Slovak Republic (SK)

Amounts shown are expressed in Euro (EUR)

0. General Information

- IATA Area : 2
- Capital : Bratislava (BTS)
- Local Time : GMT + 1
- Daylight Saving Time : GMT + 2: Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : + 421
- Local Currency : Euro (EUR)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
06 Jan 2015
03 Apr 2015
06 Apr 2015
01 May 2015
08 May 2015
29 Aug 2015
01 Sep 2015
15 Sep 2015
17 Nov 2015
24 Dec 2015
25 Dec 2015
26 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - System name: Import Control System (ICS) and Export Control System (ECS)
  - Pre-registration to file data: Required
  - Scope: Import, Export, Transit, Transhipment cargo
  - Party responsible for filing: For imports, the incoming carrier. For exports, when an Exit Summary Declaration (EXS) is required, the outgoing carrier.
  - Deadline - shorthaul (imports): For flights less than four hours, the deadline is before take-off from foreign airport
  - Deadline - longhaul (imports): At least four hours prior to arrival
  - Deadline (exports): At least 30 minutes prior to departure
  - How to submit information: For imports, an Entry Summary Declaration (ENS) is sent electronically through the ICS. For exports, an AEI transmission of data for security risk assessment of cargo may be incorporated into the export declaration. If the security data has not been included in the export declaration, an exit AEI declaration (EXS) is required.
  - Further information: http://ec.europa.eu/ecip/

  Note:
  if data are not sent in advance, goods have to be declared immediately on arrival at the border, which can delay the customs clearance of consignments at the border pending the results of risk analysis for safety and security purposes.

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  ACC3
  (EC Regulation 185/2010 on Cargo Security)

  Since February 1, 2012, all air carriers carrying cargo or mail from a non-EU country to the EU must be designated as an ‘’Air Cargo or Mail Carrier operating into the Union from a Third Country Airport” (ACC3) by an EU Member State. A list of exempted countries is relieved from this requirement.

  In order to obtain ACC3 designation, a carrier should
  - Ensure its security program integrates necessary EU security requirements for cargo and mail loaded onto its aircraft at any third country airport for carriage into the EU.
  - Nominate a person who has overall responsibility for implementation of cargo and mail security.
  - Submit a “Declaration of Commitments” to the appropriate EU Member State authority.

  ACC3 designation is to be obtained for every non-EU airport station from which the air carrier flies cargo and/or mail into the EU, unless an exemption applies.

  Carriers are responsible for ensuring all cargo or mail is screened or comes from a secure supply chain regulated agent (RA), known consignor (KC), account consignor (AC) before entering EU airspace.

  For designation as ACC3, carriers should contact the appropriate authority, as follows:
  - For EU carriers - the Member State that issued the AOC.
  - For non-EU carriers - the Member State listed in the Annex to Regulation 394/2011 (ETS).
  - For non-listed carriers - the Member State in which you have your major base of operations in the EU.

  By July 1, 2014, air carriers need to
  - Ensure that on-site airport station verification of cargo and mail security measures has been carried out by an EU aviation security validator.
  - Ensure that its business relations with regulated agents and known consignors are independently validated by an EU aviation security validator, after which a database should be maintained with details of the RA, KC and AC they are accepting cargo from.
    This regulation includes additional measures for High Risk Cargo, defined as cargo originating from a list of specific countries.

  On-site validations will take place either at each airport from which the air carrier flies cargo or mail to the EU, or, with conditions applied, at a representative number of airports from which the air carrier flies cargo or mail to the EU. Each successful security validation will require revalidation on a 5 year cycle.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

1. Airport Information

1.1. Customs Airports

- **Bratislava - BTS**

BTS Airport Bratislava:

Tel.: +421 2 3303 3003 (CEO)
+421 2 3303 3003 (Operation Director)
+421 2 4329 1573 (Handling requests)
+421 2 4821 4615 (Customs)
+421 2 3303 3311 (Dispatching 24 hrs.)
Fax: +421 2 4329 1573 (Handling requests)
E-mail: generalaviation@bts.aero
Website: www.bts.aero
SITA: BTSOP7X
BTSKX7X

Skyport:
Skyport, fully licenced Regulated agent at BTS for complete cargo facilities.
Tel.: +421 232 777 602
Fax: +421 232 777 606
E-mail: cargo@skyport.sk
SITA: BTSFFXH

- **Kosice - KSC**

Tel.: +421 (0)55 683 2100 (Dispatching 24 hrs)
+421 (0)55 622 1093
+421 (0)55 683 2106
+421 (0)55 683 2123
+421 (0)55 683 2244 (Customs)
Fax: +421 (0)55 622 1093 (Operations)
+421 (0)55 683 2202 (Director)
E-mail: sekretariat@airportkosice.sk
handling@airportkosice.sk
Website: www.airportkosice.sk
SITA: KSCOP7X

Skyport:
Skyport, fully licenced Regulated agent at KSC for complete cargo facilities.
Tel.: +421 553 217 720
Fax: +421 55 7897 901
E-mail: cargo.ke@skyport.sk
SITA: SCAPOK

- **Poprad - Tatry - TAT**

Tel.: +421 (0)52 776 3875 (Operations)
+421 (0)52 773 0036 (Managing Director)
+421 (0)952 7142 463 (Customs)
Fax: +421 (0)52 772 5005 (Operations)
+421 (0)52 773 0016 (Managing Director)
+421 (0)52 7142 555 (Customs)
E-mail: airport@airport-poprad.sk
Website: www.airport-poprad.sk
SITA: TATOP7X

- **Zilina - ILZ**

Tel.: +421 (0)41 506 8100
+421 (0)41 506 8113
+421 (0)41 552 3288
Fax: +421 (0)41 557 2471
E-mail: operate@airport.sk
Website: www.airport.sk
SITA: ILZAPXH

1.2. Airport Facilities

1.2.1. Loading/Unloading equipment

Bratislava

- **Applicable to BTS Airport Bratislava**

Forklifts up to 3,000 kg., pallet loader up to 7,500 kg, conveyor belts, pallet & container dollies, pallets.

- **Applicable to Skyport**

Forklifts up to 4000 kg., heavy forklifts up to 11000 kg., pallet loader for maindeck/lowerdeck up to 7 tons, conveyor belts, pallet and container dollies, electronic scale up to 9 tons.

Zilina
Forklift up to 1500 kg.

1.2.2. Storage

Bratislava
At the airport in exceptional cases.
Cold storage: Available up to 21 m³.
Safe for valuables: Available for consignments
max. dims 80 × 48 × 116 cm.
Room for radio-active material: Not available.
Animal hostel: Available.
Heated rooms for plants: Available.

Kosice
Cold storage: Available for small consignments.
Safe for valuables: Available for small consignments.
Room for radio-active material: Available for small consignments only.

Tatry
Cold storage: Not available.
Safe for valuables: Not available.
Room for radio-active material: Not available.
Animal hostel: Not available.

Zilina
Safe for valuables: Available for consignments, maximum dims: 85 × 45 × 35 cm.
Cold storage: Not available.
Room for radio-active material: Not available.
Animal hostel: Not available.

1.2.3. Clearance

Bratislava
At the airport by consignee or his agent.

Zilina
At the airport by consignee or his agent.

1.2.4. Customs hours

Bratislava
24 hours daily.

Kosice
24 hours daily.

Tatry
Daily non-stop Customs clearance service on-call basis.

Zilina
24 hours daily.

1.2.5. Delivery

Bratislava
Monday through Friday between 08.00 and 19.00 hrs. at the airport. Delivery out of office hours is possible after arrangement

Kosice
Monday through Friday between 04.00 and 15.00 hrs. at the airport.

Tatry
Monday through Friday between 08.00 - 18.00 hrs.

Zilina
Monday through Friday between 07.30 and 18.00 hrs. Delivery out of office hours, possible after prior arrangement.

1.2.6. (Re)-Forwarding

Bratislava
Possible under bond by air or truck to any local Customs facilities within the Slovak Republic for consignments prepaid only. Prior written appointment to authorised forwarding agency by the consignee is required as the additional customs administration fee for the issue of local customs transfer documents will apply.

2. Import

2.1. General

2.1.1. Packing
Hay or straw prohibited.

2.1.4. Language on Documents
English.

2.1.5. Other requirements

1. Dutiable goods temporarily imported (except for finishing and repairing): deposit for duties and or taxes not necessary if an international CARNET ATA (Admission Temporaire/Temporary Admission) from local Chamber of Commerce in country of export is present.
2. All parcels of any consignment destined to the Slovak Republic must be provided with a label showing the full name and address of the consignee, incl. telephone number. All these consignee's details are to be inserted on the AWB too.
3. Consignments sent to private persons in the Slovak Republic whose full address is unknown should be covered by instructions for their disposal in the event they are not called for within 10 days.
4. For loading/unloading of one piece of cargo weighing more than 350 kg. (or 150 kg. for Boeing, Airbus, ATR and AT-7) it is necessary to request BTSFFOK and KSCAPOK for approval by telex not later than 24 hours in advance. This applies for terminating as well for originating and transferring cargo. Space booking request is mandatory and confirmation from BTSFFOK and KSCAPOK means approval for off-loading and loading of this cargo at the airport.

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

2.2. Documentary Requirements

2.2.1. Commercial consignments

- 2 Commercial Invoices.
- Import Licence, unless consigned to persons stated in commercial register.
- Import consignments must be accompanied with the original AWB no. 2 and 6 copies.
- 6 copies of cargo manifest required.

2.2.2. Sample consignments

If consigned to a foreign trade organization an invoice or pro forma invoice required. This applies regardless of the value of the goods.

2.2.3. Gift consignments

Value EUR 165,97 or more: Import Licence if the importer is foreign physical person, Slovak or foreign legal person (in all cases of import irrespective of the value) or Slovak physical person (if the private interest of the importer is not involved, but e.g. for use in profession); if the value of a gift is EUR 165,97 or more (according to the price in the country of export minus taxes i.e. VAT etc.) the legalised gift acceptance is required.
Prohibited: alcohol (ethyl alcohol).

2.2.4. Unaccompanied baggage

List of Contents.
No documents required, but owner must be personally present at clearance and submit List of Contents.

2.2.5. Other consignments

AWB: Consignment must be accompanied at the arrival in Bratislava/ transfer by at least 4 copies of AWB, including original 2 (for consignee).
Air transportation of all consignments destined to Košice and Tatry (Poprad) via Bratislava is prohibited due to limited regular air transportation between Bratislava and Košice/Tatry.
Sending a shipment consigned to a Bank for other third party on a Bank release order is prohibited as Banks without legal position to force third party to pay the shipper's invoice. The responsibility is taken by the first carrier.

2.3. Restrictions

2.3.1. General

- **Entry and departure of cargo**
  Aircraft operators shall submit a Cargo Manifest on entry into the territory of the Slovak Republic. The aircraft operator shall submit one more copy of the Cargo Manifest if he requires to certify the entry of cargo for the purposes of clearance at the exit customs office. On this copy the acceptance of cargo under customs control will the recorded. The submitted documents shall follow the ICAO format as set in ICAO Annex 9 to the Convention on International Civil Aviation or any other formats accepted by the Slovak Republic.
- **Regulations concerning the transport of dangerous goods**
  a. Transport of dangerous goods (i.e. explosive substances, compressed or liquefied gases, highly inflammable or combustible substances, poisonous substances, infections substances, radioactive material, corrosive substances and magnetic material) regulates pursuant to the following regulations:
     ICAO Technical Instructions for Safe Transport of Dangerous Goods by Air Doc 9284-AN/905, Doc 9284-AN/905 SUPPLEMENT and IATA Dangerous Goods Regulations.
  b. Air transport of dangerous goods to/from the Slovak Republic can be performed on the condition that this operation was duly authorized by the Ministry of Transport, Construction and Regional Development of the Slovak Republic.
  c. The application for approval of transport of dangerous goods shall include at least the following data:
     (a) name and address of carrier;
     (b) date of departure and airport of departure;
     (c) date of arrival and airport of arrival;
     (d) type of aircraft and its registration mark;
     (e) proper commercial shipping name and "UN" number;
     (f) certificate that the cover is suitable accordance with ICAO Doc 9284-AN/905;
     (g) quantity of transported dangerous goods;
     (h) name and address of the charterer;
     (i) name and address of the consignor and consignee of goods.
  d. In the Slovak Republic certificates for the cover of dangerous goods for transport are issued by:
     Postal address: Technical Examination Institute Piestany (TSU)
     The State Division NR SKTC - 104
     Krajinská cesta 2929
     921 24 PIESTANY
     Slovak Republic

2.3.2. Live animals

When live animals (dogs, cats, etc.) are imported, a certificate of health issued by a veterinary shall be provided in accordance with the appropriate international agreements and a certificate of health of the State Veterinary Administration of the Slovak Republic. There is usually no quarantine for imported dogs and cats. If animals (alive, dead, parts or articles thereof) mentioned in the register of the international CITES Convention are imported, the exports CITES permission of the state of origin and import permission of the state of import shall be submitted. Conditions of carriage for live animals mentioned in the register of international CITES Convention, shall be met in accordance with IATA Live Animals Regulations.

Responsible authorities:

Postal address: Ministry of Agriculture of the Slovak Republic
State Veterinary Administration of the Slovak Republic
Botanická 17
842 13 BRATISLAVA
Slovak Republic
Tel: +421/2/65 42 02 58
+421/2/65 42 03 19

Postal address: Ministry of Environment of the Slovak Republic
Námestie Ludovíta Stúra 1
812 35 BRATISLAVA
Slovak Republic
Tel: +421/2/59 56 11 11

2.3.3. Plants and plant material

For imported plants or parts of plants phytopathological certificate issued by the competent authority of the state of origin shall be provided, and they are moreover subject to phytopathological inspection. If plants included in Appendix I of the international CITES Convention or taken from the wild and included in Appendix II or III of CITES are imported, the export CITES permission of the state of origin and import permission of the state of import shall be submitted. In all other cases only the export CITES permission of the state of origin shall be submitted.

Responsible authorities:

Postal address: Central Agriculture Inspection and Testing Institute
Matúskova 21
833 16 BRATISLAVA
Slovak Republic
Tel: +421/2/54 77 53 69

Postal address: Ministry of Environment of the Slovak Republic
Námestie Ludovíta Stúra 1
812 35 BRATISLAVA
Slovak Republic
Tel: +421/2/59 56 11 11

2.3.4. Arms, ammunition and explosives

All consignments of arms, ammunition and explosives: Import Licence from Ministry of Foreign Affairs is required.

2.3.5. Narcotics and drugs

Special Import Licence.

2.3.6. Human remains

Cremated: Certificate of Cremation.
Not cremated: Permit of Transportation issued by Slovak Government representation, Consulate or Embassy.

2.3.8. Medicines and vaccines

Antibiotics: Special Import Licence.

2.3.10. Meat and meat products

Meat and other animal parts: Certificate of Origin; Health Certificate containing additional guarantee of compliance with special conditions imposed by Slovak Ministry of Agriculture, separately for each kind of goods. Veterinary examination upon arrival is required.

2.3.14. Radio-active materials

Special Import Licence.

2.3.15. Others

Poisons: Special Import Licence.

2.4. Prohibitions

Butter mixed with margarine or other fats.
Shipper should contact Consulate or local Chamber of Commerce for details of other prohibitions in reference of Import/Export Act 17/1995. See also 2.2.3.

2.5. Charges

2.5.1. General

Slovak VAT 20% applies on all export, import local handling charges including all domestic transportation rates.

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2.5.6. Storage
Bratislava

1 - 3 days	free
4 days and more, per kg., per day	0.30

Not included: Saturdays, Sundays and Holidays.

3. Transhipment/Transit

3.1. General
For loading/unloading of heavy cargo: See 2.1.5. item 4.

3.3. Restrictions
3.3.1. General

- **Regulations concerning the transit of cargo**

a. No special documents are usually required for cargo remaining aboard the aircraft on the territory of the Slovak Republic and for trans-shipped cargo. If, however, such cargo contains drugs or poisons, certificate issued by the competent health authority of the state of origin must be provided. If the cargo contain arms or ammunition, there must be a covering document issued by the respective Consulate of the Slovak Republic.

b. Air transport of cargo endangering the safety of flight, namely arms, explosives, ammunition, corrosives, radioactive materials and easy inflammable articles, must be provided in accordance with the provision of the ICAO Annex 18 The Safe Transport of Dangerous Goods by Air and, according to relevant rules stated by ICAO and IATA, and is permitted only under the conditions stated by the carrier and with his advance agreement.

3.3.2. Live animals
Transit Licence from Ministry of Agriculture prior to transhipment, plus a combined Certificate of Origin and Health issued and established as shown under Import Requirements Space for onward transportation from Bratislava to be obtained before shipping.

3.3.3. Plants and plant material
Phytopathological Certificate issued in the country of origin/departure will not be retained in Bratislava.

3.3.4. Arms, ammunitions and explosives
All consignments of arms, ammunition and explosives: Import licence from Ministry of Foreign Affairs is required.

Note:
Transit Licence, retained by Customs.

3.3.9. Animal products
Same as for 3.3.2.

3.5. Charges
3.5.5. Transhipment
Bratislava
None.

4. Export

4.1. General
For loading of heavy cargo: See 2.1.5. item 4.

4.3. Restrictions
4.3.1. General

- **Entry and departure of cargo**
  Aircraft operators shall submit a Cargo Manifest on entry into the territory of the Slovak Republic. The aircraft operator shall submit one more copy of the Cargo Manifest if he requires to certify the entry of cargo for the purposes of clearance at the exit customs office. On this copy the acceptance of cargo under customs control will the recorded. The submitted documents shall follow the ICAO format as set in ICAO Annex 9 to the Convention on International Civil Aviation or any other formats accepted by the Slovak Republic.
- **Regulations concerning the transport of dangerous goods**
  a. Transport of dangerous goods (i.e. explosive substances, compressed or liquefied gases, highly inflammable or combustible substances, poisonous substances, infections substances, radioactive material, corrosive substances and magnetic material) regulates pursuant to the following regulations:
  ICAO Technical Instructions for Safe Transport of Dangerous Goods by Air Doc 9284-AN/905, Doc 9284-AN/905 SUPPLEMENT and IATA Dangerous Goods Regulations.
  b. Air transport of dangerous goods to/from the Slovak Republic can be performed on the condition that this operation was duly authorized by the Ministry of Transport, Construction and Regional Development of the Slovak Republic.
  c. The application for approval of transport of dangerous goods shall include at least the following data:
  (a) name and address of carrier;
  (b) date of departure and airport of departure;
  (c) date of arrival and airport of arrival;
  (d) type of aircraft and its registration mark;
  (e) proper commercial shipping name and “UN” number;
  (f) certificate that the cover is suitable accordance with ICAO Doc 9284-AN/905;
  (g) quantity of transported dangerous goods;
  (h) name and address of the charterer;
  (i) name and address of the consignor and consignee of goods.
  d. In the Slovak Republic certificates for the cover of dangerous goods for transport are issued by:
  Postal address: Technical Examination Institute Piestany (TSU)
  The State Division NR SKTC - 104
  Krajinská cesta 2929
  921 24 PIESTANY
  Slovak Republic

4.3.2. Live animals
When aminals (alive, dead, parts or derivates thereof), mentioned in the register of the international CITES Convention are exported from the Slovak Republic, the export permission shall be submitted. Conditions of carriage for live animals shall be met in accordance with the IATA Live Animals Regulations.

Responsible authority:
Postal address: Ministry of Environment of the Slovak Republic
Námestie Ludovíta Stúra 1
812 35 BRATISLAVA
Slovak Republic
Tel: +421/2/59 56 11 11

4.3.3. Plants and plant material
When plants or parts of plants, mentioned in the register of the international CITES Convention are exported from the Slovak Republic, the export permission shall be submitted.

Responsible authority:
Postal address: Ministry of Environment of the Slovak Republic
Námestie Ludovíta Stúra 1
812 35 BRATISLAVA
Slovak Republic
Tel: +421/2/59 56 11 11

4.5. Charges
4.5.1. General
For consignments of human remains all charges to be surcharged by 100%.

4.5.2. Handling
Bratislava

1. Dangerous Goods Fee	35.00
2. Handling charge express	35.00
3. Handling charges VAL, VUM	46.50
4. Handling charge HUM	28.00

4.5.4. Documentation

Completion of AWB	24.90

4.5.6. Storage

Up to 24 hours	free
Starting from the 2nd day, per kg., per day	0.20

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