWB in the “Due Carrier” field. If charges are not protected on the AWB, or if there is a difference in charges to be paid at the import station, the same must be paid by the consignee.

3. Transhipment/Transit

3.1. General

Please refer to the following website for the most current and up-to-date information issued by the U.S. Customs and Border Protection Agency (CBP): http://www.cbp.gov/xp/cgov/home.xml

Transit cargo requires complete and detailed description of commodity, number of pieces and value for proper filling out of export declaration for transfer.

For e.g. machine parts, type of machine, what part of machine and composition must be known; for wearing apparel, exact type, such as shirts, gloves, etc., what they are made of, number and value. Non-compliance may result in seizure by customs, causing delays, fines and claims.

3.1.4. Language on documents

English.

3.3. Restrictions

For the specific chemicals listed below the US regulations must be abided even if shipment remains on board of the aircraft. The shipper should advise by letter to the Drug Enforcement Agency, P.O. Box 28346, Washington D.C. 20038, 15 days prior to the expected date of transhipment. This letter will provide all details on the said shipment, for any complementary information shipper may contact the D.E.A. directly at the above mentioned address.

List of chemicals:

- Anthranilic acid and its salts
- Benzyl cyanide
- Ephedrine, its salts, optical isomers and salts of optical isomers
- Ergonquine and its salts
- Ergotamine and its salts
- N-acetylanthranilic acid and its salts
- Norpseudoephedrine, its salts, optical isomers and salts of optical isomers
- Phenylacetic and its salts
- Phenylpropanolamine, its salts, optical isomers
- Piperidine and its salts
- Pseudoephedrine, its salts, optical isomers, and salts of optical isomers
- 3,4-methylenedioxyphenyl-2-propane
- Acetic anhydride
- Acetone
- Benzyl chloride
- Ethyl ether
- Hydriodic acid
- Potassium permanganate
- 2-butanone (mek)
- Toluene

For any type of arms entering or transiting through the U.S. Embassy within your country, an in-transit licence form DSP61 may be required by U.S. Customs. See also 3.4.

3.4. Prohibitions

So far as practicable transit regulations are same as for import. This also applies to narcotic drugs, even if they are kept on the same aircraft. In case of doubt it is recommended to contact Consulate.

- Transit of ruminants, swine, equines, poultry including hatching eggs and birds may be made only at a U.S. port of entry if an Import Permit authorizing such transit has been obtained in advance from Veterinary Services. The written application for such permits must be completed and forwarded to the Import Animals Staff, Veterinary Services, Animal and Plant Health Inspection Service, United States Dept. of Agriculture, 6505 Belcrest Road, Hyattsville, Maryland 20782. This must be in their office not later than 2 weeks before shipment.
- Livestock Semen: must be accompanied by U.S. Dept. of Agriculture Entry Permit transit the U.S.A. Contact nearest U.S. Consulate or U.S. Dept. of Agriculture, Animal and Plant Health Inspection Services, Veterinary Services Import Staff, Federal Center Building, Hyattsville, Maryland 20782.
- Narcotics: must be accompanied by U.S. Export Permit issued by Commissioner of Narcotics, Treasury Dept., Washington, D.C., and Import Licence or Permit, if obtainable, issued by narcotics authority of country of destination.

Note:
It is also important that the AWB, under description of contents, clearly specify “NARCOTIC.” (With shipments of medicines and pharmaceuticals that are non-narcotic, the AWB should clearly state this and the Commercial Invoice should be so certified).

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4. Export

4.1. General
Contact the specific carrier for regulations concerning security acceptance procedures.

4.2. Documentary Requirements
Shipper's Export Declaration (SED) Regulations
The Department of Commerce (e.g., Census Bureau) uses Shipper's Export Declaration (SED), or Form 7525-V, to record the statistical data. The SED must be used for all export shipments when the declared value (for the Schedule B commodity) exceeds USD $2,500

The SED is also required when:
- the merchandise is subject to the International Traffic and Arms Regulations (ITAR),
- the shipment contains items other than personal, interoffice or business correspondence, regardless of value, being sent to Cuba, Iran, Iraq, North Korea, Serbia (excluding Kosovo), Sudan or Syria, or
- the shipment contains rough diamonds, regardless of value (e.g., HTS 7102.10, 7102.21 and 7102.31).

The SED requirements and form completion can be obtained from:
- the U.S. Government Printing Office (Phone number 202-512-0000), or
- the U.S. Census Bureau's web site www.census.gov/foreign-trade/www

In order to ensure accountability for the accuracy of the SED data, the Bureau of Census has published new regulations.

Mandatory SED filing for conflict/rough diamonds

Exports containing rough diamonds require an SED regardless of the value.

Mandatory AES Filing for U.S. Munitions List (USML) and Commerce Control List (CCL) Commodities
Exporters on the Commerce Control List (CCL) or US Munitions List (USML) of the International Traffic and Arms Regulations (ITAR) must submit an electronic SED. The SED must be filed by the exporter (e.g., the U.S. Principal Party in Interest) or their authorised agent using the U.S. Census Bureau Automated Export System (AES).

4.2.5. Other consignments
Specific information can be obtained from the following United States Government Departments and Agencies:
- Department of State, Office of Defense Trade Controls (DTC):
  This agency licences for defense services and defense (munitions) articles.
  Tel. (703) 875-6644 Fax. (703) 875-6647
- Department of Treasury, Office of Foreign Assets Control (OFAC):
  This agency maintains a list of individuals and entities with whom U.S. parties may not do business.
  Tel. (202) 622-2480 Fax. (202) 622-1657
- Arms Control and Disarmament Agency (ACDA):
  This agency formulates, advocates, implements and verifies effective arms control, nonproliferation, disarmament policies, strategies and agreements. ACDA also reviews certain dual use for export licence applications referred by Commerce.
  Tel. 1-800-581-ACDA Fax. (202) 647-6928
- Nuclear Regulatory Commission, Office of International Programs:
  This agency licences nuclear material and equipment
  Tel. (301) 415-2344 Fax. (301) 415-2305
- Department of Energy, Office of Arms Controls and Nonproliferation, Export Control Division:
  This agency licences nuclear technology and technical data for nuclear power and special nuclear materials.
  Tel. (202) 586-2112 Fax. (202) 586-6977
- Department of Energy, Office of Fuels Programs:
  This agency licences natural gas and electric power
  Tel. (202) 586-9482 Fax. (202) 586-6050
- Department of Defense, Defense Technology Security Administration (DTSA):
  This agency is responsible for the development and implementation of policies on international transfers of defense-related technology and reviews certain dual use for export licence applications referred by Commerce.
  Tel. (703) 604-5186 Fax. (703) 602-5842
- Department of the Interior, Chief Office of Management Authority:
  This agency controls the export of endangered fish and wildlife species.
  Tel. (703) 358-2093 Fax. (703) 358-2280
- Drug Enforcement Administration, International Drug Unit:
  This agency oversees the export of controlled substances.
  Tel. (202) 307-2414 Fax. (202) 307-8570
- Drug Enforcement Agency, International Chemical Control Unit:
  This agency controls the import and export of listed chemicals used in the production of control substances under the Controlled Substances Act.
  Tel. (202) 307-7202 Fax. (202) 307-8570
- Food and Drug Administration, Office of Compliance:
  This agency licences medical devices.
  Tel. (301) 594-4699 Fax. (301) 594-4715
- Food and Drug Administration, Import/Export:
  This agency licences drugs.
  Tel. (301) 594-3150 Fax. (301) 594-0165
- Patent and Trademark Office, Licensing and Review:
  This agency oversees patent filing data sent abroad.
  Tel. (703) 308-1722 Fax. (703) 305-3603
- Environmental Protection Agency, Office of Solid Waste, International and Special Projects Branch:
  This agency regulates toxic waste exports.
  Tel. (703) 308-8751 (from Washington, DC) or 1-800-424-9346

4.3. Restrictions
4.3.15. Others
The Shipper's Declaration for Dangerous Goods must include a 24-hour emergency response telephone number. This number must be monitored at all times during the transportation of the hazardous material. The person at this number must either be knowledgeable of the hazardous material being shipped and has comprehensive emergency response and incident mitigation information for that material or has immediate access to a person who possesses such knowledge and information.

4.5. Charges
4.5.1. General
For specific details, contact the carrier concerned or refer to Section 8.3., "Information by Carrier".

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