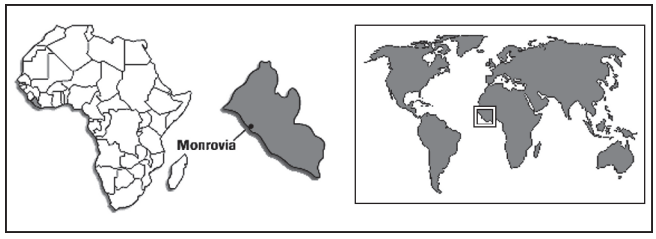
Liberia (LR)

Amounts shown are expressed in Liberian Dollar (LRD)



0. General Information

- IATA Area : 2
- Capital : Monrovia (MLW)
- Capital : GMT
- Daylight Saving Time : Liberia does not observe DST.
- ☎ Country Code : + 231
- Local Currency : Liberian Dollar (LRD)
- Bank Information : Closed on Saturday and Sunday and Public Holidays.
- Public Holidays :

Date
01 Jan 2015
11 Feb 2015
12 Mar 2015
15 Mar 2015
10 Apr 2015
14 May 2015
26 Jul 2015
24 Aug 2015
06 Nov 2015
29 Nov 2015
25 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: live since 1st of April 2012
  - System name: ASYCUDA
  - Pre-registration to file data: Required
  - Party responsible for filing: incoming carrier

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

1. Airport Information

1.1. Customs Airports
Monrovia (Robertsfield - ROB) - MLW.

1.2. Airport Facilities
1.2.1. Loading/Unloading equipment
Two High loaders and one Forklift.
1.2.2. Storage
At the airport in carrier's Customs bonded Warehouse. Goods not cleared within 60 days are transferred to Customs Town Warehouse. Time limit 6 months. Thereafter goods will be confiscated.
Cold storage: Available.
Safe for valuables: Available for small parcels.
Room for radio-active material: Not available.

Note:
Goods stored in cold and valuable rooms are subject to a 20% charge of the chargeable weight.

1.2.3. Clearance
At the airport by consignee or his broker within 7 days after arrival or by carrier, if authorized in advance by consignee.
In town by consignee or cargo agent.

1.2.4. Customs hours
Monday through Friday 08.00 - 12.00 hrs. and 14.00 - 16.00 hrs.; Saturday 08.00 - 12.00 hrs. Clearance outside Customs hours possible for perishables, diplomatic pouch, courier and live animals.
1.2.5. Delivery
Possible by cargo agencies.
1.2.6. (Re)-Forwarding
Not possible.

2. Import

2.1. General
2.1.1. Packing
Packages must show airport of destination, name and address of consignee.
2.1.2. Marking
Each package's identification label must show "Robertsfield Airport-Liberia" as airport of destination.
2.1.4. Language on documents
English.
2.1.5. Other requirements
Acceptance only for air transportation to Monrovia/Robertsfield. Unaccompanied baggage must be locked or sealed. Keys to be attached to AWB.

2.2. Documentary Requirements
It is essential that required documents accompany consignment.
2.2.1. Commercial consignments
3 Commercial Invoices (in English) containing: Weight and measurements; net weight, quantity and price per unit for each article, per package, incl. price of inner packing.
In addition the following statements are required, signed by the same person: "THIS IS TO CERTIFY that the information contained in this invoice is true and correct in all particulars"; that no other invoice containing different value has been, or will be, issued; that no understanding or arrangement affecting the purchase price of the merchandise has been, or will be, entered into between the exporter and purchaser or by anyone on behalf of either of them by way of discount, rebate, compensation or in any manner whatsoever other than shown in the invoice; that the merchandise is shipped under purchase or agreement to purchase, or on consignment (if merchandise is shipped under conditions other than above stated, give particulars).
Rubber Stamp and Signature of Exporter:
"I, Mr.....HEREBY CERTIFY that I am duly authorized to sign for and on behalf of the above exporter.
Date.....Personal Signature....."
2.2.2. Sample consignments
No payment due: 3 Pro Forma Invoices in English and visaed by Chamber of Commerce. Payment due: See 2.2.1.
2.2.3. Gift consignments
3 Pro Forma Invoices in English.

2.3. Restrictions
2.3.2. Live animals
Prior Import Permit from Dept. of Agriculture and Commerce. Inoculation Certificate legalized by Consulate.
2.3.3. Plants and plant material
Prior Import Permit from Dept. of Agriculture and Commerce. Health Certificate legalized by Consulate.
2.3.4. Arms, ammunition and explosives
Import Licence compulsory.
2.3.8. Medicines and vaccines
Prior Import Licence from Bureau of Public Health and Sanitation.
2.3.10. Meat and meat products
Health certificate compulsory.
2.3.12. Foodstuffs
Health certificate mandatory.
2.3.13. Precious metals and stones
Prior Import licence.
2.3.14. Radio-active materials
DGD for Radio-active Material.

2.4. Prohibitions
Counterfeit money; indecent or obscene prints and photographs.

2.5. Charges
2.5.5. Transhipment
None.
2.5.6. Storage
First 7 days: free.
Thereafter applicable charges depending on commodity.
2.5.8. Delivery and pick-up
Possible with brokers.

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3. Transhipment/Transit

3.5. Charges
3.5.5. Transhipment
None.

4. Export

4.1. General
4.1.2. Marking
Each package an identification label of the airport of final destination.
4.1.3. Routing
Must be mentioned on the AWB.
4.1.4. Language on documents
English.
4.1.5. Other requirements
Packing list is required for all shipments out of Liberia.

4.2. Documentary Requirements
4.2.1. Commercial consignments
Packing list needed for every shipment to all destinations.
4.2.2. Sample consignments
No payment due.
4.2.3. Gift consignments
Same as import.

4.3. Restrictions
4.3.2. Live animals
Export permit for live animals and sanitary documents for domestic animals.
4.3.3. Plants and plant material
Export permit for plants or goods governed by phytosanitary regulations.
4.3.4. Arms, ammunition and explosives
Export permit compulsory.
4.3.6. Human remains
- Death certificate.
- Certificate of death bearing.
- Photocopy of person who died.

4.3.10. Meat and meat products
Health certificate needed.
4.3.12. Foodstuffs
Health certificate needed.
4.3.13. Precious metals and stones
Export permit from Ministry Mines & Geological

4.5. Charges
4.5.4. Documentation

AWB fee	USD	10.00
Fixed handling service charge on total freight charges		10%

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