4.4. Documentation Charges

1. Preparation of AWB
(Not applicable in the ECAA and in Australia)
A documentation charge must be made when the carrier or its agent issues or completes the AWB, including itemization of costs. The level of this charge varies locally. The charge also applies to an AWB on which the shipper's insertions must be supplemented and/or corrected on his behalf.

Note:
See also section 7.3.2. Information by country.

For all countries the documentation charge shall be: (except those listed under *exceptions* and *countries of the ECAA)*.

IATA Area 1 (except in Canada, USA)	USD	15.00
IATA Area 2	USD	15.00
IATA Area 3 (except in Australia)	USD	15.00

Exceptions:
The documentation charge in the countries listed below shall not be less than the amounts shown.

Algeria	DZD	500.00
Bangladesh	USD	0.50
Benin, Burkina Faso, Cote dIvoire, Mali, Niger, Senegal and Togo	XOF	4000
Brunei Darussalam	BND	15.00
Cameroon, Central African Rep., Chad, Congo, Equatorial Guinea, Gabon	XAF	4000
China (excl. Hong Kong (SAR) and Macau (SAR))	CNY	50.00
Comoros	KMF	2600
Cuba	USD	10.80
Eritrea	USD	4.00
Ethiopia	USD	4.00
India	USD	3.70
Iran	IRR	37000.00
Japan	JPY	200
Korea (Rep. of)	KRW	3100
Lebanon	USD	11.00
Malawi	MWK	350
Malaysia	MYR	5.00
Mauritania	MRO	529.00
Morocco	MAD	25.00
Mozambique	MZN	500.00
Myanmar	USD	5.00
Namibia	NAD	55.00
Nepal	USD	1.00
Nigeria	USD	5.00
Pakistan	PKR	250.00
Papua New Guinea	PGK	30.00
Saudi Arabia	SAR	25.00
Singapore	SGD	10.00
South Africa	ZAR	85.00
Sri Lanka (Effective 1 April 2015)	USD	5.00
Tanzania	USD	5.00
Thailand	THB	40.00
Yemen	YER	2450
Zimbabwe	USD	10.00

Countries of the ECAA:

			Applicable to [1]
Croatia	EUR	5.00	OU
Cyprus	EUR	5.13	CY
Czech Republic	CZK	200.00	OK
Estonia	EUR	10.00	OV
Finland	EUR	20.50	AY
France	EUR	18.00	AF
French Guiana	EUR	13.00	AF
Germany	EUR	10.00	LH
Guadeloupe	EUR	13.00	AF
Ireland	EUR	10.00	EI
Italy	EUR	10.00	AZ
Latvia	EUR	13.00	BT
Luxembourg	EUR	15.00	LG
Malta	EUR	8.15	KM
Martinique	EUR	13.00	AF
Poland	PLN	20.00	LO
Portugal	EUR	34.00	TP
Romania	EUR	7.50	RO
Slovenia	EUR	15.00	JP
Spain	EUR	7.00	IB
Switzerland	CHF	16.00	LX
United Kingdom	GBP	11.00	BA

Note:
1) Charges applicable to other carriers may vary.

The charge, when made, may be collected from the shipper or consignee. See also rule 6.2. boxes 27/28. An agent is entitled to retain the charge, if he issues and completes the AWB accurately, including itemization of costs and completion of the charges box.

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