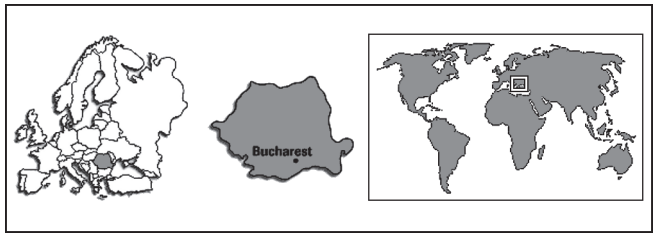
Romania (RO)

Amounts shown are expressed in Euro (EUR)



0. General Information

- IATA Area : 2
- Capital : Bucharest (BUH)
- Local Time : GMT + 2
- Daylight Saving Time : GMT + 3: Starts on the last Sunday in March and ends on the last Sunday in October.
- ☎ Country Code : + 40
- Local Currency : New Romanian Leu (RON)
- Bank Information : Closed on Saturday and Sunday.
- Public Holidays :

Date
01 Jan 2015
02 Jan 2015
12 Apr 2015
13 Apr 2015
01 May 2015
31 May 2015
01 Jun 2015
15 Aug 2015
30 Nov 2015
01 Dec 2015
25 Dec 2015
26 Dec 2015

- **Cargo Claims Information**
  The following Protocols / Conventions have been ratified:
  1. Warsaw Convention (1929)
  2. Hague Protocol (1955)
  3. Montreal Convention MC99 (1999)

  For further details, explanation and how to apply these Protocols / Conventions see paragraph 2.1.5. (General Rules) including list of countries.

- **E-freight and e-AWB status of airports**
  For e-freight and e-AWB implementation status of airports please refer to chapter 6.4.

- **E-Customs**
  Advance Electronic Information (AEI) requirements
  - Status: Live
  - System name: Import Control System (ICS) and Export Control System (ECS)
  - Pre-registration to file data: Required
  - Scope: Import, Export, Transit, Transhipment cargo
  - Party responsible for filing: For imports, the incoming carrier. For exports, when an Exit Summary Declaration (EXS) is required, the outgoing carrier.
  - Deadline - shorthaul (imports): For flights less than four hours, the deadline is before take-off from foreign airport
  - Deadline - longhaul (imports): At least four hours prior to arrival
  - Deadline (exports): At least 30 minutes prior to departure
  - How to submit information: For imports, an Entry Summary Declaration (ENS) is sent electronically through the ICS. For exports, an AEI transmission of data for security risk assessment of cargo may be incorporated into the export declaration. If the security data has not been included in the export declaration, an exit AEI declaration (EXS) is required.
  - Further information: http://ec.europa.eu/ecip/

  Note:
  if data are not sent in advance, goods have to be declared immediately on arrival at the border, which can delay the customs clearance of consignments at the border pending the results of risk analysis for safety and security purposes.

  E-Customs information and Advance Electronic Information requirements are subject to change. Readers should check for the latest information available from relevant country authorities.

  For additional information on E-Customs and Advance Electronic Information, please refer to chapter 6.5.

- **Security**
  ACC3
  (EC Regulation 185/2010 on Cargo Security)

  Since February 1, 2012, all air carriers carrying cargo or mail from a non-EU country to the EU must be designated as an "Air Cargo or Mail Carrier operating into the Union from a Third Country Airport" (ACC3) by an EU Member State. A list of exempted countries is relieved from this requirement.

  In order to obtain ACC3 designation, a carrier should
  - Ensure its security program integrates necessary EU security requirements for cargo and mail loaded onto its aircraft at any third country airport for carriage into the EU.
  - Nominate a person who has overall responsibility for implementation of cargo and mail security.
  - Submit a "Declaration of Commitments" to the appropriate EU Member State authority.

  ACC3 designation is to be obtained for every non-EU airport station from which the air carrier flies cargo and/or mail into the EU, unless an exemption applies.

  Carriers are responsible for ensuring all cargo or mail is screened or comes from a secure supply chain regulated agent (RA), known consignor (KC), account consignor (AC) before entering EU airspace.

  For designation as ACC3, carriers should contact the appropriate authority, as follows:
  - For EU carriers - the Member State that issued the AOC.
  - For non-EU carriers - the Member State listed in the Annex to Regulation 394/2011 (ETS).
  - For non-listed carriers - the Member State in which you have your major base of operations in the EU.

  By July 1, 2014, air carriers need to
  - Ensure that on-site airport station verification of cargo and mail security measures has been carried out by an EU aviation security validator.
  - Ensure that its business relations with regulated agents and known consignors are independently validated by an EU aviation security validator, after which a database should be maintained with details of the RA, KC and AC they are accepting cargo from.
    This regulation includes additional measures for High Risk Cargo, defined as cargo originating from a list of specific countries.

  On-site validations will take place either at each airport from which the air carrier flies cargo or mail to the EU, or, with conditions applied, at a representative number of airports from which the air carrier flies cargo or mail to the EU. Each successful security validation will require revalidation on a 5 year cycle.

1. Airport Information

1.1. Customs Airports

- **Arad - ARW**
  Tel.: +40 (0)257 254440 (Ground Services)
  +40 (0)257 252564 (General Manager)
  +40 (0)257 254203 (Operational Manager)
  Fax: +40 (0)257 254482 (Ground Service)
  E-mail: aeroport.ar@rdslink.ro
  Website: www.aeroportularad.com

- **Baia Mare - BAY**
  Tel.: +40 (0)262 293444
  Fax: +40 (0)262 223394
  E-mail: office@baiamareairport.ro
  Website: www.baiamareairport.ro

- **Bucharest - BUH (Otopeni - OTP)**
  Tel.: +40 (0)21 201 4000
  +40 (0)21 204 1000
  +40 (0)21 204 1200 (Customs)
  Fax: +40 (0)21 201 4990 (Customs)
  E-mail: otp@otp-airport.ro
  Website: www.otp-airport.ro
  Telex: 11493,11494 BUHAIR R
  SITA: OTPAPXH

- **Cluj - CLJ**
  Tel.: +40 (0)264 416702 (Airport)
  +40 (0)264 307500 (Airport)
  +40 (0)264 416808 (Customs)
  Fax: +40 (0)264 416281 (Customs)
  E-mail: aercj@codec.ro
  Wesite: www.airportcluj.ro

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7.3. Import/Transit/Export Regulations

7.3.2. Countries Alphabetically Listed

- **Iasi - IAS**
  Tel.: +40 (0)232 271 570 (Airport)
  +40 (0) 232 219877 (Customs)
  Fax: +40 (0) 232 271 570 (Airport)
  E-mail: iasi@aeroport.ro
- **Oradea - OMR**
  Tel.: +40 (0) 259 416082 (Airport)
  E-mail: aeroport@cjbihor.ro
- **Satu Mare - SUJ**
  Tel.: +40 (0)261 768640
  Fax: +40 (0)261 768776
  E-mail: aeroportulsm@xnet.ro
- **Sibiu - SBZ**
  Tel.: +40 (0) 269 229235 (Airport)
  +40 (0) 269 229269 (Airport)
  +40 (0) 269 228548 (Customs)
  Fax: +40 (0) 269 228347 (Airport)
  +40 (0) 269 228447 (Customs)
- **Suceava - SCV**
  Tel.: + 40 (0) 230 529697 (Airport)
  + 40 (0) 230 529999 (Airport)
  E-mail: AeroSCV@Warpnet.ro
  Website: www.AeroportSuceava.ro
- **Timisoara - TSR**
  Tel.: +40 (0)256 191637
  +40 (0)256 193123
  Fax: +40 (0)256 190705
  +40 (0)256 193123
  E-mail: office@aerotim.ro
  Website: www.aerotim.ro
- **Targu Mures - TGM**
  Tel.: +40 (0)265 328259
  +40 (0)265 263050 (Handling)
  +40 (0)265 232738 (Customs)
  Fax: +40 (0)265 328297
  +40 (0)265 263050 (Handling)
  +40 (0)265 328257 (Customs)
  E-mail: tmuresairport@rdslink.ro
  Website: www.targumuresairport.ro
  Telex: 65280 MEI TM
  SITA: TGMYDRO

1.2. Airport Facilities

Bucharest

1.2.1. Loading/Unloading equipment

Carlift for max. 1500 kg.; Pallet loader max. 5000 kg.

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Forklift: Max. 4,000 kg.
Highloader: Max 7,000 kg.
Crane: Available on request 24 hours before arrival.

1.2.2. Storage

At the airport. Clearance to be done within 20 days from date of arrival. After 20 days, but not later than 120 days from the date of arrival delivery can be done upon payment of Customs penalties. If shipment remains undelivered for 120 days from the date of arrival, the goods are confiscated by the State.

(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

Cold storage: Available.
Safe for valuables: Available.
Room for radio-active material: Available.

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Freeze and cold storage: Available from -20C to +4C, 4 units - each approx. 24 m³, door sizes 215 × 210cm
Heated storage: Available on request, up to +26C, limited capacity
Strong room for valuables: Available, up to 35 m³
Storage for dangerous goods: Available
Storage for radioactive material: Available

Notes

1. AF, AZ, BA, KL and MA shipments, handling by terminal Frans Maas.
2. A3, AY, CV, FZ, LH, LO, LX, LY, OS, PC, QY, SK, TP, and 0B shipments are handled by GlobeGround Romania in Bucharest International Cargo Centre – B.I.C.C.
3. KE shipments handled by TAROM terminal.

1.2.3. Clearance

At the airport by consignee or by his representative.

1.2.4. Customs hours

Monday through Friday 07.30 - 15.30 hrs. Urgent consignments (perishable goods, express courier, diplomatic goods, etc.) daily, 24 hours a day.

1.2.5. Delivery

Cleared goods: Consigned to Bucharest and surroundings, delivery is effected at the airport office between 08.30 - 16.00 hrs., whereas consignments destined to other places within Romania will be forwarded by air only to the Customs airport within Romania.

1.2.6. (Re)-Forwarding

Uncleared goods (in bond): Reforwarding in bond may be effected by air to the Customs airport within Romania.

Note:
Reforwarding of transit cargo to domestic airport will be effected if the "Airport of destination" on the AWB is the domestic Airport. Customs Transit Permit required. if the "airport of destination" on the AWB is BUH, shipments have to be customs cleared in BUH by the consignee according to Romanian Governmental regulations.

2. Import

2.1. General

2.1.4. Language on Documents

Romanian, English or French.

2.1.5. Other requirements

- Dutiable goods temporarily imported free of duties or taxes only if accompanied by an international CARNET ATA (Admission Temporaire/Temporary Admission) issued by the local Chamber of Commerce in country of export.
- The invoices must be completed and detailed as possible (with value given for each item) for each consignment in at least 2 copies. Invoices with no value shown are not accepted.
- All charges due agent/due carrier must be paid in the country of origin.
- AWB: The AWB must indicate the exact name of goods and tariff classification as provided by the Brussels Nomenclature, as well as the order number of each particular air shipment and all the data needed for identification.

2.2. Documentary Requirements

2.2.1. Commercial consignments

- Commercial Invoice (proforma invoice for temporarily imported goods) in 2 copies, preferably in English or French.
- Import Licence from Ministry of Commerce, required only for special imports (contingent).
- Movement Certificate EUR 1 or EUR 2, for goods coming from the European Community; Certificate of Origin, legalised by Chamber of Commerce in the country of departure, depending on commercial treaty of the country involved.

2.2.2. Sample consignments

3 Pro Forma Invoices preferably in English or French.

2.2.4. Unaccompanied baggage

It must be clearly stated on the AWB "Unaccompanied Baggage".
The flight number should also be stated on the AWB.
For Customs clearance a copy of the air ticket required.

2.3. Restrictions

2.3.2. Live animals

Health Certificate.
Cats and Dogs: Combined Health and Rabies Inoculation Certificate (legalised by Veterinary Service in country of origin), issued at least 1 month but not more than 12 months (for cats 6 months) before transportation.

2.3.3. Plants and plant material

Documentation

- Import Licence issued by Government Plant Inspection Service of Romania.
- Phytosanitary Certificate corresponding to the Import Authorization

For the plant material:
Beside the two documents mentioned above, Authenticity Certificate and the Health Report issued by the authorities in the country of origin.

2.3.4. Arms, ammunition and explosives

For arms, ammunition (except for sporting or hunting purposes) and explosives, prior approval is needed from Ministry of Defense and Ministry of Internal Affairs.

2.3.6. Human remains

Death Certificate stating cause of death.

2.3.7. Pharmaceutical and chemical products

The chemical substances which are under the control of PIC procedure (Rotterdam Convention) are accepted to be imported into Romania only if the importer obtain a certificate from Romanian Ministry of Environment and Waters Management.

2.4. Prohibitions

Narcotics and drugs.

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2.5. Charges

2.5.1. General

Special and Terminal Service Charges and Fees, as described below, shall apply in case of international shipments applicable between points within Romania and points outside Romania, whenever such services are performed by the Carrier as required by Government Regulations, or whenever requested by the shipper or consignee, as appropriate.

2.5.2. Handling

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Physical processing of cargo from warehouse to loading site:

Per kg.	0.12
Minimum per shipment	9.80

Terminal Import Security Charge:

Per kg.	0.015
Minimum per shipment	4.50

For special cargo, in addition to the physical processing charge, special handling charges apply, e.g.:

Handling of weapons, per shipment	50.00

2.5.3. Clearance

(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

Proof of delivery request:
When proof of delivery is required by the shipper or consignee, carrier shall furnish a photo copy of the delivery document.

Document request, per delivery	4.65

Exception: No charge shall be assessed when proof of delivery is provided in defense of a written claim.

2.5.6. Storage

(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

- General Cargo
  - First 2 days ..... free
  - From day 3, per kg., per day 0.10
- For special shipments (AVI, DGR, VAL, HUM, ARMS, PER) storage is applicable from day 1, per kg., per day 0.20
- Cold storage per 100 kg. or part thereof 12.00
- Strong room for valuables per kg., per day 0.45
  - Minimum per shipment 20.00

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

1. General Cargo:

Storage exceeding free storage time*), per kg. and day/or fractions thereof	0.10
Minimum per shipment and day/or fractions thereof	5.00
After the 10th day, per kg. and day/or fractions thereof	0.12
After the 20th day, per kg. and day/or fractions thereof	0.14

*) Free storage time includes 48 hours starting at 1:00 am the following day after storage into warehouse. Saturday, Sunday and legal holidays are not included in free storage time.

2. Special Storage

For special cargo - valuables, live animals, perishable cargo requesting cool or freeze storage, dangerous goods, weapons, radioactive material, human remain - special charges apply in addition to the storage charges.

Strong room for valuables:

Per kg. for the first storage hour/or fractions thereof	0.40
Per kg. for the first two storage hours/or fractions thereof	0.45
Per kg. and day/or fractions thereof	0.55
Minimum per shipment and day/or fractions thereof	21.00

Cold storage:

Per 100 kg. and day/or fractions thereof	13.40

Deep freeze storage:

Per 100 kg. and day/or fractions thereof	17.80

2.5.7. Disassembly

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Sorting / break-down of consolidated cargo, per kg.	0.06
Minimum per shipment	19.60

2.5.8. Delivery and pick-up

(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

- Terminal fee in case of general cargo:
  - Minimum charge (for quantities less than 10 kg.), per AWB 3.00
  - **Plus** for quantities more than 10 kg., per kg. 0.10
- Terminal fee in case of special cargo (AVI, DGR, VAL, PER):
  - Minimum charge (for quantities less than 10 kg.), per AWB 10.00
  - **Plus** for quantities more than 10 kg., per kg. 0.10
- Terminal fee for HUM shipments:
  - Per package 15.00
- Terminal fee in case of ARMS:
  - Minimum per AWB 30.00
  - **Plus** for quantities more than 10 kg., per kg. 0.10
- Repositioning the shipment into the warehouse:
  - Per kg. 0.10

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Proof of delivery in writing at request of shipper/agent, per shipment	14.60

2.5.10. Others

(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

Deconsolidation charge, per HAWB	9.50
Handling on request (as per IATA Standard Ground Handling Agreement, Appendix A, Section 5	
Per kg.	0.10
Minimum charge	25.00
Advance opening, per AWB, per day	8.00
Consignee change, per AWB	5.00

Handling in case of DGR, HUM, AVI, VAL, PER will be increased by 100%.

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Handling on request, per kg.	0.10
Minimum charge	25.00

Undelivered consignments to be returned to origin by order of shipper will be charged for import handling, storage charges and documentation re-export charges.

Undelivered shipments that are confiscated by the State as not being cleared within 120 days from the date of arrival, will be debited for all incurred charges to shipper by delivering carrier through issuing carrier.

3. Transhipment/Transit

3.3. Restrictions

3.3.4. Arms, ammunition and explosives

May only be transited if shipper has obtained prior Transit Authorization from Ministry of Internal Affairs. Authorization number to be stated on AWB.

3.3.5. Narcotics and drugs

May only be transited if shipper has obtained prior Transit Authorization from Ministry of Health. Authorization number to be stated on AWB.

3.5. Charges

3.5.5. Transhipment

Bucharest

If transhipment involves change of terminal please contact carrier.

4. Export

4.3. Restrictions

4.3.7. Pharmaceutical and chemical products

The chemical substances which are under the control of PIC procedure (Rotterdam Convention) are accepted to be exported from Romania only if the exporter obtain a certificate from Romanian Ministry of Environment and Waters Management.

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4.5. Charges
4.5.2. Handling
(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

Terminal fee, per kg. 0.10

Terminal fee in case of VAL, DGR, AVI, HUM will be increased by 100%.

Weighing:

Per 100 kg. and fractions thereof 2.00

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Terminal Export Security/Screening Charge

Per 100 kg. or fractions thereof 3.00

For special cargo, in addition to the physical processing charge, special handling charges apply, e.g.:

Handling of weapons, per shipment 50.00

4.5.4. Documentation

AWB fee 7.00
Cargo Manifest Issuance 5.60

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Cargo Manifest preparation, per flight 3.90

Special charges applicable for performing IATA DGR check / Re-check:

Non-radioactive materials, per UN in “Shipper’s Declaration for DG” 21.00
Radioactive materials, per UN in “Shipper’s Declaration for DG” 44.00
IATA Live Animals Acceptance Check, per shipment 16.00

4.5.6. Storage
(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

Free of charges for a period of 48 hours computed from 00.00 a.m. of the day of the reception into a warehouse (Saturdays, Sundays and public holidays included).

Up to 50 kg., per AWB, per day 5.00
Over 50 kg., per kg, per day 0.10

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

For special cargo - valuables, perishable cargo requesting cool or freeze storage, dangerous goods, weapons, radioactive material, human remain - special charges apply in addition to the storage charges.

Strong room for valuables:

Per kg. for the first storage hour/or fractions thereof 0.40
Per kg. for the first two storage hours/or fractions thereof 0.45
Per kg. and day/or fractions thereof 0.55
Minimum per shipment and day/or fractions thereof 21.00

Cold storage:

Per 100 kg. and day/or fractions thereof 13.40

Deep freeze storage:

Per 100 kg. and day/or fractions thereof 17.80

4.5.10. Others
(Applicable to Tarom Cargo Terminal at International Airport Henri Coanda Bucharest)

Handling on request (as per IATA Standard Ground Handling Agreement, Appendix A, Section 5)

Per kg. 0.10
Minimum charge 25.00

Handling in case of DGR, HUM will be increased by 100%

Minimum charge (per AWB) 15.00

Security charge

Per kg. 0.03

(Applicable at OTP for GlobeGround Romania/Bucharest International Cargo Centre - B.I.C.C.)

Handling on request, per kg. 0.10
Minimum charge 25.00
Export Data Capture
Per MAWB (FWB) 9.00
PER HAWB (FHL) 5.00

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