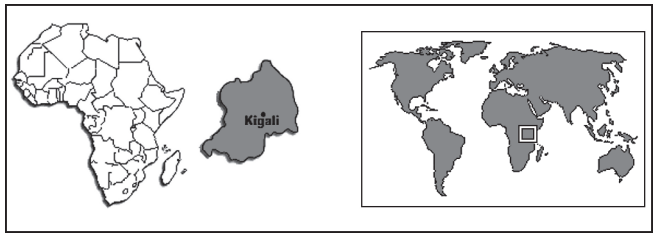
Rwanda (RW)

Amounts shown are expressed in United States Dollar (USD)



0. General Information

- IATA Area : 2
- Capital : Kigali (KGL)
- Local Time : GMT + 2
- Daylight Saving Time : Rwanda does not observe DST.
- ☎ Country Code : + 250
- Local Currency : Rwanda Franc (RWF)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
01 Feb 2015
03 Apr 2015
07 Apr 2015
01 May 2015
01 Jul 2015
04 Jul 2015
15 Aug 2015
01 Oct 2015
25 Dec 2015
26 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

1. Airport Information

1.1. Customs Airports

- **Kigali - KGL**
  Tel.: +250 (0)85791
  +250 (0)83441
  +250 (0)85845
  Tel: +250 (0)85400 (Customs)
  Fax: +250 (0)82609
  +250 (0)83462 (Customs)
  SITA: KGLXYYE
  KGLXYYF (Customs)

1.2. Airport Facilities

1.2.1. Loading/Unloading equipment
Equipment available for all types of aircraft.
3 FMC, 2 conveyor belts, 2 pushback. No scissorlift.

1.2.2. Storage
At Magerwa (Magasins Généraux du Rwanda) Warehouse under Customs control.
Cold storage: Available for 60 m³ going to 0° C.; pre-advise message to warn consignee recommended.
Live animal hostel: Not available.
Mortuary: Not available.
Safe for valuables: Not available.

1.2.3. Clearance
Kigali International Airport is the only Customs entry point by air. As the airline responsibility stops at the shipments delivery to Magerwa, special attention for the consignee is drawn to the fact he has to sign properly the delivery receipt as per Warsaw Convention (copy 4 yellow of AWB) and the ad-hoc book for document receipt “laisser suivre” before starting clearances.

1.2.4. Customs hours
Monday to Friday 08.00 - 12.30 hrs. and 13.30 - 17.00 hrs. Saturday and Sunday closed.

1.2.5. Delivery
- At the airport only.
- Depending nature of freight, correctness and completeness of documents, two working days are usually necessary to complete clearance and delivery formalities.

1.2.6. (Re)-Forwarding
Only possible if intervention requested by the consignee/shipper near a broker represented at Kigali.

2. Import

2.1. General

2.1.1. Packing
No special packing required but solid and most anonymous packing is recommended to avoid risks of pilferage.

2.1.2. Marking
No special requirements.

2.1.3. Routing
No special requirements.

2.1.4. Language on Documents
French and/or English.

2.1.5. Other requirements
Due specific local conditions of the import count-check, following guidelines have to be observed:
- Avoid night arrival.
- Avoid part of shipments and especially part of broker’s shipments.
- AWB must indicate clearly nature/classification number/info in case of reforwarding.

2.2. Documentary Requirements

2.2.1. Commercial consignments
- 4 Commercial Invoices, all originals.
- Import Licence if value over USD 20,000.

2.2.2. Sample consignments
Pro Forma invoices.

2.2.3. Gift consignments
Gifts are subject to import taxes depending value declared on arrival, if necessary with Import Licence.

2.2.4. Unaccompanied baggage
List of contents. AWB must show “baggage shipped as cargo consisting of personal belongings only”.
The keys must be attached to the AWB unless shipper or consignee arrives with previous or same flight or clears baggage himself at airport of arrival.

2.3. Restrictions

2.3.1. General
Charges collect not accepted except if intervention of a broker on AWB or if prior agreement given by the representative of carrying airlines.

2.3.2. Live animals
Passport and Health Certificate and/or combined with Rabies Inoculation Certificate legalised by veterinary service in country of origin, issued at least one month but not more than 12 months (six for cats) before transportation.

2.3.3. Plants and plant material
Phytosanitary Certificate.

2.3.4. Arms, ammunition and explosives
Sporting arms and ammunition: prior Import Permit from Minadeff. See also 2.4.

2.3.6. Human remains
Passport and Death Certificate stating cause of death.

2.4. Prohibitions
- Arms and ammunition.
- Narcotics, drugs without (temporary) Import Licence/Permit.
- Explosives.
- Pornographic magazines and materials.

2.5. Charges

2.5.1. General
Duties and taxes:
- Four per cent (4%_ on the CIF value.
- Various as published in the “Tarifs Douaniers du Rwanda”, may vary between 0 and 60%.

Import of house removals (personal effects within the 12 months of establishment are free of charges).

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2.5.6. Storage
Magerwa fees:

- General Cargo:

- Storage per kg., per day (+18% VAT)	RWF	10.00
Minimum fee	RWF	17700.00
After three days of storage a supplement will be charged of:		
Per kg., per day	RWF	2.00
- Documentation fee, per arrival notice	RWF	5000.00

- Dangerous goods & fridge:

- Storage, per kg., per day (+18% VAT)	RFW	50.00
Minimum fee	RFW	17700.00
- Handling charger, per kg. (+18% VAT)	RFW	15.00
Minimum fee per shipment	RFW	17700.00
- Documentation fee, per arrival notice	RFW	5000.00

3. Transhipment/Transit

3.1. General
Authorised but depending repackaging on the onward type of aircraft connection. Refer to local handling agent for conditions and rates and/or to local road brokers.

3.2. Documentary Requirements
Normal documents and air/road documents required.

3.3. Restrictions
3.3.4. Arms, ammunition and explosives
Subject to prior agreement of local National Defense Ministry to be stated on AWB.

3.5. Charges
3.5.1. General
No Customs storage charges if immediate transhipment.
3.5.6. Storage
If for any reasons, storage is required and count-check of parcels requested, some charges may be invoiced to the carrier (duty hours).

4. Export

4.1. General
Passport, Health Certificate and export authorisation from the Ministry of Agriculture is needed for air transportation for live animals.

4.2. Documentary Requirements
1. Déclaration d'Encaissement de Change, if value exceeds USD 4000.00
2. Certificat d'Origine, delivered by C.C.I.R.-office.
3. Certificat Phytosanitaire, if plants.
4. Passport, Certificat Vétérinaire and import authorisation from the Ministry of Agriculture, if animal.
5. Certificat de Légitime possession, delivered by ORTPN for wild animals and/or trophies.
6. Invoices.
7. List of Contents if unaccompanied baggage/house removals.

4.4. Prohibitions
Undeclared export of gold and/or ivory.

4.5. Charges
4.5.1. General
Various charges depending on nature and if export is definite or temporary.
4.5.6. Storage
Magerwa fees:

- General Cargo:

- Storage, per kg., per day (+18% VAT)	RWF	10.00
Minimum fee	RWF	17700.00
After five days of storage a supplement will be charged of:		
Per kg., per day	RWF	2.00
- Screening per kg., (+18% VAT)	RWF	50.00
Minimum fee per shipment	RWF	11800.00
- Documentation fee, per arrival notice	RWF	5000.00

- Dangerous goods & fridge:

- Storage, per kg., per day (+18% VAT)	RWF	50.00
Minimum fee	RWF	17700.00
- Handling charge per kg.(+18% VAT)	RWF	15.00
Minimum fee per shipment	RWF	17700.00
- Screening per kg. (+18% VAT)	RWF	50.00
Minimum fee per shipment	RWF	11800.00
- Documentation fee, per arrival notice	RWF	5000.00

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