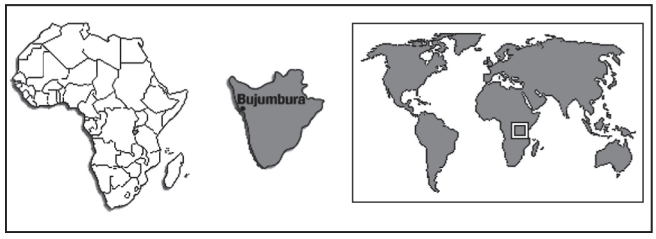
Burundi (BI)
Amounts shown are expressed in Burundi Franc (BIF)



0. General Information

- IATA Area : 2
- Capital : Bujumbura (BJM)
- Local Time : GMT + 2
- Daylight Saving Time : Burundi does not observe DST.
- ☎ Country Code : + 257
- Local Currency : Burundi Franc (BIF)
- Bank Information : Closed on Sunday.
- Public Holidays :

Date
01 Jan 2015
05 Feb 2015
06 Apr 2015
01 May 2015
14 May 2015
01 Jul 2015
15 Aug 2015
13 Oct 2015
21 Oct 2015
01 Nov 2015
25 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:

  "Not party to any Convention"

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

1. Airport Information

1.1. CUSTOMS AIRPORTS

- **Bujumbura - BJM**
  Tel.: +257 22 2258475 (Reception)
  +257 22 223118 (Office Manager)
  Fax: +257 22 225931 (Customs)

1.2. Airport Facilities

1.2.1. Loading/Unloading equipment
Forklift; Scissor lift.

1.2.2. Storage
Maximum 8 months: time at SOBUGEA'S Warehouse under Customs supervision.
Cold storage: Available, 2-8°C.
Safe for valuables: Not available.

1.2.3. Clearance
At the airport by a clearing agency member of ABADT (association des agences en douanes et transitaires du Burundi - tel +257 22 258340.

1.2.4. Customs hours
Monday through Friday 07.30 - 12.00 hrs. and 14.00 - 17.00 hrs., Saturday 11.00 - 17.00 hrs., Sunday closed.

1.2.5. Delivery
None.

1.2.6. (Re)-Forwarding
None.

2. Import

2.1. General

2.1.1. Packing
No regulations but if dangerous goods, see IATA regulations.

2.1.2. Marking
No regulations but if dangerous goods, see IATA regulations.

2.1.4. Language on documents
French/English.

2.2. Documentary Requirements

2.2.1. Commercial consignments

- Commercial Invoices.
- Original AWB.
- SGS inspection mandatory except for:
  - FOB value less than USD 2,000.00.
  - commercial samples without value.
  - goods not for sale (considered as personal effects but you may be asked for a piece of evidence).
  - baggage and personal effects of passengers.
- NIF identification (Numero d'identification fiscal) registered with Burundi Revenu Office, plus Attestation de non redevabilite (certificate showing no due to OBR) are mandatory.

2.2.2. Sample consignments
With commercial value: same as for 2.2.1.
Without commercial value: 1 Pro Forma Invoice + packing list.

2.2.3. Gift consignments
A specified list of articles is recommended unless the AWB is specific enough.
Invoice for determination of value is recommended.

2.2.4. Unaccompanied baggage
List of contents and AWB must show "Unaccompanied Baggage of Personnel Effects".
If consignment weighs more than 100 kg. see paragraph 2.2.5.

Note:
In fact, if personal effects weighs more than 100 kg., no tax exemption will be allowed, consignment will be charged as commercial goods (value + NIF...)

2.2.5. Other consignments
List of contents with value is required.

2.3. Restrictions

2.3.2. Live animals
Import Permit from Ministère de la Santé.

2.3.3. Plants and plant material
Agreement of Ministry of Agriculture.

2.3.4. Arms, ammunition and explosives
Import Permit from Ministère de la Défense.

2.3.5. Narcotics and drugs
Forbidden.

2.3.6. Human remains
Death and hygiene certificate, plus passport of dead.

2.3.7. Pharmaceutical and chemical products
Import Permit from Ministry of Health.

2.3.8. Medicines and vaccines
See 2.3.7.

2.3.9. Animal products
See 2.3.7.

2.3.10. Meat and meat products
Import licence.

2.3.11. Tobacco and tobacco products
Import licence.

2.3.12. Foodstuffs
No restriction.

2.3.15. Others
Old clothes: see Congo, Democratic Republic of.
Religious articles: see Congo, Democratic Republic of.

2.4. Prohibitions
Drugs and narcotics.

2.5. Charges
Mandatory VAT of 18% to all charges.

2.5.2. Handling

Handling fee, per kg.	USD	0.18
Minimum fee	USD	20.00
Bulk shipment, per kg.	USD	0.19

2.5.4. Documentation
Laissez - suivre, fee by cargo agent.

2.5.5. Transhipment

Per kg.	USD	0.18

2.5.6. Storage

Storage charge for goods not cleared within 5 days per kg., per day.	USD	0.05
Cold storage charge, per kg, per day	USD	0.18
Minimum charge	USD	4.00

2.5.8. Delivery and pick-up
By consignee or agent.

2.5.9. Taxes and duties
Taxes and customs duties calculated on CIF value (CFR Code douanier East African Community).

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2.5.10. Others

Aeronautic royalties, per kg.	USD	0.0007
Loading and unloading, use of handcraft, forklift, scissorlift:		
1 kg. - 500 kg.	USD	12.00
501 kg. - 1000 kg.	USD	20.00
1001 kg. - 2000 kg.	USD	30.00
2001 kg. - 3000 kg.	USD	35.00
3001 kg. - 4000 kg.	USD	45.00
4001 kg. - 5000 kg.	USD	55.00
Over 5000 kg., per ton an additional charge of	USD	25.00

3. Transhipment/Transit

3.1. General
Transit shipment is accepted and must be accompanied by an AWB.

3.5. Charges
3.5.2. Handling
See 2.5.2.
3.5.3. Clearance
Customs clearance is charged at 2.5% of CIF value with a minimum of USD 200.00. A deposit as guarantee can be asked by customs administration.
3.5.4. Documentation
See 2.5.4.
3.5.5. Transhipment
See 2.5.5.
3.5.6. Storage
See 2.5.6.

4. Export

4.1. General
4.1.1. Packing
See 2.1.1.
4.1.2. Marking
All shipments must be properly marked.
4.1.3. Routing
Export goods are routed through cargo handling agent SOBUGEA first and to customs airport.
4.1.4. Language on documents
French

4.2. Documentary Requirements
4.2.1. Commercial consignments
- 3 Commercial Invoices.
- Export Licence
- Packing List
- Phytosanitary certificate delivered by Ministry of Health for perishables.

4.2.2. Sample consignments
With commercial value: 3 Commercial Invoices.
Without commercial value: 1 Pro Forma Invoice.
4.2.3. Gift consignments
Packing list.
4.2.4. Unaccompanied baggage
List of contents plus copy of passport.
Weight of the consignment more than 100 kg.: export permit is required.
4.2.5. Other consignments
Authorisation of Culture Ministry if export of Handicraft for sale.

4.3. Restrictions
4.3.1. General
Some goods are subject to restrictions, see conventions in different Government departments.
4.3.2. Live animals
Canines and felines require Sanitary Certificate delivered by veterinarian authorities and permit from Government Authority.
4.3.3. Plants and plant material
Export licence required
4.3.4. Arms, ammunition and explosives
See 2.3.4.
4.3.5. Narcotics and drugs
Forbidden.
4.3.6. Human remains
See 2.3.6.
4.3.7. Pharmaceutical and chemical products
Export permit.
4.3.8. Medicines and vaccines
Export permit
4.3.9. Animal products
Export permit
4.3.10. Meat and meat products
Export permit plus phytosanitary certificate.
4.3.11. Tobacco and tobacco products
Export permit.
4.3.12. Foodstuffs
Licence of exportation.

4.4. Prohibitions
Drugs and narcotics, war arms and explosives.

4.5. Charges
Same as import charges, see 2.5.
4.5.9. Taxes and duties
Perishables are exempted of customs duties but must be declared.

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